

# Cantley With Branton Parish Council



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## **Agenda For The Annual Meeting Of The Parish Council To Be Held On Wednesday 2 May 2018 Commencing at 6.30 p.m. at Kilham Hall Meeting Rooms, Branton**

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Election of Chairman and Signing of Declaration of Acceptance of Office
- 2) Election of Vice-Chairman
- 3) To Determine the Exclusion of the Public and Press for Items on the Agenda
- 4) To Receive Declarations of Interests for Items on the Agenda/Updates to Existing Register
- 5) To Receive and Consider Apologies for Absence
- 6) Appointment of a Representative to the Parish Council Joint Consultative Committee
- 7) Appointment of a Representative to the Airport Noise Monitoring and Environmental Sub-Committee
- 8) Appointment of Two Kilham Hall Community Centre Management Committee Representatives
- 9) Appointment of Two Council Auditors for 2018/19
- 10) Appointment of a Representative(s) to attend DMBC Public Rights of Way Meetings
- 11) Appointment of Voting Representatives at YLCA Branch Meetings
- 12) To Receive a Report from the DMBC Ward Councillor(s)/Officers
- 13) To Approve the Minutes of the Parish Council Meeting held on 4 April 2018
- 14) To Receive the Clerk's Report on Action from Previous Meetings (enclosed) Including Updates On:
  - a) Update on the provision of Interpretation Board and re-seeding of recreation field
  - b) To approve the cost of £45 for the creation of the parish council logo for the Interpretation Board
  - c) Enquiry regarding any building guarantee for Kilham Hall
  - d) Approval of quotation for the creation of a butterfly trail and update on progress
  - e) Attendance at the meeting with the Doncaster Chief Superintendent of Police on 11 July 2018
  - f) Advice requested from YLCA regarding land valuation for asset register purposes
- 15) To Consider Items Raised by Members of the Public
- 16) To Receive a Report from the Kilham Hall Management Committee Representatives
- 17) To Receive a Report from Attendance at the General Data Protection Training on 26 April 2018 and to Determine Actions for Meeting the Requirements of the Legislation Including the Appointment of a Data Protection Officer
- 18) To Agree the Final Bank Reconciliation for 2017/18 and Review the Level of Reserves (enclosed)

- 19) To Receive the Final Budget Monitoring Report for 2017/18
- 20) To Approve the following documents for the 2017/18 Annual Governance and Accountability Return:
  - a) Section 1 - Annual Governance Statement (enclosed)
  - b) Section 2 – Accounting Statement (enclosed)
  - c) Explanation of variances pro-forma (enclosed)
- 21) To Consider any Issues Relating to the Recreation Ground/|Buildings and Garden Areas Including:
  - a) Replacement of wooden boundary fencing
  - b) An event to mark the provision of the acquisition of the new outdoor equipment facilities
  - c) Drainage of car park due to flooded areas in wet weather
  - d) Request to hire the recreation ground for 'boot camp fitness sessions on Saturday and Sunday mornings
  - e) Replacement of smoke alarm
- 22) To Consider Any New Planning Applications and Receive an Update on Previous Applications/Issues
  - a) 18/00675/FUL – Crowpool Sewerage Works – Installation of a motor control centre kiosk/wash water booster
  - b) 18/00705/FUL – 14 Belmont Close – Erection of 2 storey side extension/ground floor rear extension + garage
  - c) 18/00782/FUL – 17 Badgers Holt – Single storey extension to rear
  - d) 18/00955/FUL – Yorkshire Wildlife Park – Animal enclosure and house within existing park
  - e) 18/00791/FUL – 12 Plantation Avenue – 1 & 2 storey extensions/raised roof for 2 dormers/new brick skin
- 23) To Identify Highway Matters That Require Notification to The Local Authority
- 24) To Determine the Content of the Next Quarterly Newsletter for Publication
- 25) To Consider Nominations for YLCA Branch Officials
- 26) To Receive Details of the Latest Crime Report Information and Consider Other Police Matters
- 27) To Identify any Issues and Updates to the Website
- 28) To Approve Direct Bank Payments (Details To be Circulated)
- 29) To Receive a Reports from the Doncaster Sheffield Airport Consultative Committee Meeting on 12 April and the Igas Meeting on 26 April 2018
- 30) To Consider a Response to the Consultation on the Doncaster/Sheffield Airport Master Plan
- 31) To Receive Notification of a Vacancy for a Volunteer to Coordinate Poppy Wreaths for the Area
- 32) To Receive the Following Items of Correspondence For Consideration, Information and Noting
  - a) YLCA – **2018/19 Salary Award**
  - b) DMBC – Tour de Yorkshire information, **Keep Britain Tidy – Great plastic pick up on 11-13 May 2018**, Community led events in Thorne
  - c) SYPTE – Tour de Yorkshire information
  - d) SYFRS – April e-newsletter
  - e) CFY – Change conference for village halls
- 33) To Confirm The Date and Time of the Next Meeting as Wednesday 6 June 2018 at 6.30 p.m. and to Agree a Schedule of Meetings for 2018/19 (enclosed)