

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday 1 February 2017 at Kilham Hall Meeting Rooms commencing at 7.00 p.m.

PRESENT: Councillors M Sidebottom (Chair), M Caygill, D Chorlton, G Warrender, N Williams and J Worthington

IN ATTENDANCE: J A Staniforth (Clerk to the Council)

1) APOLOGIES FOR ABSENCE

Councillor Butterworth had submitted apologies

RESOLVED (1)

That the apologies of Councillor Butterworth are accepted and duly recorded.

2) EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED (2)

That in accordance with the Public Bodies (Admission to Meetings) Act 1960 items 25 and 26 be excluded from the public and press due to information of a personal and confidential nature being discussed.

3) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS AND DISPENSATION FORMS

Councillors D Chorlton and M Sidebottom declared an 'other interest' in respect of Item 9.

4) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS

Councillors J and S Cox and the Stronger Communities Officer had sent apologies.

5) FINALISATION OF OUTDOOR EQUIPMENT FOR KILHAM LANE RECREATION GROUND

The consultation event had proved a very positive experience with thirty five adults and children attending of which thirty four provided positive written feedback, one resident expressed concerned that the increase in provision could lead to anti social behaviour but no neighbouring similar parishes had experienced such issues. Other suggestions put forward by residents included a path around the perimeter of the recreation ground for running, walking and training children to ride cycles, more young children's equipment e.g. a slide and a small skate park.

The attendance of Ward Councillors J and S Cox and DMBC's Neighbourhood Manager and Officer had been welcomed. Members of the parish council voted unanimously on the following proposals:

RESOLVED (3)

a)That DMBC be notified that the range of equipment requested by the parish council to be funded from Section 106 expenditure in priority order be as follows: cable ride (zip wire), basket swing, table tennis table, climbing wall, outdoor gym equipment and two benches.

b)That the proposed surface for all items other than the cable ride be eco rubber mulch the same as the current playground surface but advice be sought as to whether this was the most appropriate surface for the cable ride

c)That consideration is given to the provision of a perimeter footpath if any funding remains and an enquiry is made as to whether the path can be within the boundary line outlined for tree roots and the 30m required to be away from properties or whether both boundaries must be kept free of development.

d)That a request be made that the equipment is provided as far as practicably possible by no later than the start of the school summer holiday period.

6) MINUTES OF THE MEETINGS HELD ON 4 JANUARY 2017

RESOLVED (4)

That the minutes of the January 2017 parish council meeting be agreed and signed by the Chairman.

7) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

The Clerk reported the following in relation to action arising from the previous meeting :

Signed:.....Dated:.....

- Proposals for a street name for the row of houses adjacent to Badgers Holt had been received.
- DMBC were awaiting a date from Yorkshire Electricity to provide the zebra crossing and the expected cost was still within the £25-30k estimate.
- A response regarding the completion of work to the entrance of Ava Court had been received stating that further work to the highway was still awaited.
- An inspection of roads in Branton had been undertaken and any potholes meeting the criteria had been identified
- A further request had been made for dog stencils but better weather conditions may be needed.
- A response had been received from The McAuley School regarding student behaviour on the highway
- The Senior Enforcement Officer had advised to contact him in three months time regarding DMBC's policy on signage on the highway.
- A reference number had been provided following the request for a 'No Tipping' sign.
- There was no update on the new village sign.

RESOLVED (5)

- a) That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.
- b) That the submission of the new street name be Stable(s) View or Mews.
- c) That if no date for commencement of the zebra crossing is provided in the near future the Ward Councillors are contacted to progress the matter.
- d) That DMBC is asked to confirm whether the widening of the entrance at Ava Court is complete and what should be the entrance width.
- e) That an update be sought on the 'No Tipping' sign requested.
- f) That an update be requested on the provision of a new village sign.

8) ITEMS RAISED BY MEMBERS OF THE PUBLIC

No members of the public were in attendance.

9) KILHAM HALL MANAGEMENT COMMITTEE REPORT/UPDATE ON TRUST DEED

Councillor Chorlton reported that the Trust Deed had not been presented for signing as it was felt that clarification was needed on the meaning of the wording and he would be willing to attend a meeting with the solicitor and could visit his office during the working week at lunchtime to receive an explanation.

Councillor Sidebottom reported that the issue of traders selling goods at the hall was permitted and did not contravene the Trust Deed. Quotations were being obtained for either a wall mounted or free standing new notice board and cover for any absence of the caretaker had been arranged. There was no financial update as the Treasurer had submitted apologies and would forward details of the latest accounts to the committee in the near future..

RESOLVED (6)

- a) That the information is received and duly noted.
- b) That the Clerk writes to the solicitor to request that he meets with the Kilham Hall Management Committee secretary preferably at lunchtime to clarify aspects of the latest Trust Deed Variation.

10) REQUESTS FOR USE OF MEETING ROOMS

A hirer of Kilham Hall for a Stress Relief Workshop had also requested use of the meeting rooms on Saturday for individual sessions. The caretaker of Kilham Hall had agreed to open and close the premises leaving keys with the hirer during the day. Kilham Hall would collect an additional fee to cover the cost of extra wages for the caretaker and use of electricity.

Following the success of the NHS free health checks on 24 January a further request had been made to hire the premises on Monday 27 March 2017. A member enquired as to whether an inventory of items of furniture and equipment existed and the Clerk confirmed an inventory had been drawn up and was update annually at the same time as the Asset Register was compiled.

RESOLVED (7)

That the use of the meeting rooms be agreed for both occasions and the Clerk arranges access arrangements and the locking of the filing cabinet.

11) THIRD QUARTER BANK RECONCILIATION

The bank balance at the end of the third quarter was £ 34,913.87.

RESOLVED (8)

That the third quarter reconciliation be received and duly signed.

Signed:.....Dated:.....:

12) 2017/18 BUDGET PLAN AMENDMENT

RESOLVED (9)

That in view of the Clerk's salary scale change from 1 April 2017 the salaries budget be increased by £400 and the community development budget reduced by the corresponding amount.

13) MEETING ROOMS, RECREATION GROUND AND GARDEN ISSUES

The replacement of the climbing net on the children's playground was raised.

RESOLVED (10)

That an updated quotation is obtained for the replacement of the climbing net for the next meeting.

14) PLANNING MATTERS – NEW APPLICATIONS/DECISIONS SINCE LAST MEETING

The following new applications were considered:

17/00089/FUL 19 Birchwood Court	Extension/alterations to create additional rooms and replace pitched roof with flat roof	No comments
17/00090/FUL 8 Chapel Lane	Redevelopment of frontage of commercial premises to provide customer parking for car sales showroom	No comments
16/00035/REF Land at Acre Paddock	Appeal against refusal to erect a dwelling	Noted

Decisions reached since the last meeting were reported.

RESOLVED (11)

That the planning applications received and decisions reached be duly noted

15) HIGHWAY MATTERS

The following highway matters were discussed:

- An advertising board sited on the highway near to the roundabout at Warning Tongue Lane. Councillor Worthington reported that she had referred the matter to DMBC who advised that the Highways Department had no authority to remove the sign and had referred the matter to the Planning Department.
- A re-sited lamppost at Old Cantley had remained unlit for some time and Councillor Worthington had contacted the head of Street Lighting who had advised that an electricity connection was awaited from an external contractor.
- There was overhanging vegetation on Doncaster Road approaching the motorway bridge.
- Dog fouling was prevalent on Doncaster Road between Poppyfields and the Costcutter store.

RESOLVED (12)

That the matters be referred to DMBC for consideration and action and noted where already referred.

16) POLICE ISSUES

The December crime map had not yet been uploaded. A response had been received from the police stating that all available resources were being deployed in the Denaby area following a serious incident and therefore no speeding operations could be undertaken at the present time. Details of a consultation on police resources was considered.

RESOLVED (13)

That the information is received and noted.

17) PUBLICATION AND CONTENT OF SPRING 2017 NEWSLETTER

Councillor Sidebottom withdrew from the meeting during consideration of this item.

RESOLVED (14)

That the newsletter contain the following information: a message of thanks to those involved in the Christmas carol singing, update on zebra crossing if a date for the work to commence is known at the time of submission, outcome of the consultation held on 28 January 2017, details of the 2017/18 precept, Annual Parish Meeting date, 'Searching for Star' and a 'Happy Easter' message.

18) QUOTATION AND PROVISION OF KNEE RAIL FENCING ON VALLEY DRIVE

The contractor recommended by DMBC had visited the site and provided a quotation for provision of steel 'birdsmouth' fencing outside of 16-22 Valley Drive and the additional cost of fencing an area on the corner of Rural Crescent and Valley Drive. Planning requirements still needed to be determined.

Signed:.....Dated:.....:

RESOLVED (15)

That in view of the cost of the quotation an approach is made to DMBC/St Leger Homes for a contribution towards the cost of the fencing and information on the required planning process is sought.

19) COUNCIL WEBSITE ISSUES AND CONTRACT RENEWAL

All information had been uploaded apart from the Finance folder which the webmaster had agreed to provide for free in lieu of difficulties that had been encountered during the year.

RESOLVED (16)

That the information is noted and the contract renewal be considered at the next meeting.

20) YLCA PLANNING TRAINING SEMINARS

YLCA had provided details of dates and venues of one day planning training sessions one of which was at the Holiday Inn, Warmsworth on Saturday 1 April 2017 at a cost of £115. Councillor Worthington expressed a wish to attend and that Auckley Parish Council had agreed to fund 50% of the cost.

RESOLVED (17)

That it be agreed to fund the remaining 50% of the cost of Councillor Worthington attending the Planning training.

21) CONSULTATION ON PUBLIC BRIDLEWAY

Details on the provision of an underpass near to Kelsey Gardens to accommodate two public rights of way within the Manor Farm development that cross the railway line thus enabling the two level crossings to be closed were considered.

RESOLVED (18)

That the details be noted and DMBC informed that the parish council has no objections to the proposal.

22) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (19)

That the following payments made are duly authorised:

16/78	Clerk	January salary	£565.20
16/79	Clerk	Stationery/Refreshments	£5.39
16/80	Thorne Rural Lions	Donation re Santa Sleigh	£100
16/81	Branton Garden Centre	Annual service/repair of equipment	£192.56
16/82	DMBC	Emptying dog litter bins 19/9 – 11/12	£89.04

23) ITEMS OF CORRESPONDENCE

Consideration was given to items of correspondence which included grants available for projects within two miles of a 'One Stop' shop, the lighting of beacons on 11 November 2018 at 7.00 pm to commemorate the end of WW1, and details of the YLCA South Yorkshire Branch meeting.

RESOLVED (20)

a) That all correspondence denoted on the agenda and reported at the meeting is duly noted including the attendance of Councillor Worthington at the next YLCA South Yorkshire Branch meeting.

b) That further information is given to the secretary of Kilham Hall regarding grants within two miles of a 'One Stop' shop.

c) That further consideration is given to the Beacons of Light initiative at the next meeting.

24) DATE AND TIME OF NEXT MEETING**RESOLVED (21)**

That the next meeting be held on Wednesday 1 March 2017 commencing immediately after the Annual Parish Meeting which commences at 7.00 pm.

25) CLERKS ENTITLEMENT TO A GRATUITY

Advice had been received from YLCA that a gratuity was payable on retirement and there was no link to the state pension date. NALC had provided detailed advice in a letter to the Chair stating the contract of employment stated 'a gratuity will be payable' and therefore the parish council should formally confirm the intention to pay a gratuity on the present Clerk's retirement.

RESOLVED (22)

Signed:.....Dated:.....:

That it is confirmed that in accordance with the contract of employment that had been duly signed by both the Clerk and the Chairman of the parish council, the intention to pay a gratuity on the retirement of the present Clerk.

26) EXCLUDED FROM PUBLIC AND PRESS

Signed:.....Dated:.....: