

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 4 June 2014 at Kilham Hall commencing at 7.00 p.m.

PRESENT: Councillors J Worthington (Chair), G Warrender (Vice-Chair), Y Butterworth, B Cheetham, B Fussey, M Sidebottom and N Williams

IN ATTENDANCE: J A Staniforth (Clerk to the Council), Ward Councillors P Schofield and Y Woodcock.

1) APOLOGIES FOR ABSENCE

There were no apologies as all members were in attendance.

2) EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (1)

That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 the press and public be excluded during consideration of Item 10.

3) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS

Councillor Sidebottom declared a disclosable other interest in respect of Item 8 . No requests for any dispensations for any item had been received.

4) REPORT FROM THE COMMUNITY POLICING TEAM

The Clerk reported that Inspector Mountford had agreed to attend the October 2014 meeting. No further report for the airport villages had been received to date.

5) REPORT FROM DMBC WARD COUNCILLORS

Councillor Schofield reported that new legislation had come into force relating to the removal of stray horses from public and private land and DMBC had a team of officers to address these issues and action had been recently been taken to remove horses from a neighbouring village.

Members raised questions relating to the recent inspection of the Education Service that had concluded leadership was inadequate as more than 50% of the Authority's schools had been judged by Ofsted to be placed in special measures or required improvement. Councillors reported that a reorganisation was ongoing.

Following an enquiry from members Councillor Woodcock reported that DMBC Engineers were to undertake a further site visit to determine whether a zebra crossing could be sited in close proximity to the Woodlands Walk development rather than further along Doncaster Road as had been recently indicated. It was explained that all three ward members were required to be in agreement with Section 106 expenditure and members present confirmed their support for a zebra crossing and it was believed that Councillor Jones was also in favour. The matter would be discussed at the next Ward meeting on 10 June 2014.

Road works were to commence on the A638 to create the roundabout to access the Manor Farm development. The election of a new Civic Mayor was awaited as the current Deputy Mayor had not been re-elected to the Council. It was hoped to retain Cantley Library in its present location but run as a Community Library.

Members raised issues relating to dangerous parking on grass verges on Valley Drive and the erection of temporary buildings on Rural Crescent which may be related to new television aerials.

RESOLVED (2)

- a) That Ward Members are thanked for their attendance and the information provided.
- b) That St Leger Homes are asked as to the purpose of the temporary buildings on Rural Crescent .
- c) That a response is sought as to whether planters could be placed on verges on Valley Drive .

6) MINUTES OF THE MEETINGS HELD ON 7 MAY 2014

RESOLVED (3)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

Signed:.....Dated:.....

7) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated. It was noted that DMBC had stated that there were no new molehills on the land to the rear of the Poppyfields development, the survey results for a School Crossing Patrol Warden met the criteria and it was hoped to appoint a warden in the near future, new signage would be provided on Doncaster Road and on Brockholes Lane regarding access to the Yorkshire Wildlife Park. The untidy land opposite the Rose Garden had been sprayed but a longer term solution was felt to be needed, the gully on Doncaster Road near Sandpit Hill was to be cleaned out. DMBC had confirmed that further signage at the children's play ground was not felt necessary. There had been no update on the two planning enforcement issues other than contact with the owner of Larksgate was awaited.

No further response had been received from David Wilson Homes for a donation towards a zebra crossing.

RESOLVED (4)

a) That the update on action from the previous meeting be received and noted.

b) That David Wilson Homes be contacted again to seek a commitment in principle for a donation towards the cost of a zebra crossing irrespective to any Section 106 funding as the safety of residents using the B1396 is deemed an urgent requirement.

8) KILHAM HALL MANAGEMENT COMMITTEE REPORT

Councillor Sidebottom reported that a vacancy may exist on the management committee due to the non attendance of a member. The current account balance was £18,836 and a copy of the latest accounts was provided for information. There had been a very successful visit to Castle Howard the previous day and a further visit would be arranged next year. The coffee morning would close for the summer recess after 15 July and reopen on 2 September 2014.

RESOLVED (5)

That the information be received and duly noted.

9) DRAFT PLANS FOR CONVERSION OF THE CHANGING ROOMS BUILDING

Consideration was given to draft plans for adaptations to the Changing Room building and Kilham Hall. Members commented that it had been suggested that a lobby be included in the Changing Room building and that it was intended for storage cupboards to be located across the back wall of the office area and current store room at a depth of 600mm not just in one corner and that the window where the storage cupboards were to be located would need to be removed and replaced by a solid brick area.

RESOLVED (6)

That the design consultant is asked to amend the plans as outlined on a set of the plans.

10) ACQUISITION OF LAND OFF DONCASTER ROAD

This item is excluded from the press and public

11) REPORT FROM THE INTERNAL AUDITOR

A copy of the internal audit report was provided for members consideration. It was noted that the report was comprehensive and a thorough audit had been undertaken for cost of £62.50. Whilst a number of comments had been made most were for clarification but an overpayment of taxation of £18.40 was required to be reclaimed.

RESOLVED (7)

That the report is received and the Clerk incorporates any recommendations into the current accounts records.

12) RECREATION GROUND AND GARDEN ISSUES

a) Disposal of items from changing rooms

Following the removal of items belonging to the football team there were still a number of items to dispose of. Councillor Williams offered the use of a skip at the YWLP to dispose of the items which included the old notice board that had been sited at Old Cantley and a barbecue belonging to Kilham Hall. The Handyman had indicated that it would be possible to store the barbecue if the storeroom was enlarged. A member raised whether the wood could be utilised within the local community.

b) Quotation for a commemorative plaque

Signed:.....Dated:.....

Jubb Signs had quoted £25 for A5 size and £35 for A4 size and had enquired how the sign would be displayed. Discussion took place on mounting the plaque on a piece of stone at the foot of the tree., Councillor Cheetham offered to provide this. Discussion took place on the location of the new tree and whether it was appropriate to have a formal unveiling of the plaque.

c) Planting of village plinths and garden areas

No arrangements had been made to date to purchase plants for the plinths and garden areas.

RESOLVED (8)

a) That a list of the items for disposal be drawn up and arrangements made with Councillor Williams for their disposal.

b) That the quotation from Jubb Signs be agreed at £35 for an A4 size plaque with the wording 'This tree kindly donated by Yorkshire Wildlife Park and planted by the parish council, is to commemorate the commencement of World War 1'

c) That the tree be planted to the rear of Kilham Hall between the play area and perimeter fence but to ensure that any machinery used for maintenance of the field could still access the area.

d) That further consideration to an event to mark the planting of tree to commemorate the centenary of the commencement of World War 1 be considered at the next meeting.

e) That bedding plants be purchased for the village plinths in line with previous years.

13) REVISED FINANCIAL REGULATIONS

Consideration was given to the draft regulations that had been circulated to all members with the agenda.

RESOLVED (9)

That the draft regulations be agreed subject to the following amendments:

Para 5.4 - Insertion of 'meeting' at the end of the paragraph

Para 5.9 – 'shall be approved in writing by a Member' to be replaced by 'shall be reported to the council'

Para 6.12 - Deletion of 'and preferably off site with the location of storage being agreed by the council'.

14) PLANNING MATTERS

Consideration was given to the following applications:

14/00986/FUL 13 Warning Tongue Lane	2 Storey pitched roof extension to rear	No comments
14/00991/REMM Manor Farm	Details of access, appearance, landscaping, layout and scale for 53 dwellings	Comments
14/01025/FUL Gatewood Lodge Whiphill Top Lane	Erection of detached house following demolition of existing bungalow on 0.07ha of land	No comments

RESOLVED (10)

a) That the Planning Authority is informed that the parish council support the comments of Natural England in respect of application 14/000991/REMM.

b) That decisions reached since the last meeting are noted.

15) HIGHWAY MATTERS

a) Grass Verges on Doncaster Road

The Clerk read out a copy of the letter that had been sent to residents regarding parking on the verges and that DMBC would only agree to re-seed the verges if residents ceased to park on the verges.

b) Fires at Rural Crescent

Correspondence had been received expressing concern that regular fires had been taking place and this had affected residents wishing to enjoy summer evenings. The matter had been referred to the Environmental Department.

c) New Matters

The following matters were raised:

- The poor quality of grass cutting on Milton Road
- A request for double white lines on Doncaster Road adjacent to the Three Horse Shoes and Bus Stop to prevent cars overtaking using the opposite carriageway when buses have to stop .
- The emptying of the litterbin adjacent to the bus stop on Valley Drive
- A request to cut the grass verge at the junction of Whiphill Top and Gatewood Lane.
- Overhanging vegetation on the footpath on Warning Tongue Lane.

Signed:.....Dated:.....

- Overhanging vegetation obscuring the sign for Footpath No.2

RESOLVED (11)

- a) That the issuing of a letter to residents on Doncaster Road by DMBC and the report of domestic fires on Rural Crescent be noted and the situations monitored.
- b) That the Clerk contacts DMBC regarding matters raised.

16) WEBSITE ISSUES

There were no issues to report in respect of the website and all information had been uploaded promptly. It was noted that no details of events at Kilham Hall were displayed on the website.

RESOLVED (12)

That a quotation is obtained from the webmaster to display events taking place at Kilham Hall for consideration by the Kilham Hall Management Committee.

17) YLCA SERVICE PROVISION AGREEMENT

RESOLVED (13)

That the Service Provision Agreement is accepted and YLCA notified accordingly.

18) YLCA TRAINING PROGRAMME FOR 2014/15

Consideration was given to the training programme for 2014/15 and members were informed that monies were allocated within the budget to meet the cost of member training.

RESOLVED (14)

That the training programme is received and that any member wishing to attend training notifies the Clerk in order to to make the necessary arrangements for members to attend.

19) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (15)

That the following payment made be duly authorised:

D/14/07	Clerk	May Salary	£508.58
D/14/08	RAY	Annual Subscription	£35.00
D/14/09	LCR	Annual Subscription	£17.00
D/14/10	Veolia Services	Grass Cutting 04 &18 April 2014	£73.13

20) ITEMS OF CORRESPONDENCE

RESOLVED (16)

- a) That the items of correspondence denoted on the agenda be received and duly noted.
- b) That correspondence recently received from the Boundary Commission on proposed changes to DMBC's Ward Boundaries be considered at the next meeting.

21) DATE AND TIME OF NEXT MEETING

RESOLVED (17)

That the next meeting be held on Wednesday 2 July commencing at 7.00 pm at Kilham Hall.

Signed:.....Dated:.....