

**CANTLEY WITH BRANTON PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held on Wednesday 5 November 2014 at Kilham Hall commencing at 7.00 p.m.**

**PRESENT:** Councillors J Worthington (Chair), Y Butterworth, B Cheetham, B Fussey and M Sidebottom.

**IN ATTENDANCE:** J A Staniforth (Clerk to the Council), Ward Councillor P Schofield and twelve members of the public.

Eight members of the public were in attendance regarding the ongoing issue of the new development to the rear of 1 Wood View and to express their concerns that the building work was continuing in spite of protests being made. The resident of the adjacent property reported that he had met with DMBC's Head of Legal and Development Services regarding possible remedies to the situation but no satisfactory conclusion had been reached.

Two members of the public were in attendance to raise objections to a planning application for the property Greenacres on Doncaster Road to demolish the existing building and build a purpose built Gospel Hall for the use of the Exclusive Plymouth Brethren. The parish council was informed that the proposed building was around three times the size of the existing building and the request for car parking for around twenty vehicles indicated a much greater usage than had been envisaged when the original application for change of usage from a domestic dwelling to a Gospel Hall had been granted. Concerns were raised regarding the design of the building being out of character with surrounding properties, the affects of noise on residents due to times of usage and impact on the highway. It was felt the design and layout of the building contradicted the Transport Statement accompanying the planning application.

A member of the public also expressed concern over the amount of dog fouling occurring on Valley Drive and that this was a health hazard for children attending the school.

**1) APOLOGIES FOR ABSENCE**

Apologies were received from Councillor G Warrender.

RESOLVED (1)

That the apologies be accepted and duly recorded.

**2) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS**

Councillors B Fussey and M Sidebottom declared a disclosable other interest in respect of Item 8. Councillor Butterworth declared an interest in Item 9. No requests for any dispensations for any item had been received.

**3) REPORT FROM THE COMMUNITY POLICING TEAM**

A copy of the October report for the airport villages had been received denoting three burglaries in both Branton and Old Cantley and confirming that the speed camera had been in operation on Whiphill Top Lane where five cars out of one hundred checked were deemed to be travelling at excessive speed.

RESOLVED (2)

a) That the report is received and noted.

b) That an enquiry is made as to whether notices on the highway relating to an accident in April 2014 could be removed.

**4) REPORT FROM DMBC WARD COUNCILLORS/MEETING DATE**

Councillor Woodcock had sent her apologies but had confirmed that a meeting had been arranged for Thursday 20 November at Kilham Hall commencing at 2.00 pm to discuss the provision of a zebra crossing on Doncaster Road. Councillor Schofield reported on the following:

- Resumption of heart surgery at Leeds St James Hospital
- Attendance at the meeting on 20 November 2014 regarding the zebra crossing
- The period of absence of Ward Councillor Alan Jones
- The retirement of DMBC's Democratic Services Manager

RESOLVED (3)

That Councillor Schofield is thanked for her attendance and the information provided.

Signed:.....Dated:.....

**5) MINUTES OF THE MEETINGS HELD ON 1 AND 20 OCTOBER 2014**

RESOLVED (4)

That the minutes of the Parish Council Meetings be agreed and signed by the Chairman.

**6) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING**

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated.

A DMBC Highway Officer had contacted the owner of the Hot Tub sign displayed on the verge adjacent to the roundabout at Warning Tongue Lane and had advised that the sign was to be removed by the 9 November 2014. Notification had been received that a meeting was to be arranged regarding the re-seeding of the grass verges on Doncaster Road opposite the Three Horse Shoes. The new planters had been sited on the grass verges opposite the school but it was thought one may have been moved to facilitate vehicular access to a property on Valley Drive and a gap now existed sufficient for a vehicle to park. Insurance of the planters had been arranged at no additional cost for the current year and with an annual premium of £1.40 from 1 September 2015.

A key to the recreation ground had been given to a DMBC Grounds Maintenance Officer in order to complete the removal of vegetation from the perimeter fence at the recreation ground. Five moles had been removed from the recreation ground and it was possible to purchase a plant from the local garden centre that acted as a mole deterrent.

There had been no response from the Planning Officer as to whether planning consent was required for the conversion of the Changing Room building to a meeting room. The matter had been referred to the Ward Councillors. No interest had been received in respect of the sale of the remaining showers and surplus wooden benching.

With regard to the building off New Road the Planning Enforcement Officer had responded that the person thought to be the landowner was not so and further enquires were being made to establish who the landowner was in order to clarify usage of the building. Members present suggested that there was activity on the site.

RESOLVED (5)

a) That the update on action from the previous meeting be received and noted.

b) That DMBC is asked to provide an update on the re-seeding of the grass verges.

c) That Councillor Schofield is asked to pursue the enquiry as to whether any formal planning consent is required for the conversion of the Changing Room building to a meeting room.

d) That two plants advertised as being an effective mole deterrent are purchased from the local garden centre at a total cost of £10.

e) That the availability of the wooden benching and coat pegs and the sale of the remaining showers at a price of over £50 be advertised in any free publications.

f) That the Planning Enforcement Officer is advised that activity is being undertaken at the site off New Road where a building had been erected.

**7) ITEMS RAISED BY THE PUBLIC**

RESOLVED (6)

a) That in view of the ongoing concerns expressed by residents and the parish council regarding the development to the rear of 1 Wood View, DMBC is asked if a Planning Officer would attend a day time meeting with residents to discuss the granting of planning permission for the new development and the lack of consultation.

b) That the objections raised in respect of the planning application for Greenacres on Doncaster Road be considered under Item 12.

c) That the concerns regarding dog fouling on Valley Drive be raised under Item 13

**8) KILHAM HALL MANAGEMENT COMMITTEE REPORT**

The parish council representatives reported that the Charities Commission had confirmed that the current Trust Deed did not permit the making of donations to other charities and therefore the Charities Commission was to be asked for consent to change the Trust Deed. A decision had been taken to cancel the Halloween Party as insufficient tickets had been sold. It had been necessary to pay the fee for the Children's Entertainer that had been hired but he had offered to attend a future event free of charge. A copy of the year end accounts denoting the current bank balance of £19,699 was provided for

Signed:.....Dated:.....

information and all the current committee members had been re-elected at the recent Annual General Meeting,

A message of appreciation was extended to the committee for their work over the past year.

RESOLVED (7)

That the information be received and duly noted.

#### 9) ARRANGEMENTS FOR REPLACEMENT OF FENCING AT DONCASTER ROAD GARDEN

Consideration was given to the arrangements that needed to be enacted to receive delivery of the new fencing, it's assembly and the disposal of the old fencing. .

RESOLVED (8)

That Need a Hand Ltd is asked to visit the site and discuss with the adjacent property owner the arrangements to be enacted for the erection of the new fencing and that once agreed a total of eight panels at a cost of £89.75 including vat plus delivery of £39.75 be purchased from ECO Fencing.

#### 10) TENDER SPECIFICATION FOR CONVERSION OF CHANGING ROOMS BUILDING

The draft specification circulated with the agenda was considered.

RESOLVED ( 9 )

That the draft specification is agreed and this be sent to the four contractors determined at the meeting on 20 October 2014 to be returned by 5 January 2015 for consideration at the meeting on 7 January 2015.

#### 11) RECREATION GROUND AND GARDEN ISSUES

##### a) Annual Fire Extinguisher Testing and Five Year Electrical Testing

This was due to be undertaken in November 2014.

##### b) Increased capacity of green waste container

The Gardener/Handyman had requested an increased capacity for the green waste as on a number of occasions waste had to be stored in the changing room building until space was available in the 360L green waste container. This may cause difficulties if and when the building was converted to a meeting room. The cost of a 660L container was quoted as £135 per quarter and the cost of two x 240L was £124 per quarter.

##### c) Garden Planting Requirements

Following delivery of the new planters consideration was given to planting requirements for these and the village plinths.

RESOLVED (10)

a) That arrangements be made for the annual fire extinguisher check by South Anston Fire Extinguishers and the five year fixed electrical wiring check to be undertaken by R J Electrics.

b) That a 660L waste container for the green waste be provided by DMBC from March 2015 and an enquiry is made of DMBC as to whether household waste can also be placed in the waste container.

c) That a supply of winter pansies be purchased from the local garden centre for planting in the village plinths and the new planters on Valley Drive.

#### 12) PLANNING MATTERS

The following applications were considered:

14/02367/TCON 41 Warrington Drive	Consent to fell three pine trees subject to TPO no.64	No Comments
14/02236/FUL Greenacres, Doncaster Rd.	Demolition of existing bungalow and erection of Gospel Hall with associated car parking and fencing	Comments
14/00025/REF R/O Monton, Main St	Appeal against refusal to erect a detached house on 0.03ha to rear of property	No further comments
14/02552/FUL 26/28 Warning Tongue Lane	Erection of detached house and double garage on 0.10ha of land to rear of dwellings	Comments
14/02577/FUL 30 Warning Tongue Lane	Erection of detached dwelling with attached triple garage on approx 0.18ha of land	Comments

RESOLVED (11)

a) That the new applications received and decisions taken since the last meeting are duly noted.

b) That comments are submitted in respect of the following applications:

Signed:.....Dated:.....

- i) 14/02236/FUL – The design, layout and size is not in keeping with surrounding properties and may overbear neighbouring properties as the area has now changed since the original application was granted due to the new Woodlands Walk development. The proposed number of parking spaces will have impact on the highway due to an increased volume of traffic on Doncaster Road and access to and from the site could disrupt traffic flow. Noise will affect neighbouring properties at an unsocial hour.
- ii) 14/02552/FUL – Support for the comments relating to the requirement to investigate an unknown hole.
- iii) 14/02577/FUL – Support for the protection of trees with preservation orders.

### **13) HIGHWAY MATTERS**

.RESOLVED (12)

That the concerns raised by residents regarding dog fouling on grass verges at Valley Drive be referred to the DMBC Neighbourhood Team.

### **14) CHRISTMAS CAROL SINGING ARRANGEMENTS/DONATION FOR CAROL SHEETS**

Councillor Sidebottom reported that a supply of new carol sheets had been obtained at no cost other than £3.95 for postage and packing which she had funded. However there was an expectation that a donation would be made to the supplier.

A copy of the programme which was broadly in line with last year's was circulated for information, a list of carols would be drawn up in conjunction with the school's Jubilate Choir, a Father Christmas had been arranged and Father Howard had been invited to attend. Kilham Hall had donated two raffle prizes and further donations of prizes were being sought, the usual refreshments would be on sale with soft drinks for the children.

RESOLVED (13)

- a) That the arrangements be agreed and Councillor Sidebottom is thanked for organising the event.
- b) That a donation of £15 is made to 'Embraced the Middle East' for the provision of the carol sheets.

### **15) CONTENT OF DECEMBER NEWSLETTER**

Councillor Sidebottom withdrew from the meeting during consideration of this item.

RESOLVED (14)

That the newsletter contain information of the forthcoming Christmas carol singing, the provision of planters on Valley Drive including a request for these to remain in situ, the purchase of a poppy wreath and a small donation to Royal British Legion along with a Christmas message.

### **16) SECOND QUARTER BUDGET MONITORING REPORT FOR 2014/15**

Consideration was given to the report and the Clerk explained that the stationery budget was likely to exceed the budget set due to the excessive cost of ink for the printer that had now been replaced by a much more efficient one. The salaries budget may also exceed the budget provision as a higher pay settlement to that expected may be awarded. All other headings were in line with projections. Interest of £3.68 had been received on 30 September 2014 and the £40 cash back as part of the new printer cost had been received on 17 October 2014.

RESOLVED (15)

That the report is received and the information duly noted.

### **17) SECOND QUARTER BANK RECONCILIATION/REVIEW OF THE LEVEL OF RESERVES**

RESOLVED (16)

That the bank reconciliation is duly authorised and the bank balance remaining of £26,016.23 prior to the receipt of the second half precept is noted.

### **18) WEBSITE MATTERS**

There were no website matters to consider as all information had been uploaded on time.

### **19) AUTHORISATION OF BANK PAYMENTS**

Consideration was given to the schedule of payments for signature.

D/14/52	Clerk	October Salary	£515.33
D/14/53	Branton Farm Nursery	Oil/trimmer line	£8.98
D/14/54	Royal British Legion	Wreath + Donation	£60.00
D/14/55	DMBC	Emptying green waste bin 3 <sup>rd</sup> quarter	£76.00
D/14/56	Staples	Printer + Ink Cartridges	£274.97

Signed:.....Dated:.....

D/14/57	N Marsh	Pruning trees at Doncaster Rd/Rose Garden	£60.00
D/14/58	Walkers Nurseries	7 x Planters + soil & conifers	£354.79
D/14/59	Matt and Mouse	Setting up new Printer	£37.50
D/14/60	DMBC	Emptying litter bins 23/6 – 11/9	£148.32
D/14/61	Veolia	Grass Cutting 5/9 & 19/9	£73.13

RESOLVED (17)

That the payments made are duly authorised.

## 20) REPORTS FROM MEETINGS ATTENDED

### a) Airport Community Sub Committee – 16 October 2014

Councillor Worthington reported that the sale of duty free goods to the public would take place on dates in November, consideration was being given to establishing an aviation academy, 2015 may be the last year that the Vulcan would fly unless further donations to maintain it were forthcoming, there could be an Air Show in 2016 and arrangements were being made for a local fun day.

### b) PCJCC – 4 November 2014

Councillor Sidebottom reported on information relating to the parish precept and the DMBC grant funding element which would now reduce by 10% for the next two years rather than 13% in 2015/16. Other issues discussed were the revisions to Neighbourhood Services and the proposal to involve the community in maintain services, the question of parking, double taxation and that the latest report on the DMBC recovery plan stating that sufficient progress had been made and the Council was no longer regarded as unsatisfactory. Future meetings would include child grooming in Doncaster and the LA's impact on schools, the Elected Mayor was expected to attend.

RESOLVED (18)

That Councillor Worthington and Councillor Sidebottom are thanked for the information provided.

## 21) WITHDRAWAL OF DMBC SITES AND POLICIES DEVELOPMENT PLAN

Correspondence received from DMBC which included the 'Call for Development Sites' was considered.

RESOLVED (19)

That DMBC is again notified of the suggestion that the small piece of land adjacent to Driftwood on Whiphill Top Lane owned by DMBC is sold/transferred to the development site of the former Branton House Farm.

## 22) ITEMS OF CORRESPONDENCE

Consideration was given to items of correspondence denoted on the agenda and additional information from YLCA relating to seminars on 'Housing in Your Community' and parish precept information.

RESOLVED (20)

That the items of correspondence denoted on the agenda and the additional items be received and duly noted.

## 23) DATE AND TIME OF NEXT MEETING

RESOLVED (21)

That the next meeting be held on Wednesday 3 December 2014 at 7.00 pm at Kilham Hall.

Signed:.....Dated:.....