

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 4 November 2015 at Kilham Hall Meeting Rooms commencing at 7.00 p.m.

PRESENT: Councillors J Worthington (Chair), Y Butterworth, M Caygill, D Chorlton, M Sidebottom, G Warrender and N Williams.

IN ATTENDANCE: J A Staniforth (Council Clerk) and three members of the public.

Two members of the public from Boulton Drive, Old Cantley explained that the plans published in respect of their planning application were incorrect and the proposal was for only a single storey extension (not a two storey as published) to provide for a new utility room with new building extending out to only 2.8m in line with the Planning Authority’s recommendation. The new driveway would be block paved so as to remain in keeping with neighbouring properties. The revised plans were near to completion and should be available for the December 2015 meeting.

A member of public residing in Warning Tongue Lane who had expressed concern over the recent Licensing Application for the Yorkshire Wildlife Park requested that a member of the Parish Council attend the hearing to be held on 17 November 2015.

1) EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (1)

That no items be excluded from the public and press.

2) APOLOGIES FOR ABSENCE

There were no apologies as all members were in attendance.

3) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS

Declarations of ‘other interests’ were made from Councillors M Sidebottom and G Warrender in respect of Item 9. Councillor Sidebottom declared a pecuniary interest in Item 16.

Councillor Chorlton requested a form to amend an interest in respect of his employment.

4) REPORT FROM THE COMMUNITY POLICING TEAM

No member of the Community Policing Team was in attendance and confirmation had been received that monthly reports would no longer be produced due to a lack of resources and due to publication issues. The speed gun was currently being re-calibrated.

RESOLVED (2)

That the Policing Team is asked:

- The legal requirement for the frequency of calibration
- Details of recent use of the speed gun.
- If a report could be sent with information concerning the parish
- If the police could attend the meeting on a quarterly basis

5) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS

No DMBC Ward Councillors or Officers were in attendance.

6) MINUTES OF THE MEETINGS HELD ON 7 OCTOBER 2015

RESOLVED (3)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman subject to ‘received’ being amended to ‘offered’ in Item 9c) and September being amended to October in Item 11.

7) CLERK’S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

DMBC had responded that the cutting back of vegetation around the parish would take place when grass cutting had been completed. An update had been received in respect of ongoing issues at Black Carr Plantation stating that complaints were being received from dog walkers that horses were galloping through the woods and being abusive and a group had been formed with the intention of restricting

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horses in the woodland. A meeting was arranged and ten residents attended, the possibility of a permit scheme for horse riders was being considered. Notification would be sent to the parish council if another meeting was to be arranged.

YLCA had agreed to refund the £55 due to the Handyman being unable to attend the revised date for the Playground Inspection course.

No further information had been received from the Plymouth Brethren Christian Church in respect of a donation of land or the £150 towards the cost of the new meeting rooms.

Councillor Sidebottom confirmed the local WI would provide mince pies and a request was made for raffle prizes and a Santa Claus was being sought.

RESOLVED (4)

a) That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.

b) That DMBC is notified that the parish council felt that there was little evidence to support claims of horses galloping in Black Carr Plantation and that horse riders had been subject to abuse by pedestrians.

8) ITEMS RAISED BY MEMBERS OF THE PUBLIC

There were no further separate issues to be considered.

9) KILHAM HALL MANAGEMENT COMMITTEE REPORT/ISSUES

a) Management Committee Report

Councillor Sidebottom reported that the sixth Annual General Meeting had taken place and the Chair's report had made reference to the continuing success of the hall and the benefits from the recent refurbishments. Painting and decorating would be completed in the near future. A new member had been appointed to the committee and there were no current vacancies. The bank balance had reduced to £9,182 due to the building work but there had only been a small loss of income whilst the building work was being undertaken.

The Halloween Party had been a great success with 67 tickets sold and 65 children attending, with a total cost to the hall of £116.

b) Response from the Solicitor Regarding a Revised Variation to the Trust Deed.

The Clerk advised that the solicitor had agreed to draw up an amended Variation Deed free of charge and had asked if any further amendments were required whilst work was being undertaken. Councillor Sidebottom reported that the Management Committee had requested that the 'Objects' be amended to permit charitable donations to be made other charities. The Clerk confirmed that Kilham Hall was a charity in accordance with the original Trust Deed of 2009.

RESOLVED (5)

a) That Councillor Sidebottom is thanked for the report and the activities that had taken place.

b) That the offer of Dickinson Wood Solicitors to amend the Variation of the Trust Deed is noted.

10) NEW MEETING ROOMS – BUILDING ISSUES

a) Repair of toilet

Whilst seeking a second quotation for the replacement of the toilet C Humphreys had repaired it at a cost of £20.

b) Security system call out procedures

Discussion took place on the arrangements in the event of the security system requiring attention when the building was unattended.

c) Quotation for wall tiling above the sink

Two quotations had been received for around £75 but one contractor could not undertake for at least two weeks and so Need a Hand had been asked to undertake in order to complete the work.

d) Quotation for additional smoke detection equipment

R J Electrics had quoted £60 to install a further smoke alarm to meet building regulation requirements.

e) Quotation for fitting water heater

A second quotation from R J Electrics totalling £180 +vat was £85 less than the first quotation received.

f) Relocation of CCTV Unit

R J Electrics had provided quotations to replace the current system as it was thought a main component was missing however this had been located and still connected in the loft. The hall committee had agreed that the equipment be sited in the kitchen area but a new electrical socket was required. A separate quotation had been obtained for the work at over £200 and it was thought the original quotation did not take into account the need for a new socket.

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g) Snagging Issues

The closing of the toilet and inner lobby door had now been addressed. The caretaker at Kilham Hall had reported that the heater in the lobby was not working and the electrician working at the hall had stated that the switch was faulty, one of the light switches in the lobby had been fitted upside down.

RESOLVED (6)

- a) That cost of repair to the toilet be agreed.
- b) That Councillor Sidebottom enquiries of the Kilham Hall Caretaker arrangements and fees for call outs at the hall for further consideration.
- c) That the cost of tiling above the sink be agreed.
- d) That the quotation to supply and fit an additional smoke alarm be agreed.
- e) That the quotation from R J Electric to fit the hot water heater be agreed.
- f) That an updated quotation is obtained from Bawtry Electrical Services and R J Electrics and the lowest quotation be accepted.
- g) That the builder is asked to arrange for the electrical issues to be addressed.

11) LOCATION OF ZEBRA CROSSING ON DONCASTER ROAD, BRANTON

DMBC had confirmed that a traffic survey had been conducted on 17 October 2015 and the outcome of the analysis known in the near future.

RESOLVED (7)

That DMBC Ward Councillor Mrs J Cox is asked to progress the receipt of the outcome of the survey and the provision of the zebra crossing on Doncaster Road .

12) RECREATION GROUND AND GARDEN ISSUES

a) Quotation for tree cutting at Doncaster Road garden

The two contractors requested to provide quotations at the last meeting had failed to do so and a quotation of £100 +vat had been obtained from a local arborist who had also quoted a cost of £25 + vat to prune the overhanging tree in the garden of a property on Bassey Road.

b) Safety of goalposts

The Clerk reported that the Neighbourhood Officer had inspected the goalposts and advised that the posts were leaning due to being placed in just the soil rather than in a concrete base.

c) Request to plant wildflowers in hedgerows

A resident had asked if wildflower seed could be planted under hedgerows along the roadside as it had been noticed that since farmers had planted saplings a number of orchids had appeared.

RESOLVED (8)

- a) That the quotation for tree pruning is agreed and the residents of the property on Bassey Road be advised of the quotation for pruning the tree overhanging the Doncaster Road garden.
- b) That Branton Juniors be informed that the goalposts needed either removing or situated in a concrete base within fourteen days of receipt of notification for safety reasons.
- c) That DMBC is asked whether any wild flower seeds could be planted or if the cost could not be met could the parish council be given permission to arrange for any planting.

13) APPOINTMENT OF CANTLEY POOR'S LAND TRUST REPRESENTATIVE

The four year term of office for Councillor G Warrender was due to expire on 11 November 2015.

RESOLVED (9)

That Councillor Mrs G Warrender be reappointed as a parish council representative to the Trust.

14) AMENDMENT TO STANDING ORDERS – PUBLIC CONTRACT REGULATIONS

Notification had been received that new Public Contracts Regulations had been issued and a revised limit of £25k had been introduced for tendering procedures. A new much higher limit had also been set for use of the 'Contracts Finder' website. A copy of the proposed revised wording had been provided.

RESOLVED (11)

That the proposed revisions to the Standing Orders and Financial Regulations be agreed.

15) RELOCATION OF THE PARISH COUNCIL NOTICE BOARD IN BRANTON

The notice board had been relocated from the former Post Office to the new Ava Court development at a cost of £30.

Consideration was given to an appropriate message of appreciation to Mr and Mrs Fussey who had retired from the Post Office after many years of service.

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RESOLVED (11)

- a) That the cost of the relocation of the notice board be agreed.
- b) That a retirement card be sent to Mr and Mrs Fussey wishing them a happy retirement and thanking them for their service to the community.

16) COMMENTS SUBMITTED IN RESPECT OF A LICENSING APPLICATION

Councillors M Sidebottom and N Williams withdrew during consideration of this item.

A resident of Warning Tongue Lane had contacted the Chairman about a Licensing Application for Yorkshire Wildlife Park that provided for no restrictions on the time for the playing of live or recorded music and sale of alcohol. The Clerk had collated comments from members and sent these to DMBC. Notification had been received that a hearing of the application would take place on 17 November 2015.

RESOLVED (12)

- a) That the following comments be agreed:

‘The parish council fully recognises the value of the Wildlife Park to both the local economy and tourist industry of Doncaster and fully supports its achievements but is concerned over the latest licensing application.

It is felt that live or recorded music after 10.00 p.m. will impact adversely on residents through noise disturbance and the sale of alcohol and associated events at unsocial hours e.g. until 5.00a.m. will increase general noise levels and volumes of traffic which are currently a cause for complaint when special events take place. It is felt that such a broad application is not in keeping with the ethos of a Wildlife Park or the surrounding conservation area.

In addition it is felt that there are insufficient notices displayed on Warning Tongue Lane as there are only two at each side of the entrance to the Park, it is accepted that there are notices on the public footpath leading from Warning Tongue Lane and on Brockholes Lane but these are not easily accessible to many residents.

It is requested that the current application is refused and a more detailed application is submitted and a wider consultation undertaken.’

- b) That Councillor D Chorlton attends the hearing on 17 November 2015 to explain the council’s comments if required.

17) PLANNING MATTERS

Councillor Williams withdrew during consideration of applications relating to the Yorkshire Wildlife Park. The following applications were considered:

14/01548/FULM Branton House Farm	Development of site to provide ten dwellings on approx 0.84 has of land, amended bat survey	Comments
15/02040/FUL YWLP	Entrance Road Improvements	No comments
15/02392/FUL 31 Warning Tongue Lane	Variation of Condition 2 of Planning Ap 15/00313/ Plans and Documents) – alteration to design	No comments
15/02305/FUL YWLP	Formation of camel reserve with erection of housing unit (approx 25 x 9.6m)	No comments
15/02236/FUL YWLP	Formation of African and black rhino reserves including hoof enclosure and public observation	Comments
15/02571/FUL Doncaster Golf Club	Erection of 2.1m paladin fencing and gates involving diversion of Warren Lane Right of Way	No comments
15/02576/FUL The Haven, Glen Road	Single storey extension to side of detached bungalow	No comments

RESOLVED (13)

- a) That due to insufficient information any comments or objections be deferred in respect of application 14/01548/FULM and that for any future applications for multiple dwellings a Planning Officer is requested to attend the parish council meeting.

b) That comments are submitted in respect of application 15/02236/FUL stating that: ‘the parish council is mindful of the comments submitted by the Health and Safety Executive and that work should be undertaken to mitigate any risk arising. The parish council would then have no continuing objections’.

- c) That decisions reached since the last meeting be noted.

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18) HIGHWAY MATTERS INCLUDING GATE AND FENCING AT OAKWOOD DRIVE

The Stronger Communities Officer reported that he had spoken to the owner of 7 Branton Terrace who had confirmed ownership of the access road to the side of the property and the land at the rear and that fencing had been erected in the 1980's but not by the property owner. It was suggested that the parish council check their records for any involvement of the parish council.

The following highway matters were raised:

- High fencing at the Ava Court Development next to the entrance affecting pedestrian visibility
- Overgrown vegetation on the motorway bridge on Doncaster Road
- Indiscriminate and unlawful parking on Valley Drive at the beginning and end of the school day

RESOLVED (14)

a) That Councillor Warrender seeks further information from the property owner and the parish council considers further at the next meeting.

b) That the concerns regarding the Ava Court Development, overgrown vegetation and indiscriminate parking are referred to DMBC

c) That issues of unlawful parking are referred to the police.

19) PROPOSALS FOR NEW SIXTH FORM COLLEGE ON THE HAYFIELD ACADEMY SITE

Members expressed concern that no official consultation had taken place regarding the government's decision to site a new sixth form college on the site of Hayfield Academy and views were expressed that the location would not provide access to all Doncaster students. Concerns were also raised regarding the effect on the surrounding infrastructure and air quality due to the increased volume of traffic.

RESOLVED (15)

That a letter is sent to the local MP expressing concern that no consultation at any level had taken place, no information had been made available and therefore there was no opportunity for any local opinion to be put forward, consequently there was a lack of transparency. Details of how the concerns were to be addressed was asked to be included.

20) DECEMBER 2015 NEWSLETTER

Councillor Sidebottom withdrew during consideration of this item.

RESOLVED (16)

That information relating to the Christmas carol singing, Christmas lights, update on the provision of a zebra crossing, relocation of the Branton notice board, purchase of a wreath and donation to the Royal British Legion, dog fouling, indiscriminate parking and a festive greeting.

21) PENSION PROVISION FOR EMPLOYEES

RESOLVED (17)

That the item be deferred to the next meeting.

22) COUNCIL WEBSITE ISSUES

There were no issues to report or consider.

23) REPORTS FROM MEETINGS/TRAINING COURSES ATTENDED

a) YLCA Planning Seminar – 10 October 2015

Councillor Williams reported that the seminar had been extremely useful and had explained about impartiality and how balance is weighted when an application is considered. A number of practical examples were provided for consideration and attendance by other members was recommended.

b) DMBC Waste and Recycling Focus Group Meetings

Councillor Worthington and Councillor Caygill reported that a new depot at Kirk Sandall was to open which would be fully licensed and odour free. Options for changes to recycling containers had been discussed and a decision would be reached in the near future.

RESOLVED (18)

a) That the reports be received and the information noted .

24) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (19)

That the following payment made be duly authorised:

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15/54	Clerk	October salary	£522.30
15/55	SLCC	Annual Subscription	£118
15/56	DMBC	Annual Hedge Cut	£375.00
15/57	DMBC	Building Regulation Costs	£405.86
15/58	YLCA	Planning Seminar for Member	£115
15/59	Glendale Countryside	Grass cutting 11/9 & 2/10	£75.31
15/60	Royal British Legion	Wreath and Donation	£80
15/61	R & J Worthington	Meeting room equipment/materials	£7.06
15/62	Handyman	Petrol for Mower	£6.50
15/63	C Humphreys	Toilet Repair	£20
15/64	C Humphreys	Relocating Notice Board	£30
15/65	Branton Farm Nursery	Plants/garden materials	£75.92
15/66	DMBC	Emptying Dog Litter Bins	£135.96

25) ITEMS OF CORRESPONDENCE

Items of correspondence denoted on the agenda were noted plus detailed information from SYPTE regarding a consultation on a revised bus timetable and the latest briefing from South Yorkshire Fire and Rescue Service. A 3.5% increase in insurance premium tax from 1 November 2015 was noted.

RESOLVED (20)

That all correspondence is received and duly noted.

26) DATE AND TIME OF NEXT MEETING

RESOLVED (21)

That the next meeting be held on Wednesday 2 December 2015 commencing at 7.00 pm .

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