

**CANTLEY WITH BRANTON PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held on Wednesday 3 January 2018 at Kilham Hall Meeting Rooms commencing at 6.30 p.m.**

**PRESENT:** Councillors M Sidebottom (Chair), D Chorlton, Y Butterworth, M Caygill, and J Worthington.

**IN ATTENDANCE:** J A Staniforth (Clerk to the Council), S Racjan (DMBC Stronger Communities Officer) and one member of the public.

The member of the public explained he had attended to observe the meeting as he had submitted an expression of interest in the parish council vacancy.

**1) APOLOGIES FOR ABSENCE**

No apologies for absence had been received.

**2) EXCLUSION OF PUBLIC AND PRESS**

RESOLVED (1)

That no items are excluded from the public and press.

**3) DECLARATIONS OF INTEREST**

Councillor M Sidebottom declared an 'other interest' in Item 8.

**4) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS**

DMBC's Stronger Communities Officer provided details of the following:

- Establishment of a working group for the Tour de Yorkshire
- Funding from DMBC's Biodiversity team for environmental projects including wildflower planting
- An enquiry as to whether a barrier could be erected around the re-seeded areas adjacent to the new perimeter path at the recreation ground

RESOLVED (2)

- a) That the DMBC Officer is thanked for attending the meeting and the information provided.
- b) That no action be taken in respect of the perimeter path but the situation be monitored.

**5) MINUTES OF THE MEETING HELD ON 6 DECEMBER 2017**

RESOLVED (3)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

**6) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING**

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated and the following updates were considered:

a) Quotation for shelving in the Meeting Rooms

Arrangements had been made for an alternative contractor to visit the site on 8 January 2018 as the previous contractor had failed to visit on two occasions and had indicated that he could not carry out the work.

b) Quotation for strimming and spraying of the north west corner of the recreation ground

DMBC had provided an oral quotation of £50 and the work had been completed.

c) Quotation for advertising the parish council vacancy

A quotation of £25 had been provided for inclusion in the Branton and Auckley Arrow.

d) Butterfly trail - Working Group meeting

The date for the first meeting was proposed for Thursday 25 January 2018 at 1.30 pm. Notification had been received that the bid for £1k to DSA Community Fund for the butterfly trail had been successful but the money had not yet been deposited in the parish council bank account.

e) Cost of new outdoor equipment

The Clerk reported that YLCA had advised that if DMBC had decided that the breakdown of the cost of the new equipment and perimeter path was confidential then the information could not be provided for

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general interest. It was suggested that a written request was made outlining the reasons for requiring the information. The Clerk outlined that details of the cost of the zebra crossing, the perimeter path, sports equipment and play equipment had been provided and totalled around £125k. DMBC had agreed to provide notification of any balance remaining when all costs had been incurred.

f) Articles for Publication

The articles had not been forwarded to YLCA as a suitable heading was needed.

RESOLVED (4)

- a) That the information relating to actions undertaken by the Clerk since the last meeting be noted.
- b) That the cost of £50 for maintenance of the north west corner of the recreation ground be agreed.
- c) That the quotation of £25 to advertise the parish council vacancy in the Branton and Auckley Arrow be agreed.
- d) That DMBC be asked to confirm the balance of any unspent Section 106 monies.
- e) That the articles be submitted under a heading 'Working with the Community'.

**7) ITEMS RAISED BY MEMBERS OF THE PUBLIC**

No matters were raised by the member of the public in attendance.

**8) KILHAM HALL MANAGEMENT COMMITTEE REPORT**

Councillor Sidebottom reported that there had been no meeting of the Management Committee since the last parish council meeting and the next meeting was scheduled for Monday 8 January 2018.

**9) KILHAM LANE RECREATION GROUND SITE AND BUILDINGS ISSUES**

a) Update on provision of new outdoor equipment at Kilham Lane Recreation Ground

All the equipment was in place with the exception of the table tennis table which was expected in the next two weeks and the site had been formally handed back to the parish council on Monday 11 December 2017. An independent 'Post Installation Inspection' report by Rynat had been undertaken and a copy of the report provided. It was recommended that arrangements are made with DMBC to adjust the tension of the cableway as wire tends to give on initial usage. During the inspection it was noted that repairs were required to the wooden roof of the multiplay unit and DMBC had provided a quotation for repair and repainting of this. Whilst the contractor as a gesture of goodwill had provided access to the equipment via some artificial grass matting pending new grass growth this required monitoring. The contractor would return in the spring to re-seed the areas of the field that had been levelled with the surplus topsoil. The storage of the new signage board needed addressing.

The Chairman reported that there had been many positive comments from a range of family members who had used the equipment and the perimeter path.

b) Report on blocked drain

The contractor had confirmed that the drain had been jetted and the pipework was in working order but water was present in the soakaway which could be due to silt in the chamber. A solution would depend upon further investigation with the use of a pump only a temporary solution.

c) Provision of a Grit Box

A supply of rock salt had been purchased by the handyman to treat the car park and new perimeter path during the icy weather and the handyman had enquired as to whether a grit box could be provided. DMBC had agreed to provide details but these had not arrived for the meeting.

RESOLVED (5)

- a) That the completion of the installation of the new equipment and perimeter path is noted
- b) That DMBC is asked if the new signage board could be installed with the artwork inserted at a later date.
- c) That the lowest of the two quotations be agreed for repairs to the roof of the multiplay unit.
- d) That the drainage in the car park is monitored in order to determine whether any further work is required.
- e) That the provision of a grit box be agreed in principle and details of the cost and grit stock be considered at the next meeting.

**10) APPROVAL OF 2018/19 BUDGET**

Consideration was given to an updated draft budget based on decisions reached at the previous meeting giving a total funding requirement of £33k. The Clerk advised that the reserve carry forward from the

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207/18 financial year was likely to be in excess of one year's precept and therefore any urgent essential unforeseen maintenance costs could be met from the reserve.

RESOLVED (6)

That the budget be agreed as £33k in accordance with the document presented.

#### 11) 2018/19 ANNUAL PRECEPT

Consideration was given to precept needed based on a funding requirement of £33k, of which £816 was the DMBC grant and the precept therefore a total of £32,184. This gave an increased total funding of £400 on the previous year and provided for an average increase of around 1% for a Band D property.

RESOLVED (7)

That the precept after deduction of the £816 grant from DMBC be £32, 184 thereby giving a total of £33,000 revenue in line with the budget requirements.

#### 12) GARDEN AND COMMUNITY OPEN SPACE ISSUES

There were no issues to raise under this heading.

#### 13) PLANNING MATTERS

The following planning applications were considered:

17/02970/FUL Three Horse Shoes	New signage to replace existing	No comments
17/03002/FUL Willow Farm	Erection of extension to rear and formation of covered patio area	No comments

Notification had been received that the application 17/02189/OUTA relating to the Yorkshire Wildlife Park would be considered by the Planning Committee on 9 January 2018.

RESOLVED (8)

a) That no comments or objections be made in respect of the new applications 17/02970/FUL and 17/03002/FUL.

b) That the decisions reached since the last meeting and new information is duly noted.

#### 14) HIGHWAY MATTERS

The following matters were raised:

- Rubbish and fly-tipping at and around the lay-by on Gatewood Lane

RESOLVED (9)

That the matter is reported to DMBC.

#### 15) TOUR DE YORKSHIRE INFORMATION

It had been confirmed that the Tour de Yorkshire which would take place on Thursday 3 May 2018 and a female riders race on Friday 4 May 2018 would travel from Hatfield on the A614 (passing by Boston Park Farm) and then along the B1396 to Auckley where it would turn up Hurst Lane and then travel on the A638 (Bawtry Road) with completion at the Race Course. It was noted that it would pass along the section of Bawtry Road in the parish between Warning Tongue Lane and the railway bridge past the Manor Farm Development. Councillor Worthington denoted she may attend the event arranged for Tuesday 9 January 2018 which the Clerk was also attending to seek information as to how parish councils may support the event.

RESOLVED (10)

a) That details of the event be included in the Branton and Auckley Arrow and on the parish council website inviting residents to express an interest in supporting the event.

b) That any responses received are discussed at the next meeting.

#### 16) REVIEW OF CHRISTMAS CAROL SINGING EVENT

Councillor Sidebottom reported that event had been successful and was very well attended with just enough space within Kilham Hall for the school choir and those attending. A total of £168 was raised and this would be shared between Harry Matthews Bowel Transplant fund and the British Heart Foundation. Councillor Jones had acted as Father Christmas and this had been well received. It was suggested that for future years the children's drinks be located away from the serving hatch and that some of the carol's verses were reduced slightly to reduce the amount of time adults needed to stand.

RESOLVED (11)

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a) That Councillor Sidebottom is thanked for organising the event and letters of thanks are sent to St Wilfrid's School, the local organist, Kilham Hall Management Committee, Councillor Jones and the WI.

#### **17) POLICE MATTERS /CRIME REPORTS FOR NOVEMBER 2017**

Details of crimes during the month of November 2017 were reported which included three crimes in Old Cantley, two on Gatewood Lane and nine in Branton with none reported in the Bessacarr area of the parish. A copy of the December 2017 newsletter from the Police and Crime Commissioner was circulated which referred to the Police and Crime plan and budget challenges.

RESOLVED (12)

a) That the information is received and duly noted.

b) That a request is made for a representative of SYP to attend a future meeting of the parish council in view of the increasing number of crimes being reported in the parish particularly relating to violence and sexual offences.

#### **18) CORRESPONDENCE FROM A RESIDENT RELATING TO FASTER BROADBAND**

A resident of Quarry Lane had contacted the parish council expressing concern that he could not be connected to a faster broadband service although neighbouring properties were believed to be in receipt of it. Members of the parish council outlined that the matter was being addressed and new legislation was believed to have been introduced to ensure everyone had access to faster broadband by the 2020s. It was thought there was a website which displayed timescales for areas and the local MP had been actively involved with the issue.

RESOLVED (13)

That the resident is advised to access the website regarding timescales or to contact Caroline Flint his MP.

#### **19) WEBSITE MATTERS**

There were no new matters to report.

#### **20) BANK PAYMENTS**

RESOLVED (14)

That the following payments made are duly authorised:

17/70	Clerk	December Salary	£ 607.37
17/71	Arrow Publications	December newsletter	£ 114.00
17/72	Bawtry Electrical	Installing/removing Christmas lights	£ 160.00
17/73	Branton Farm Nursery	Rock salt	£ 8.00
17/74	AON	Additional insurance	£ 260.78
17/75	South Anston Fire	Fire extinguisher service	£ 42.00
17/76	GNE	Jetting drain at KH car park	£ 336.00
17/77	Chair	Floral tribute	£ 50.00
17/78	Handyman	Fuel for gardening equipment	£ 7.55
17/79	Handyman	3 <sup>rd</sup> quarter salary	£ 709.41
17/80	Clerk	Postage	£ 4.14
17/81	HMRC	3 <sup>rd</sup> quarter return	£ 651.21

#### **21) REPORTS FROM MEETINGS ATTENDED IN NOVEMBER 2017**

a) DSA Noise Monitoring and Environmental Sub Committee – 7 December 2017

Councillor Worthington reported that it had been decided that Peel Holdings Ltd would determine the outcome of bids for the community grant funding rather than the airport authorities. The airport complied with all recycling requirements and there had been a good response to the air change proposals which were still ongoing.

b) DMBC Public Rights of Way meeting – 7 December 2017

Councillor Worthington reported that she had been unable to attend the meeting due to it coinciding with the airport meeting and no other member of the parish council had attended. The draft minutes of the meeting were available.

RESOLVED (15)

That Councillor Worthington is thanked for her report and the information provided.

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**22) ITEMS OF CORRESPONDENCE**

Correspondence denoted on the agenda was considered along with the latest Rural News from Community First Yorkshire and volunteer open day at Yorkshire Wildlife Trust on 14 January 2018.

RESOLVED (18)

That the items of correspondence denoted on the agenda and tabled at the meeting be received and duly noted.

**23) DATE AND TIME OF NEXT MEETING**

RESOLVED (16)

That the next meeting be held on Wednesday 7 February 2018 commencing at 6.30 p.m.

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