

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 7 October 2015 at Kilham Hall Meeting Rooms commencing at 7.00 p.m.

PRESENT: Councillors J Worthington (Chair), Y Butterworth, M Caygill and M Sidebottom.

IN ATTENDANCE: J A Staniforth (Council Clerk), Ward Councillor R A Jones, S Racjan (DMBC Stronger Communities Officer) and two members of the public

Two members of the public representing the Plymouth Brethren Christian Church confirmed the offer of a donation of £150 towards the cost of soft furnishings for the new meeting rooms and that details of the offer of land were currently being drawn up. Members enquired as to the start and completion of the new gospel hall on the site of Greenacres and were informed that the planning of the project was ongoing and no timescales were available at the present time.

1) EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (1)

That in accordance with the Public Bodies (Admissions to Meetings) Act 1960 the press and public be excluded during any discussion of Item 26 due to the confidential nature of the matter to be discussed.

2) APOLOGIES FOR ABSENCE

RESOLVED (2)

That the apologies of Councillors D Chorlton, G Warrender and N Williams be accepted and duly recorded.

3) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS

Declarations of 'other interests' were made from Councillor M Sidebottom in respect of Item 9.

4) REPORT FROM THE COMMUNITY POLICING TEAM

No member of the Community Policing Team was in attendance and no monthly report had been received. The DMBC Officer reported that the areas PCSO's were currently being deployed in Stainforth due to ongoing incidents.

RESOLVED (3)

That the Policing Team is asked whether the monthly report for the Airport villages has ceased and for details of recent use of the speed gun.

5) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS

Councillor Jones referred to the recent government decision to devolve more powers to the Sheffield City Region through an elected mayor which would oversee nine district councils including areas of Derbyshire and Bassetlaw. It was hoped this would extend to local levels and YLCA would be expected to lobby for increased delegation. Then issue of the proposal for a new sixth form college on the site of Hayfield School was reported and members expressed concern that the road systems particularly the B1396 were unable to support a further increase in traffic.

The Stronger Communities Officer reported that a request had been made for an update to be provided on the issues at Black Carr Plantation but nothing had been received. The issue of the fencing at Oakwood Drive was not the responsibility of DMBC and details of the landowner would be sought. An enquiry had been received from Councillor J Cox regarding HGV's entering Silverdale Close off Chapel Lane to turn around due to the one way system. The Clerk reported that DMBC had relocated the 'No Through Road' sign in front of Moor View in order to deter vehicles from using Silverdale Close and so turning into Moor View. The Officer agreed to contact Councillor J Cox on the issue.

Concerns were raised regarding dog fouling on Valley Drive and Rural Crescent and a resident had asked if signs could be erected. The Officer agreed to check if new stencils were needed and would consider signage, arrangements would be made to ask the school to raise the matter. A member reported that a vehicle continued to drive over the pavement on Valley Drive and to park on the grass verges opposite the school. The issue of overgrown holly trees at a property on Chapel Lane thereby

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obscuring views from two properties on Oak Tree Road was raised and that the matter had been referred to the Highways Department.

Reference was made to the information from RAY on providing locations for community hubs and that DMBC would provide support for Halloween events.

RESOLVED (4)

- a) That the Ward Councillor and DMBC Officer are thanked for attending and the information provided.
- b) That information on vehicles driving over verges is provided to the Clerk by members and forwarded to DMBC Highways Department to ascertain if any action could be taken.
- c) That further discussion is given to the proposal for a Sixth Form College at the next meeting.

6) MINUTES OF THE MEETINGS HELD ON 2 SEPTEMBER 2015

RESOLVED (5)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman

7) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated. The Chair had purchased a waste bin for the disposal of paper towels and cleaning materials for use in the new building.

The re-seeding of the grass verges on Doncaster Road opposite the Three Horse Shoes and a replacement litter bin at the Poppyfields entrance to Black Carr Plantation were still awaited.

The South Yorkshire Police and Crime Commissioner had agreed to attend the January 2016 meeting.

RESOLVED (6)

That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.

8) ITEMS RAISED BY MEMBERS OF THE PUBLIC

There were no further issues to be considered.

9) KILHAM HALL MANAGEMENT COMMITTEE REPORT/ISSUES

a) Response from Charities Commission Regarding Charitable Status

The Clerk reported that the Charities Commission had responded stating the Variation to the Trust Deed was incorrect and should have been drawn up solely by the Charity Trustees and not by the parish council. The original Trust Deed and Lease were acceptable.

b) Response from Management Committee regarding booking of meeting rooms/key holders

Kilham Hall Management Committee had agreed to oversee the hiring of the new meeting rooms. It was agreed that the key holders would be: Clerk, Chairman, KH Booking Clerk, Handyman and one other. A request had been made for some hall tables to be stored in the new storeroom in case they were required at a later date.

c) Management Committee Report

Councillor Sidebottom reported that the McMillan coffee morning had raised £216. There would be the annual pie and pea event in November and coffee and mince pies in December. Funding of £170 had been offered for the Halloween event subject to documentation being submitted and a Fire Evacuation Plan was being sought. Internal painting of the hall was being arranged.

RESOLVED (7)

- a) That Dickinson Wood Solicitors are contacted for their advice regarding the Variation to the Trust Deed and the matter be asked to be rectified at no cost to the parish council.
- b) That Councillor Sidebottom is thanked for her report and for arranging the Halloween event.

10) NEW MEETING ROOMS – BUILDING ISSUES

a) Repair/Replacement of Toilet/Tiling of area above the sink

The handyman had reported that the toilet was leaking and Need a Hand had been contacted to seek to repair the toilet but reported that there was a blockage in one of the pipes and that the cost to purchase a new toilet was around £100 plus fitting. It was also suggested that an area above the sink was tiled to prevent water damage to the wall.

b) Building Regulation Requirements

The Clerk reported that there was a requirement to fit an electrically operated alarm in the inner lobby to meet building regulation requirements.

c) Quotation for Fitting Hot Water Unit

The total cost of electrical and plumbing work had been quoted at £265.

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d) Quotation for New Lock/Security Update and Electrically Operated Shutter

The cost of a new lock was £120, and the total cost of all three items from Metro Locksmiths was £1,326.65 plus vat which was considerably less than the quote received from the developer.

e) Quotation for Vertical Blinds

The second quotation from Danum Blinds was £12 less than the first quotation but the supplier had advised that roller blinds may be more suitable.

f) Relocation of CCTV Unit

The cost had been quoted at £150.

RESOLVED (8)

a) That a quotation be sought from Need a Hand to supply and fit a new toilet and to tile above the sink area.

b) That clarification be sought from the Design Consultant regarding an electric smoke alarm.

c) That a further quotation be sought from RJ Electrics to install the water heater, re-site the CCTV and supply and fit an electric smoke alarm to the inner lobby.

d) That the quotation to upgrade the security system, supply a new lock and supply and fit an electrical shutter be accepted subject to the provision of five keys and any possible reduction for undertaking all three items.

e) That vertical blinds be agreed from Danum Blinds and the choice of fabric and colour to be determined.

11) LOCATION OF ZEBRA CROSSING ON DONCASTER ROAD, BRANTON

The DMBC Highways Officer had confirmed that the survey would take place on Thursday 15 October 2015.

RESOLVED (9)

That the information is received and noted.

12) RESPONSE REGARDING DONATIONS OF LAND AT GREENACRES AND TO SUPPORT COSTS INCURRED WITH THE NEW MEETING ROOMS

This was reported under the public participation.

RESOLVED (10)

That the response be considered at a future meeting when details of the proposed land to be donated are received.

13) RECREATION GROUND AND GARDEN ISSUES

a) Playground Inspection Report

A copy of the report had been provided and no issues had been identified for action.

b) Safety of Goalposts – Usage and Insurance

The Clerk reported that the Branton Junior Football Club had returned to train at Hayfield School and would return to recreation ground at Easter. Zurich had confirmed that the current insurance covered public liability for anyone using the recreation ground providing the parish council was not negligent but that the football team should also have its own public liability insurance. DMBC had been asked to inspect the goal posts as part of its routine and detailed inspections but the last detailed inspection had been undertaken prior to the request.

c) Replacement of Shrubs at the Rose Garden

Consideration was given to whether any shrubs required replacement.

d) Pruning of Trees at Doncaster Road Garden

The Handyman had reported that some of the trees were above the height that he could trim back and the tree at the rear of a garden in Bassey Road was overhanging the footpath.

RESOLVED (11)

a) That the latest playground inspection report is received and the contents duly noted.

b) That the usage of the recreation ground by Branton Juniors be noted and details of public liability insurance be provided prior to usage commencing in 2016 .

c) That no shrubs be replaced in the Rose Garden at the present time.

d) That quotations be sought from Country Garden in Rossington and another local contractor to reduce the height of trees at the Doncaster Road garden.

e) That the residents of the property in Bassey Road be asked to cut back the tree branches overhanging the footpath in the garden.

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14) SECOND QUARTERLY BANK RECONCILIATION/REVIEW OF LEVEL OF RESERVES

The bank balance at the end of the second quarter was £16,018.77 which was lower than in previous years representing just over half of the annual precept. This was expected to increase at the year end.
RESOLVED (12)

That the bank reconciliation and level of reserves be agreed and duly authorised.

15) SECOND QUARTER BUDGET MONITORING REPORT

RESOLVED (13)

That the second quarter budget monitoring report be received and the contents including £9.02 bank interest duly noted.

16) CHRISTMAS CAROL SINGING ARRANGEMENTS

Councillor Sidebottom confirmed the school had agreed for the Jubilate choir to attend on 16 December at 6.30p.m. and she would liaise with the school on the list of carols. Arrangements for a Father Christmas still needed to be finalised and a collection to provide sweets would be undertaken. An enquiry was made as to whether the WI continued to provide mince pies.

RESOLVED (14)

a) That the information is noted and Councillor Sidebottom is asked to progress the arrangements.

b) That the WI is formally invited to attend the carol singing and asked to supply the mince pies.

17) RELOCATION OF THE NOTICE BOARD AT BRANTON POST OFFICE

The Post Office as due to relocate on 17 October and had requested that the notice board is removed as building work was due to commence shortly after this date. The owner of the new shop units had suggested that the notice board could be placed on the wooden fencing which would be more visible or on the side wall between the Costcutter store and Badger Deli.

RESOLVED (15)

a) That the notice board be located on the side wall as the notice board would be more secure.

b) That the council's handyman is asked to remove the notice board from the Post Office and arrangements made for the relocation to the new shop units.

18) PURCHASE OF POPPY WREATH AND DONATION TO ROYAL BRITISH LEGION

Discussion took place on the cost of a wreath to be given to the local school and a donation.

RESOLVED 16)

That £80 be given to purchase a wreath and the balance to be given as a donation.

19) PLANNING MATTERS

The following applications were considered:

15/0214/FUL Spindlewood	Erection of 2 bed detached house and detached garage following demolition of existing dwelling	No comments
15/02260/ADV Yorkshire Wildlife Park	Display of 10 non-illuminated hanging signs (each 2.58m x 1.2m)	No comments
15/02258/FULFT 53 Warrington Drive	Installation of new octagonal roof lantern and formation of new access to side of detached bungalow	No comments
15/02323/FUL 17 Boulton Drive	Erection of 2 storey extension to front of bungalow	No comments

RESOLVED (17)

a) That no comments or objections be agreed in respect of the applications.

b) That decisions reached since the last meeting be noted.

20) HIGHWAY MATTERS

The matters outlined on the agenda were raised with the Stronger Communities Officer:

Members raised the issue of safety barriers still being in situ after work had been completed to rebuild a wall to the property at Poppyfields that had been damaged in the recent car accident .

RESOLVED (18)

That the removal of the safety barriers is monitored and considered at the next meeting if required.

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21) COUNCIL WEBSITE ISSUES

There were no issues to report or consider.

22) REPORTS FROM MEETINGS/TRAINING COURSES ATTENDEDa) PCJCC – 7 July 2015

Councillor Sidebottom reported on the following:

New Vice- Chair – Councillor Chris Mc Guinness

Change of meeting day to Wednesdays

DMBC Member training

Update on Children's Services and Early intervention strategies

Pause initiative

Sexual exploitation

b) Airport Environmental and Noise Monitoring Sub- Committee – 17 September 2015

Councillor Worthington reported that parking arrangements continued to be reviewed, passenger numbers continued to increase and new flight routes were being added. Easyjet was working with the airport in respect of training flights and members of the committee could report to their communities. A log of the training flight schedule up to early December was available on request.

c) Playground Inspection Training

The Clerk explained that the training had been cancelled at a short notice due to illness of the trainer.

RESOLVED (19)

a) That the reports be received and the information noted .

b) That YLCA are asked to refund the course fee unless the course is rearranged in the near future.

23) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (20)

That the following payment made be duly authorised:

15/42	Clerk	September salary	£529.95
15/43	Clerk	Postage	£3.91
15/44	Arrow Publications	September Newsletter	£90.00
15/45	Glendale Countryside	Grass cutting 7 & 21 August	£75.31
15/46	ICO	Data Protection Registration Fee	£35
15/47	Direct UK Deals	Water heater	£80.39
15/48	Surefit Carpets	Carpet tiles/vinyl	£1016.00
15/49	C Humphreys	Decorating meeting rooms	£650.00
15/50	Handyman	Petrol for Mower	£5.50
15/51	Handyman	Second Quarter salary	£697.84
15/52	HMRC	Second Quarter Return	£542.54
15/53	Staples	Ink Cartridge/stationery	£35.25

24) ITEMS OF CORRESPONDENCE

Items of correspondence denoted on the agenda were noted and a communication from DMBC inviting residents to attend a series of Focus Groups on Waste and Recycling issues. Councillor Caygill reported she was to attend on 12 October 2015.

RESOLVED (21)

That all correspondence is received and duly noted.

25) DATE AND TIME OF NEXT MEETING

RESOLVED (22)

That the next meeting be held on Wednesday 4 November 2015 commencing at 7.00 pm .

26) ITEM EXCLUDED FROM THE PUBLIC AND PRESS

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