

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 2 December 2015 at Kilham Hall Meeting Rooms commencing at 7.00 p.m.

PRESENT: Councillors J Worthington (Chair), Y Butterworth, M Caygill, D Chorlton, M Sidebottom, and G Warrender .

IN ATTENDANCE: J A Staniforth (Council Clerk), Ward Councillor R A Jones and two members of the public.

The two members of the public from Boulton Drive, Old Cantley explained they had chosen to attend the parish council meeting again this month to answer any questions relating to the revised plans that had been published in relation to their planning application. The Clerk provided a copy of the plans explaining that the information provided at the last meeting was not fully reflected on the new plans as it did not show the location of a utility room, the dimensions of the extension to the front of the property or the materials to be used for the new driveway. The two residents identified the location of the utility room and again confirmed that the extension would only extend 2.8m to the front and any new driveway would use only suitable materials that were in keeping with surrounding properties. Members enquired as to why neighbours had submitted so many objections in view of the information now provided and the residents felt that neighbouring properties preferred no changes to be made.

1) EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (1)

That no items be excluded from the public and press.

2) APOLOGIES FOR ABSENCE

RESOLVED (2)

That the apologies of Councillor N Williams be received and duly accepted.

3) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS

Declarations of 'other interests' were made from Councillors M Sidebottom and G Warrender in respect of Item 9.

4) REPORT FROM THE COMMUNITY POLICING TEAM

No member of the Community Policing Team was in attendance but a response had been received stating that shift patterns were currently under review and it was hoped that any revision would enable more frequent attendance at parish council meetings.

A detailed response had been received regarding indiscriminate/unlawful parking on Valley Drive explaining that it was a national issue and local authorities needed to enact measures to deter motorists parking and instigate regular enforcement, schools should also be encourage to devote land to provide drop off and collection areas and undertake patrols (wearing protective clothing) asking parents not to park inappropriately.

With regard to the use and calibration of the speed gun it was explained that the equipment was used by both the police who could impose penalties and by PCSO's who could only issue warnings and no information was available on police usage but when the equipment had been returned after calibration arrangements would be made to carry out speeding checks.

RESOLVED (3)

That the response is received and noted for discussion with the Police and Crime Commissioner.

5) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS

Councillor Jones reported that a meeting was to take place with the Senior Highway Officer, the Neighbourhood Manager, the Section 106 Officer and Ward Councillors to discuss further the provision of a zebra crossing. It was explained that the matter had been referred to the Cabinet Member for Highways who had seemingly supported the Officer's decision not to provide a crossing and that any reference to the Section 106 Agreement had been disregarded.

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Information regarding Section 106 funding for the Branton House Farm development site was discussed and Councillor Jones agreed to forward any further information.

RESOLVED (4)

- a) That Councillor Jones is thanked for his attendance.
- b) That a letter is sent to DMBC's Chief Executive enquiring as to why DMBC had now refused to provide a zebra crossing from the Section 106 monies and a copy of the letter be sent to the elected mayor and Finningley Ward Councillors.

6) MINUTES OF THE MEETINGS HELD ON 4 NOVEMBER 2015

RESOLVED (5)

That the minutes of the November parish council meeting be agreed and signed by the Chairman.

7) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Notification had been received that the Licensing Hearing in respect of the application for the Yorkshire Wildlife Park had granted licensed permission for no more than 20 events of over 500 people (maximum 2,000) until 11.00 p.m. and small events of less than 500 people until 2.00a.m.

The two large grassed area on the corner of Doncaster Road and Whiphill Top Lane had been re-seeded and cordoned off to prevent parking, the verges on Doncaster Road opposite the Three Horse Shoes had been re-seeded but had been driven over by residents leaving them in a worse condition due to recent wet weather.

Vegetation was still overgrown at locations identified and no response had been received regarding the request for the planting of wild flower seeds.

The electrical work had been completed but the contractor was still in receipt of a set of keys.

RESOLVED (6)

- a) That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.
- b) That in view of the condition of the grass verges opposite the Three Horse Shoes a request is made for the verges to be replaced by a hard surface.
- c) That DMBC is asked to cut back overgrown vegetation in the parish and to provide a response to the request to plant wildflower seeds .

8) ITEMS RAISED BY MEMBERS OF THE PUBLIC

There were no further separate issues to be considered and no further representations regarding the planning application for 17 Boulton Drive, Old Cantley.

9) KILHAM HALL MANAGEMENT COMMITTEE REPORT/ISSUES

a) Management Committee Report

Councillor Sidebottom reported that there had been no meeting and the usual Christmas activities would take place. Pens had been purchased for all the coffee morning members.

b) Response from the Solicitor Regarding a Revised Variation to the Trust Deed.

The Clerk advised that the solicitor had been provided with the relevant information relating to the charity trustees and an amendment to the Objects of the Trust Deed to allow charitable donations to be made to other charities other than Kilham Hall.

RESOLVED (7)

- a) That Councillor Sidebottom is thanked for the report and the activities that had taken place.
- b) That the revised Trust Deed is awaited.

10) NEW MEETING ROOMS – BUILDING ISSUES

a) Security system call out procedures

Discussion took place on the arrangements in the event of the security system requiring attention when the building was unattended.

b) Snagging issues/Retention payment

The office and storeroom doors now closed satisfactorily, and the heater in the inner lobby was now working. The light switch in the lobby thought to be fitted incorrectly was in fact a two way switch and was therefore correct.

c) Location of Disability Rails

It had been discovered that the contractor engaged to provide a tiled area above the sink had removed the rails and not refitted them. The builder had advised that the rails were fitted correctly in accordance with the

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d) Quotations for installation of CCTV

Three estimates had been received one was for approximately £200 + vat + cost of a new socket and the others around £210+vat and a final quotation of £215 +vat.

RESOLVED (8)

- a) That Councillor Sidebottom discusses the call out arrangements at the next committee meeting.
- b) That the retention payment be paid in full.
- c) That the handyman is asked to re-instate the disability rails and the new fittings in the toilet area.
- d) That RJ Electrics are contracted to re-install the CCTV equipment at a cost of £215 +vat to be met by the parish council.

11) FINAL CHRISTMAS CAROL SINGING ARRANGEMENTS

All arrangements were in place apart from the provision of Father Christmas which was still ongoing.

12) LOCATION OF ZEBRA CROSSING ON DONCASTER ROAD, BRANTON

This item was discussed under item 5.

13) RECREATION GROUND AND GARDEN ISSUESa) Safety of Goalposts

A response had been received from Branton Junior Football Club stating that the goalposts had not been erected by the current team and that they were not required for the under 11 teams as they were too large. The Clerk had informed the contact that the goalposts were erected by the organisers of one of the Junior teams as the goalposts belonging to the Three Horse Shoes football team had been removed some time previously.

c) Eradication of Moles from Recreation Ground

Following the appearance of new molehills Blyth Pest Control had been asked to eradicate the moles at a cost of £60.

RESOLVED (9)

- a) That an enquiry is made to DMBC's Area Stronger Communities Officer as to whether any funding could be accessed to secure the goalposts at the recreation ground.
- b) That the cost of £60 to remove moles from the recreation ground is agreed.

14) APPOINTMENT OF INTERNAL AUDITOR FOR 2015/16 ACCOUNTS

The current internal auditor Ms C Wellings had confirmed she would be willing to undertake the work again at the same cost of £62.50.

RESOLVED (10)

That Ms Wellings be reappointed as the Internal Auditor for the 2015/16 accounts.

15) SECTION 106 AGREEMENT FOR BRANTON HOUSE FARM

RESOLVED (11)

That the Section 106 Agreement is asked to provide recreational equipment for young adults in the form of a zip wire and fitness equipment.

16) PLANNING MATTERS/CONSULTATION ON THE LOCAL PLAN

The following applications were considered:

13/01037/FUL 2 Plantation Avenue	Single storey pitched roof extension to side/rear of semi-detached bungalow + detached single garage	No Comments
15/02581/FUL YWLP	Proposed Orangery and kitchen extension to Safari Cafe	No Comments
15/02582/FUL YWLP	Replacement toilet block and first aid station	No Comments
15/02590/FUL Tanya, Doncaster Road	Single storey extension to front of bungalow + 4 dormer windows in roof space+ rear detached garage	Comments
15/02592/FUL 14 Warrington Drive	Single storey extension to rear of detached house	No Comments
15/02651/FUL 2 Hillcrest Drive	First floor extension above existing garage of 2 storey dwelling	No Comments

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15/02716/FUL Krisane, Whiphill Top Lane	Extension to rear and side/ replace existing flat roof above the garage with a pitched roof	No Comments
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Consideration was given to the latest information in respect of the formulation of the new Doncaster Plan and details of the land put forward for development as part of the 'Call for Sites' initiative. It was noted that a number of sites had been put forward including areas off Kilham Lane, Gatewood Lane as well as smaller current properties such as Greenacres and 40 St Vincents Avenue plus surrounding land that could provide for a substantial number of large developments one of up 200 and others between 20 and 100.

RESOLVED (12)

- a) That the Planning Authority is informed that application 15/02590/FUL should be in keeping with neighbouring properties.
- b) That planning decisions reached since the last meeting be noted.
- c) That DMBC is informed that it is felt there should be no further residential development in Branton and the surrounding area other than on brown field sites as a substantial amount of building has already or is taking place and the character of a semi rural village is being changed. There are also concerns over the impact on utilities, the highway and local services which are now reaching capacity.

17) HIGHWAY MATTERS

a) Gate and Fencing at the rear of Oakwood Drive

Members reported that gate and fencing was in a poor state of repair and was thought to be located on private land. There was no specific information as to who erected it many years ago.

b) Parking on Valley Drive

Enforcement Officers had agreed to visit and a response from the police was reported under item 4.

c) Other highway matters

- An incident had occurred due to mud on the road causing a vehicle to skid.
- There were unlit Bollards on Doncaster Road
- Complaints regarding dog fouling on Valley Drive and Chapel Lane

RESOLVED (13)

- a) That a letter is sent to the residents of 7 Branton Terrace enquiring as to whether it was intended to undertake any repairs to the gate and fencing due to concerns raised by residents.
- b) That parking concerns on Valley Drive are monitored.
- c) That DMBC is asked as to whether any bye-laws regarding timescales for clearing roads of mud and debris created by vehicles.
- d) That details of the unlit bollards are referred to DMBC.
- e) That DMBC is asked to provide new stencils and any other measures to deter dog fouling.

18) PENSION PROVISION FOR EMPLOYEES

The Clerk reported that HMRC had sent a notification that the date for requiring eligible employees to be enrolled in a workplace pension scheme was 1 February 2017. As the salaries of both the Clerk and Handyman were below the £10k threshold there was no requirement for automatic enrolment however if the employees wished to be enrolled then provision needed to be made. Information had been provided to the Handyman who had considered the matter and had provided a signed document stating he did not wish to be enrolled. As the salary of the Handyman was below the level whereby an employer was required to make employer contributions a decision was needed as to whether any employer contributions would be made. The current Clerk confirmed that she did not wish to be enrolled and would sign a pro-forma to that effect. For any new appointments the position would need to be considered.

RESOLVED (14)

That it be noted that both current employees were aware of their entitlement to be enrolled in a workplace pension if they so wished and that both had declined the offer.

19) PROPOSALS FOR 2016/17 BUDGET

RESOLVED (15)

That members consider items for inclusion in the budget for discussion at the next meeting.

20) COUNCIL WEBSITE ISSUES

There were no issues to report or consider other than an amendment to the newsletter regarding the location of the Christmas tree.

.....Dated:.....

21) SYPTE CONSULTATION ON PROPOSED CHANGES TO BUS ROUTES

A number of major changes to bus routes and timetables was being proposed with the current bus route extending to both areas of Cantley but with an improved frequency and the route to Doncaster reverting to via Bennethorpe rather than along Carr House Road.

RESOLVED (16)

That the information is received and the proposed changes duly noted.

22) REPORTS FROM MEETINGS/TRAINING COURSES ATTENDEDa) PCJCC Meeting – 11 November 2015

Councillor Warrender reported that the DMBC Officer who had serviced the committee for many years was retiring. Councillor Chris McGuinness was the newly appointed Chair and Finningley Parish Councillor Richard Johnson the Vice-Chair. A presentation took place on Section 106 Funding which at one point had accrued £13m but the balance had now reduced due to a requirement to expend the funds. Many ward councillors and parish councillors felt that the funds should be administered by parish/town councils. An update was provided on the reorganisation of the Neighbourhood Area teams following a reduction of seventeen posts. Officers had responded to 48 incidents on Halloween but the number of reports of anti social behaviour had reduced, there would be a focus on greater enforcement in respect of dog fouling and there had been an initiative to reduce spitting in the town centre. The next meeting was on 16 March 2016.

b) Community Liaison Fracking Group Meeting – 26 November 2015

Councillor Worthington reported that Nottinghamshire County Council would be responsible for all decisions as all sites were located in Nottinghamshire, details of planning applications could be found on www.nottinghamshire.gov.uk/planning-and-environment/fracking-and-shale-gas-development. A visit to London had been arranged funded by igas.

RESOLVED (17)

That the reports be received and the information noted .

23) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (19)

That the following payment made be duly authorised:

15/67	Clerk	November salary	£520.50
15/68	Need a Hand Ltd	Tiling Sink Area	£75
15/69	DMBC	Parish Election Expenses	£106.45
15/70	DMBC	3 rd Quarter Green Waste Collection	£150
15/71	South Anston Fire Ext	Fire Extinguisher Annual Service	£30
15/72	Metro Locksmiths	Electric Shutter/Burglar Alarm	£1560

24) ITEMS OF CORRESPONDENCE

RESOLVED (20)

That all correspondence is received and duly noted.

25) DATE AND TIME OF NEXT MEETING

RESOLVED (21)

That the next meeting be held on Wednesday 6 January 2016 commencing at 7.00 pm .

.....Dated:.....