

**CANTLEY WITH BRANTON PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held on Wednesday 2 July 2014 at Kilham Hall commencing at 7.00 p.m.**

**PRESENT:** Councillors J Worthington (Chair), Y Butterworth, B Fussey and M Sidebottom

**IN ATTENDANCE:** J A Staniforth (Clerk to the Council) and Ward Councillor P Schofield

**1) APOLOGIES FOR ABSENCE**

Apologies were received from Councillors B Cheetham, G Warrender and N Williams.

RESOLVED (1)

That the apologies be accepted and duly recorded.

**2) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS**

Councillors B Fussey and M Sidebottom declared a disclosable other interest in respect of Item 8 . No requests for any dispensations for any item had been received.

**3) REPORT FROM THE COMMUNITY POLICING TEAM**

The Clerk reported the receipt of the May 2014 report for the airport villages which denoted no crimes had been recorded within the parish .

**4) REPORT FROM DMBC WARD COUNCILLORS**

Councillor Schofield reported on the following:

- Creation by the Secretary of State of a Children's Service Trust for a period of ten years with a review after five years. Some services would remain with the LA.
- A cabinet review of Children's Centres on 16 July 2014.
- Receipt of a £660k grant for pothole repairs.
- Bid for a new high speed rail college.
- Modernisation of street lighting to reduce running and maintenance costs.
- Budget constraints.

The background to the provision of a School Crossing Patrol Warden in Branton was explained.

RESOLVED (2)

That Councillor Schofield is thanked for her attendance and the information provided.

**5) MINUTES OF THE MEETINGS HELD ON 4 JUNE 2014**

RESOLVED (3)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

**6) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING**

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated. The potholes on Gatewood Lane had now been repaired, DMBC were arranging to cut back overhanging vegetation on Warning Tongue Lane, the shrubs in the Rose Garden were to be tended in the near future. Councillor Woodcock had advised that the Engineers would not undertake a survey for a zebra crossing until funding could be confirmed by the Planning Authority.

The Planning Enforcement Officer had met with the owner of Larksgate who had stated that Plevy's vehicles only collected materials stored at the property and advice was being sought as to whether any retrospective planning consent was required for the activity being undertaken. It was intended to assess the size of the building erected off New Road as buildings below certain dimensions were permitted but it did appear that there was no current activity on the site.

RESOLVED (4)

a) That the update on action from the previous meeting be received and noted.

b) That a letter is sent to the Assistant Director of Development at DMBC with copies to the Section 106 Officer, the DMBC South Area Neighbourhood Manager and the three Finningley Ward Councillors

Signed:.....Dated:.....

requesting confirmation that Section 106 funding will be made available to meet the cost of a zebra crossing on Doncaster Road, Branton.

## 7) ITEMS RAISED BY THE PUBLIC

No members of the public were in attendance.

## 8) KILHAM HALL MANAGEMENT COMMITTEE REPORT

The parish council representatives reported that no meeting of the committee had taken place since the last parish council meeting and the current account balance was £19,000.64. The committee would consider the quotation of £20 for uploading the details of the events for Kilham Hall.

RESOLVED (5)

a) That the information be received and duly noted.

b) That the Clerk forwards information as requested to the webmaster for uploading.

## 9) CONSULTATION ON THE CONVERSION OF THE CHANGING ROOMS BUILDING

The Clerk reported that 21 responses had been received all of which were in favour of the Changing Rooms being converted to a meeting room. A number of enquiries had been received regarding the proposals for the hall but all had been advised that any changes to the internal layout of the community hall was the responsibility of Kilham Hall Management Committee and not the parish council although the lease agreement did require the approval of the parish council in writing to undertake any structural alterations. A copy of relevant section of the lease was provided for information to the parish council representatives for Kilham Hall.

RESOLVED (6)

a) That in view of no objections being received to the proposal to convert the changing rooms to a meeting room the conversion be agreed pending the necessary resources being available.

b) That a special meeting be arranged at the September meeting to commence planning the project.

## 10) UPDATED PLANS TO CONVERT THE CHANGING ROOMS TO A MEETING ROOM

Consideration was given to draft plans for adaptations to the Changing Room building and a copy was provided for consideration by Kilham Hall Management Committee in respect of possible future changes to the internal layout of Kilham Hall. An outline estimate of the main costs involved had now been provided by Danum Developments for future consideration.

RESOLVED (7)

That the plans be agreed subject to the meeting room being separated from the entrance area by a solid wall and the Design Consultant is asked to revise the plans to reflect this.

## 11) RECREATION GROUND AND GARDEN ISSUES

### a) Playground Inspection Report

Consideration was given to the report that had been circulated with the agenda and there were no areas of concern other than the need to tape any areas of frayed rope on the net bridge of the Wicksteed Junior Multi Unit. The nuts on the flat swings had been tightened as part of the inspection.

### b) Village Sports Fun Day

No further information had been received from the organiser of the Sports Fun Day.

### c) Unveiling of the Commemorative Tree and Plaque

The tree donated by Yorkshire Wildlife Park had been planted and the plaque with a surround made by Councillor Cheetham had been collected. Discussion took place on how the commemorative tree and plaque should be publicised and whether ex-servicemen should be invited to attend. After consideration it was felt that it may be difficult to arrange attendance during August.

RESOLVED (8)

a) That the Handyman is asked to securely tape any areas of frayed rope on the net bridge.

b) That the Clerk views the insurance certificate in order for permission for use of the recreation ground to be granted and obtains details of activities to be undertaken at the Sports Fun Day.

c) That arrangements are made for a photograph to be taken of members of the parish council and the Clerk on Wednesday 9 July or alternatively Tuesday 8 July if the plaque is in situ by this date.

d) That a message of appreciation is extended to Councillors B Cheetham and N Williams for their support of this project.

## 12) PLANNING MATTERS

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Consideration was given to the following applications:

14/01222/OUT Land off Main Street	Outline application for a detached dwelling on 0.03has of land and approval for access.	Comments
14/01228/FUL Longacres, Whiphill Top Lane	Erection of detached house following demolition of existing dwelling on 0.18ha of land	Comments
14/01025/FUL 40 Warning Tongue Lane	Erection of detached dwelling/double garage with new 1.8m boundary wall on 0.14ha of land	Comments
14/01451/FUL Corner House, Whiphill Top Ln	Erection of 2 storey extension +porch extension + detached garage following partial demolition to rear	Comments
14/01460/FUL Rear of 12 Silverdale Close	Erection of detached house with access and parking on 0.06ha of land	No further comments

RESOLVED (10)

a) That the Planning Authority is informed of the following comments:

- i) 14/01222/OUT – The comments of the Conservation Officer are supported.
- ii) 14/01205/FUL – The need to protect the Oak tree during construction.
- iii) 14/01451/FUL – The retention of the Birch Tree.
- iv) 14/0145//FUL – The narrow access road will create a highway safety issue.

b) That decisions reached since the last meeting are noted including granting the development of three shop units/residential apartments on the former Quarry Garage site.

### 13) HIGHWAY MATTERS

a) Grass Verges on Doncaster Road and Valley Drive

The Clerk reported that discussions had taken place with DMBC regarding the progress of re-seeding the verges on Doncaster Road and it had been concluded that parking on the verges had much reduced and therefore re-seeding could take place in the autumn subject to residents continuing not to park on the verges. DMBC had also stated that planters could be sited on Valley Drive subject to a licence which was free, being obtained.

b) New Matters

The following matters were raised:

- The sign for footpath No.2 on Gatewood Lane was still felt to be obscured by overhanging vegetation.
- Grass mowing had not taken place at St Leger Homes properties on Valley Drive.

RESOLVED (11)

a) That the Clerk contacts DMBC to request that the verges on Doncaster Road are re-seeded where appropriate and to report other matters raised.

b) That the necessary licence is obtained to enable planters to be sited on grass verges on Valley Drive opposite the school to deter parking and an enquiry is made of DMBC as to whether there are any planters surplus to requirements that could be utilised on Valley Drive. In the event of no planters being available DMBC are asked to provide details of suppliers in order to obtain a quotation for consideration at the next meeting.

### 14) WEBSITE ISSUES

There were no issues to report in respect of the website and all information had been uploaded promptly.

### 15) DMBC PROPOSED WARD BOUNDARY CHANGES

RESOLVED (12)

That the information is received and duly noted.

### 16) INSURANCE PREMIUM INCREASE

The Clerk enquired as to the level of increase that should be applied to the fixed assets under the 'All Risks' section of the policy as this would determine the amount of increase to the annual premium. Zurich had indicated a 3% increase when the policy was agreed but inflation was currently below 2%,

RESOLVED (13)

That the insurance premium be increased as recommended by Zurich up to a maximum of 3%.

Signed:.....Dated:.....

**17) LATEST NEWSLETTER**

Councillor Sidebottom withdrew from the meeting during consideration of this item.

RESOLVED (14)

That the latest newsletter include information on the commemorative tree/plaque to mark the centenary of the start of World War 1 including a photograph of members and the Clerk with the tree, an update on the proposed conversion of the changing rooms and the date of the Christmas Carol singing if this is available.

**18) CHRISTMAS CAROL SINGING ARRANGEMENTS**

Councillor Sidebottom explained that the school had not yet been able to confirm a date that the Jubilate Choir would be available and it may not be known until September.

RESOLVED (15)

That Councillor Sidebottom contacts the school to ascertain the date that the choir will be available and this is included in the next newsletter if known.

**19) AUTHORISATION OF BANK PAYMENTS**

Consideration was given to the schedule of payments for signature.

RESOLVED (15)

That the following payment made be duly authorised:

D/14/11	Clerk	June Salary	£509.03
D/14/12	Clerk	Stationery/postage	£27.62
D/14/13	Arrow Publications	June newsletter/consultation	£160.00
D/14/14	Internal Auditor	13/14 Internal audit	£62.50
D/14/15	Handyman	Petrol for mower	£7.50
D/14/16	BSM Solicitors	Legal advice re land transfer	£312.00
D/14/17	nPower	Christmas lights	£96.25
D/14/18	Veolia	Grass cutting 2/5&23/5 & Weed and Feed	£547.13
D/14/19	DMBC	Playground repairs (bolts to multi-unit)	£84.00
D/14/20	Handyman	1 <sup>st</sup> quarter salary	£671.01
D/14/21	Handyman	Petrol for mower	£7.50
D/14/22	Clerk	Stationery	£24.97
D/14/23	Auckley PC	50% cost of Chair's training	£57.50
D/14/24	HMRC	1 <sup>st</sup> quarter return (less overpayment)	£506.99

**20) REPORTS FROM MEETINGS**a) YLCA Branch Meeting – 18 June 2014

Councillor Worthington reported that Duncan Wright of Wadworth Parish Council had been appointed Chairman and Councillor A Jones of Sprotbrough and Cusworth Parish Council Vice-Chairman. The main issues discussed were the new rights of the public and press to film meetings, arranging for an impartial speaker on Fracking to attend the AGM and the introduction of a lead member for crime and disorder issues.

b) Airport Environmental and Noise Monitoring Sub- Committee Meeting – 19 June 2014

Councillor Worthington reported that discussions were now taking place to determine the Section 106 allocation new flights had been introduced to the Isle of Man and Riga. It was hoped to achieve an 8% growth over the next year.

**21) ITEMS OF CORRESPONDENCE**

Consideration was given to items of correspondence including YLCA's Joint Branch meeting, the latest White Rose Update and new planning guidance from DMBC.

RESOLVED (16)

That the items of correspondence denoted on the agenda and the additional items be received and duly noted.

**22) DATE AND TIME OF NEXT MEETING**

RESOLVED (17)

That the next meeting be held on Wednesday 3 September 2014 at 7.00 pm at Kilham Hall.

Signed:.....Dated:.....