

**CANTLEY WITH BRANTON PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held on Wednesday 5 March 2014 at Kilham Hall commencing at 7.00 p.m.**

**PRESENT:** Councillors J Worthington (Chair), G Warrender (Vice-Chair), B Fussey and M Sidebottom

**IN ATTENDANCE:** J A Staniforth (Clerk to the Council), DMBC Ward Councillor R A Jones and 1 Members of the Public.

A resident from Old Cantley expressed concern over a planning application for the building of an additional property on land at Montan, Main Street in Old Cantley as it was felt the plot was too small for the size of the proposed building and it would over bear surrounding properties affecting light and privacy as the land was approximately three feet higher than the neighbouring properties. It was also felt that the access would create a danger and an additional dwelling with a soak away may cause flooding. Following an enquiry to the Planning Authority the resident had ascertained that no trees were to be removed. The Chair explained that the parish council had no direct influence over any planning applications but could submit comments to support the resident's concerns when considering the application under item 12 on the agenda.

**1) APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Y Butterworth, B Cheetham and N Williams.

RESOLVED (1)

That the apologies of Councillors Y Butterworth, B Cheetham and N Williams be received and accepted.

**2) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS/AMENDMENTS TO MEMBERS REGISTER OF INTEREST FORMS**

The following declaration of interests were made: Councillors B Fussey and M Sidebottom for item 8. There were no amendments to the completed register of interest forms.

**3) REPORT FROM THE COMMUNITY POLICING TEAM**

The Clerk reported the receipt of the January and February reports for the Airport villages which denoted the recording of one crime in respect of a theft from a motor vehicle in January and two burglaries and two other crimes in February 2014. No use of the speed gun was recorded. Councillor Warrender reported on attending the PACT meeting on 18 February 2014 and a resident from Whiphill Top Lane had discussed the problem of the neighbour's high hedge but the police had also advised that it was a civil matter.

RESOLVED (2)

That the information be received and noted.

**4) REPORT FROM DMBC WARD COUNCILLORS**

Councillor Jones responded to questions regarding the introduction of the Community Infrastructure Levy which could replace Section 106 agreements and the issue of interest accrued from Section 106 funding following information from a neighbouring council that DMBC is considering retaining the interest accrued from these agreements. Councillor Jones explained that the administering of the Section 106 funding was complex due to a number of different council departments being involved and it was intended to improve communications to ensure that all parties involved were aware of any proposals where the funding was involved.

Councillor Jones reported that at the forthcoming elections in May, the Ward Councillor would only be elected for one year pending Ward changes following the Boundary Commission review.

RESOLVED (3)

That Councillor Jones is thanked for his attendance and the information provided.

**5) MINUTES OF THE MEETINGS HELD ON 5 FEBRUARY 2014**

RESOLVED (4)

Signed:.....Dated:.....

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

**6) CLERK’S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING**

Consideration was given to the written report provided by the Clerk relating to actions required from the previous meeting. The Clerk reported there were no outstanding items other than a response was still awaited from DMBC regarding the molehills to the rear of the Poppyfields Development, the matter had been referred to a Pest Control Officer on the effectiveness of any action and a report was awaited . The latest statistics from the Woodlands Walk development were that 8 houses were occupied, 7 were reserved pending occupation and 16 were under construction for completion in June 2014. As this only amounted to 31 dwellings no Section 106 funding would be due until one further house had been completed. Councillor Sidebottom raised the issue over the increasing volume of traffic which continued to create safety issues for children crossing to access and leave the local school.

No response had been received regarding the key to the vehicular access gate or in respect of the ongoing planning enforcement issues.

The van previously parked on the grass verge at Langton Gardens was now parking on the road.

RESOLVED (5)

- a) That the information be received and noted
- b) That a letter is sent to David Wilson Homes suggesting the company may wish to contribute towards a crossing provision due to the increasing volume of traffic including Heavy Goods Vehicles in an effort to increase safety for children crossing Doncaster Road.
- c) That the Planning Officer is contacted and asked to provide an update on the enforcement investigations for the next meeting.

**7) ISSUES RAISED BY THE PUBLIC**

RESOLVED (6)

That consideration is given to the issue raised by the member of the public as part of consideration of the planning application under item 12e).

**8) KILHAM HALL MANAGEMENT COMMITTEE REPORT**

Councillor Fussey provided a copy of the latest accounts denoting a current balance of £17,502.32 and presented a letter on behalf of the management committee explaining that the hall was now often full to capacity with regular activities and that an extension to the main hall would be beneficial. A suggestion was to convert the current changing room building into separate office accommodation and to remove the current office and store and provide storage cupboards along the back wall. Discussion took place on the possible future use of the changing rooms for sporting activities and it was felt that the field could still be used by groups of young people without specifically requiring changing facilities. The Vice-Chair reported that a provisional estimate received indicated a cost of around £50k to extend the current hall but that the proposal put forward may be less than this. It was agreed that the parish council did not have sufficient resources to fund such a project and that external funding would be needed.

Some roof tiles had been displaced following the strong winds and arrangements had been made for these to be re-sited.

Members of the coffee morning were arranging a visit to Castle Howard.

RESOLVED (7)

- a) That the information be received and duly noted.
- b) That the Clerk seeks possible sources of funding including RAY and advice from P Cole a DMBC Ward Councillor who had previously offered to assist with seeking sources of external funding.
- c) That the following local builders are asked to meet with parish councillors with a view to providing plans and costs for the conversion of the changing rooms: Danum Developments, A Wilkinson (Milton Road), G Wilkinson and GP Property Developments.

**9) RESPONSE FROM GNE REGARDING ADDITIONAL COST FOR SEWER CONNECTION**

Consideration was given to the response to the Clerk’s letter regarding the additional costs that GNE had requested payment for following completion of the sewer connection amounting to £302 +vat for hand digging around services and £1,100 +vat for pre-cast manhole cover to replace the UPVC one contained within the original quotation that was subsequently required by Severn Trent.

RESOLVED (8)

Signed:.....Dated:.....

That as the additional costs could not have been fully known by GNE that 50% of the cost be paid as outlined in letter dated 18 December 2013 from GNE.

**10) RECREATION GROUND, COMMUNITY AND GARDEN MATTERS**

a) Purchase of New Bulbs for Christmas Lights

The Clerk reported that over a dozen bulbs along with a supply of coloured globes had been located in the store room in a separate container and therefore no purchase was needed at the present time.

b) Purchase of New Lawnmower and Repairs to Existing Mower

Consideration was given to quotations received from Torne Valley and Branton Farm Nursery for suitable lawn mowers and it was noted that the Mountfield model from Branton Farm Nursery was made from aluminium which was felt to be more robust than those made from poly deck or steel which was inclined to rust. The handyman had enquired as to whether the existing mower could be repaired for retention as a spare.

b) Commencement of Green Waste Collection

The Clerk explained that the green waste bin was full following work in the autumn and Handyman intended to prune the roses and commence grass cutting in view of the mild winter in the week commencing 17 March.

c) Commencement of Grass Cutting and Application of Weed and Feed Treatment

The date for the commencement of the grass cutting by Veolia Services Ltd and the application of the weed and feed was considered.

RESOLVED (9)

a) That the new lawnmower is purchased from Branton Farm Nursery at a cost of £399 including vat and the Clerk enquires as to a possible trade in of the old lawnmower against the new lawnmower.

b) That the collection of the green waste commences on 14 March 2014.

c) That Veolia commences grass cutting from 1 April 2014 and determines the appropriate date for the application of weed and feed treatment but not in or close to a school holiday period.

**11) HIGHWAY MATTERS**

The following matter was raised:

- Road Closures signs on Chapel Lane left on site following completion of work
- The lamppost that had been displaced from its base following the strong winds had been repaired

RESOLVED (10)

That DMBC Highways Department are asked to remove the signs on Chapel Lane as the road is now open.

**12) PLANNING MATTERS**

Consideration was given to the following new applications and notification of the publication of the draft Armthorpe Neighbourhood Development Plan. The Chair reported that a new bypass road for Armthorpe was being proposed but it did not appear to impact on the boundary with Old Cantley.

13/02711/FUL Branton Grange	Installation of 5 photo voltaic arrays	No comments
14/00124/WCC Manor Farm	Outline application for mixed use development for housing, retirement village, employment etc	Comments
14/00248/FULFT 5 Warrington Drive	Single storey pitched roof extension to side/rear of detached bungalow after demolition of outbuilding	No Comments
14/00250/FUL 12A Chapel Lane	Erection of pitched roof garage to front/side of detached dwelling	No Comments
14/00315/FUL Montan, Main Street	Erection of detached house and garage on 0/03 ha of land	Comments

RESOLVED (11)

a) That the following comments are submitted to the Planning Authority:

i) The application for the Manor Farm Development is not supported as it is felt that there would be an adverse impact on the highway.

ii) That the application for Montan is not supported and the resident's views are supported as outlined in the public participation section.

b) That the publication of Armthorpe's draft Neighbourhood Plan is noted.

Signed:.....Dated:.....

**13) REVIEW OF RISK ASSESSMENT AND SYSTEMS OF CONTROL**

RESOLVED (12)

That the document is considered at the next meeting.

**14) WEBSITE AND APPOINTMENT OF NEW WEBMASTER**

The Clerk had attended a demonstration of uploading documents provided by the Chair but it was felt that there may be some differences with the creation of the websites and that any initial set up and possible difficulties may outweigh the cost of the current contract that had been reduced to £318.

RESOLVED (13)

That the current contract for the website is continued at a cost of £318 but the date for commencement be 1 April 2014.

**15) REPORT FROM THE YLCA SOUTH YORKS BRANCH MEETING ON 15 FEBRUARY 2014**

The Chair reported that the following issues were raised: Fracking, Charges for registering village greens, Information from the Police Commissioner, Funding for Neighbourhood Watch Schemes and the Community Infrastructure Levy.

RESOLVED (14)

That the report be received and the information noted.

**16) AUTHORISATION OF DIRECT BANK PAYMENTS**

RESOLVED (15)

That the following payments be duly authorised.

D/13/81	Clerk	February 14 salary	£507.68
D/13/82	Handyman	Purchase of green waste sacks	£5.98
D/13/83	Blyth Pest Control	Eradicating moles on recreation ground	£80.00
D/13/84	Austerfield Study Centre	Section 137 Donation	£50.00
D/13/85	DMBC	Emptying dog litter bins 24/6-15/9	£144.00

**17) CONSULTATIONS**a) The Openness of Local Government Bodies Regulations 2014

Consideration was given to the information provided outlining increased public access to meetings and documents including allowing filming, photographing and audio recordings and the publication of the information. The regulations also required written records to be made of any decision delegated to an officer and that these be available to the public for six years with supporting documents available for four years.

b) DMBC Housing Strategy

A questionnaire was available for completion.

RESOLVED (16)

That the information is received and noted.

**18) ITEMS OF CORRESPONDENCE**

Consideration was given to correspondence outlined on the agenda and notification of the DMBC Public Rights of Way meeting on 27 March 2014.

RESOLVED (17)

That the correspondence be received and noted.

**19) DATE AND TIME OF NEXT MEETING**

RESOLVED (18)

That the next meeting be held on Wednesday 2 April 2014 commencing immediately after the Annual Parish Meeting which will commence at 7.00 pm at Kilham Hall.

Signed:.....Dated:.....