

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 2 April 2014 at Kilham Hall commencing at 7.00 p.m.

PRESENT: Councillors J Worthington (Chair), G Warrender (Vice-Chair), Y Butterworth, B Fussey and M Sidebottom.

IN ATTENDANCE: J A Staniforth (Clerk to the Council), DMBC Ward Councillor P Schofield and 2 Members of the Public.

1) APOLOGIES FOR ABSENCE

Apologies were received from Councillors B Cheetham and N Williams.

RESOLVED (1)

That the apologies of Councillors B Cheetham and N Williams be received and accepted.

2) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS/AMENDMENTS TO MEMBERS REGISTER OF INTEREST FORMS

The following declaration of interests were made: Councillors B Fussey and M Sidebottom for item 8.. Councillor Fussey declared a pecuniary interest in items 12f and 12g. There were no amendments to the completed register of interest forms.

3) REPORT FROM THE COMMUNITY POLICING TEAM

The Clerk reported that due to the date of the meeting the March report was not available. Members reported concerns raised by residents following a serious incident involving a robbery in Branton but it was thought to be an isolated incident. Discussion took place on possible action to allay residents' fears.

RESOLVED (2)

a) That the information be received and noted.

b) That the police be approached to carry out a leaflet circulation in the area on crime prevention and/or requested to provide a statement for publication to reassure residents.

4) REPORT FROM DMBC WARD COUNCILLORS

Councillor Schofield reported there was no further information from the Boundary Commission with regard to changes to DMBC Ward boundaries following the decision to reduce the number of Councillors to 54 from 63. Details of new legislation regarding horses being put to graze on land without the owner's consent were outlined. Members enquired as to whether DMBC had reached a decision relating to the provision of a zebra crossing on Doncaster Road funded from Section 106 monies but Councillor Schofield explained that Councillor Woodcock had been involved and advised to contact the Neighbourhood Manager for an update. It was explained that a planning application had been received for a further 47 houses to be built at Badgers Holt and for three shop units plus four apartments close by on Doncaster Road thereby increasing the need for a safe crossing point.

RESOLVED (3)

a) That Councillor is thanked for her attendance and the information provided.

b) That the Clerk contacts the Neighbourhood Manager for an update on the request for a zebra crossing funded from Section 106 monies from the Woodlands Walk development.

5) MINUTES OF THE MEETINGS HELD ON 5 MARCH 2014

RESOLVED (4)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

6) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Consideration was given to the written report provided by the Clerk relating to actions required from the previous meeting. The Clerk read out responses received from David Wilson Homes relating to the request for a donation towards the cost of a zebra crossing in advance of the receipt of the Section 106 funding, a reply from a Grounds Maintenance Officer regarding the removals of moles on land to the

Signed:.....Dated:.....

rear of the Poppyfields Development and from the Planning Enforcement Officer in respect of the ongoing enforcement issues.

The Clerk reported that no response had been received from the DMBC Ward Councillor regarding sources of external funding and the contact with an officer from Rural Action had been unsuccessful. Contact had been made with South Yorkshire Funding Bureau and a list of possible sources of funding had been provided but on examining these only Awards for All was likely to accept an application. It was noted that no date had been set for the next Christmas Carol singing event.

RESOLVED (5)

- a) That the information be received and noted
- b) That a further letter is sent to David Wilson Homes explaining that a donation is being sought as there is no guarantee that DMBC will commit part of the Section 106 funding for the provision of a zebra crossing and that the delay in providing this is felt to be detrimental to the village. Arrangements would be made to publicise any contribution received.
- c) That the Planning Officer is informed that activity on the land off New Road was continuing and Plevey's vehicles continued to be observed on Kilham Lane particularly at the beginning and end of the working day.
- d) That the Clerk seeks guidance from YLCA on planning law relating to the change of use of commercial activities.
- e) That further contact is made with the DMBC Ward Councillor and RAY (a contact to be provided by the Chair).
- f) That the date for the Christmas Carol singing is considered at the July meeting.

7) ISSUES RAISED BY THE PUBLIC

No issues were raised by the members of the public in attendance.

8) KILHAM HALL MANAGEMENT COMMITTEE REPORT

Councillor Fussey reported that no meeting had taken place since the last parish council meeting to discuss the parish council's decision to explore the conversion of the Changing Rooms building to a meeting room. The current bank balance was £18,320 and booking were continuing well. It was explained that the hirer of the hall on Wednesdays evenings was still seeking use of the hall on the first Wednesday of the month but was currently operating classes on the remaining Wednesdays.

RESOLVED (6)

That the information be received and duly noted.

9) CONVERSION OF CHANGING ROOMS TO A MEETING ROOM

Members reported on the meetings with two building contractors and a local building design consultant who had indicated his willingness to provide drawings free of charge. The consultant had advised that Planning Permission may not be required and a response from the LPA was awaited but Building Regulations would be needed.

Discussion took place on consultation that should be undertaken which could also be submitted as evidence to support any application for funding.

RESOLVED (7)

That an A5 size document is produced to seek comments particularly from user groups of Kilham Hall on the proposal to convert the Changing Rooms to a Meeting Room.

10) RECREATION GROUND, COMMUNITY AND GARDEN MATTERS

a) Playground Inspection Report – 10 February 2014

Consideration was given to the report which denoted that two bolts on the roof of the multiunit required replacement to re-secure, an additional sign was needed and the access gate to the play area required a correct lock but this had been advised as low risk. The nuts on the flat swings had been tightened.

b) Locking Mechanism on Vehicle Access Gate to the Recreation Ground

Members reported that the gate was difficult to lock and may need a different lock.

RESOLVED (8)

- a) That further information is sought on the replacement of the roof bolts and the requirement for a sign from DMBC.
- b) That the information relating to the locking mechanism to the access gate at the play area is noted and DMBC are thanked for securing the nuts on the flat swings.

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c) That the Handyman is asked whether an alternative lock is required for the vehicle access gate to the recreation round.

11) HIGHWAY MATTERS

The receipt of correspondence from residents regarding traffic concerns at Old Cantley due to proposed plans for 900 houses to be built at Armthorpe in conjunction with an Armthorpe bypass road and the condition of grass verges opposite the Three Horse shoes was read out. Members raised other matters for referral to DMBC.

RESOLVED (9)

- a) That the resident from Old Cantley is notified of the response received from the Clerk at Armthorpe Parish Council and that the parish council will continue to monitor the situation.
- b) That DMBC Highways Department is contacted as follows:
 - i) To request that a letter is sent to the Three Horse Shoes regarding parking on grass verges and to refrain from parking when re-seeding of the grass verges opposite the Three Horse Shoes takes place.
 - ii) To request if an official sign could be provided to denote the concealed entrance at the corner of Whiphill Top Lane and Doncaster Road due to the owners placing their own sign to identify the entrance.
 - iii) To enquire as to whether planters could be site on the grass verge opposite St Wilfrid’s School to prevent parking and whether any could be provided by DMBC.
 - iv) To rectify flooding occurring on Doncaster Road adjacent to Branton Farm Nursery
- c) That DMBC Neighbourhood Team is asked to remove items in the lay-by on Gatewood Lane and to undertake dog stencilling around the parish.

12) PLANNING MATTERS

Consideration was given to the following new applications:
 Councillor Fussey withdrew from the meeting when applications 14/00640/FUL and 14/00642/ADV were considered.

Application Number	Description	Comments
14/00413/WCC Land off Badgers Holt	Erection of 47 houses on approx 1.82ha (without compliance 4 of 04/0035P granted on 17/2/10).	Comments
14/00441/FUL 40 Warning Tongue Lane	Erection of 1 & 2 storey extension to front of detached bungalow following demolition of garage.	No Comments
14/00439/FUL Longacres, Whiphill Top Lane	Pitched roof two storey extension and single storey extensions to all sides after demolition of existing extensions+ formation of 1 st floor for 2 storeys.	No Comments
14/00493/FUL 10 Birchwood Court	Erection of dormer bungalow to replace existing in conservation area resubmission of 13/01357.	No Comments
14/00526/FUL Ronstan, Whiphill Top Lane	Single storey pitched roof extension to side, formation of rooms in roof space, demolition of garage.	No Comments
14/00640/FUL Former Quarry Garage Land	Mixed used development of 3 shop units +4 apartments following demolition of bungalow.	Comments
14/00642/ADV Former Quarry Garage Land	Display of externally illuminated fascia signs and illuminated free standing external sign.	Comments

RESOLVED (10)

- a) That the following comments are submitted to the Planning Authority:
 - i) Application 14/00413/WCC - Concerns relating to an increase in traffic and the need for a safe crossing provision and the effect on services.
 - ii) Applications 14/00640/FUL - Concerns that the development is on the brow of a hill and therefore could be a danger to road users and pedestrians, that flooding occurs on the road nearby, the increase in heavy goods vehicles delivering to the site at unsocial hours and late night opening will impact adversely on residents and parking provision is insufficient.
 - iii) Application 14/00642/ADV – Concern that the illuminated sign appears to be in close proximity to a bus stop.
- b) That the decisions reported since the last meeting are noted.

13) REVIEW OF RISK ASSESSMENT AND SYSTEMS OF CONTROL

Consideration was given to the updated draft document circulated with the agenda.

RESOLVED (11)

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That the document is approved and adopted.

14) REVIEW OF FINANCIAL REGULATIONS

RESOLVED (12)

That the Chair, Councillor Sidebottom and the Clerk meet at Kilham Hall on Tuesday 29 April to consider the latest model document and to recommend revised regulations for consideration at the next meeting.

15) PROVISION OF A SCHOOL CROSSING PATROL WARDEN

Councillor Sidebottom reported that a member of staff at St Wilfrid's School had indicated a willingness to undertake duties as a School Crossing Patrol Warden.

RESOLVED (13)

That DMBC is asked if a School Crossing Patrol Warden can be provided on Doncaster Road.

16) REPORTS FROM MEETINGS ATTENDED

a) PCJCC – 11 March 2014

The Chair explained that the representatives were unable to attend but the Chair had attended as the representative for Auckley Parish Council. The meeting included items on budget savings, a speaker on the Localism Act, an update on the Community Infrastructure Levy explaining that DMBC had not yet decided if this would supersede Section 106 Agreements and an update on Recovery Plan. Fracking would be considered at a future meeting in view of proposal for this to take place in North Nottinghamshire.

b) Airport Environmental and Noise Monitoring Sub –Committee – 20 March 2014

The Chair reported that the short stay car park would retain 15 minutes free parking and the 'drop off' facility was to be reinstated. A new website would be created and new flight routes were to be introduced. Any complaints in respect of noise received by the Airport would also be referred to DMBC's Environmental Services Department.

RESOLVED (14)

That the reports are received and the information duly noted.

17) AUTHORISATION OF DIRECT BANK PAYMENTS

RESOLVED (15)

That the following payments be duly authorised.

D/13/86	Clerk	March 14 salary	£510.38
D/13/87	Clerk	Postage/Cleaning materials/mouse	£9.57
D/13/88	Branton Farm Nursery	Hedge trimmer Service	£42.00
D/13/89	Branton Farm Nursery	New Lawn Mower	£399.00
D/13/90	Arrow Publications	March Newsletter	£90.00
D/13/91	GNE Contracting	Final Payment for Sewer Connection	£841.20
D/13/92	Cartridge World	Ink Cartridges	£27.98
D/13/93	DMBC	Emptying Litter Bins	£144.00
D/13/94	Handyman	4th Quarter Salary	£566.11
D/13/95	Handyman	Petrol for Mower	£7.10
D/13/96	Clerk	Hammerite	£17.95
D/13/97	HMRC	4 th Quarter return	£502.05

18) CONSULTATIONS

a) Draft Transparency Code for Local Councils with a Turnover of Less than £25,000

Consideration was given to the proposal that councils with a turnover of less than £25k would no longer be subject to a full audit. This did not apply to Cantley with Branton.

b) Appointment of a Crime and Community Safety Lead Member

Consideration was given to information provided from YLCA following discussions with the South Yorkshire Police and Crime Commissioner on how local councils and the police might work together to address crime and improve public safety. Councillor Sidebottom expressed an interest in finding out more on the role of a lead member.

RESOLVED (16)

a) That the information relating to the Draft Transparency Code is received and noted.

b) That YLCA is notified that Councillor Sidebottom has expressed an interest in the role of Crime and Community Safety Lead Member.

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19) DONATION TOWARDS THE RETENTION OF ROSSINGTON LEISURE CENTRE

Rossington Parish Council had requested consideration be given by neighbouring parishes for financial support to retain Rossington Leisure Centre.

RESOLVED (17)

That the request is declined and no donation be made.

20) ITEMS OF CORRESPONDENCE

Consideration was given to correspondence outlined on the agenda along with the latest White Rose Updates, information on a volunteer recruitment day and the latest South Yorkshire Fire Service Briefing. The Clerk referred to the correspondence from Severn Trent Water stating the sewer connection for Kilham Hall would become a public sewer on 4 May 2014 and DMBC had confirmed that the small business relief would continue for 2014/15.

RESOLVED (18)

That the correspondence be received and noted.

21) DATE AND TIME OF NEXT MEETING

RESOLVED (19)

That the next meeting be held on Wednesday 7 May 2014 commencing at 7.00 pm at Kilham Hall.