

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 2 January 2019 at Kilham Hall Meeting Rooms commencing at 6.30 p.m.

PRESENT: Councillors M Sidebottom (Chair), Y Butterworth), M Caygill, D Chorlton, M Turner, N Williams and J Worthington.

IN ATTENDANCE: J A Staniforth (Clerk to the Council) and S Racjan (DMBC Communities Officer).

1) APOLOGIES FOR ABSENCE

There were no apologies as all members were present..

2) EXCLUSION OF PUBLIC AND PRESS

RESOLVED (1)

That no items be excluded from the public and press.

3) DECLARATIONS OF INTEREST

Councillors D Chorlton, M Sidebottom and M Turner declared an 'other interest' in Item 8.

4) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS

The DMBC Officer reported that liaison had taken place with the local playgroup regarding funding sources for external storage facilities and discussion took place as to the most appropriate body to complete any funding application and whether any other user groups had storage issues. The Officer explained that details of the items required needed to be obtained before any bid could be submitted.

RESOLVED (2)

That the DMBC Officer is thanked for the information and support provided.

5) MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 5 DECEMBER 2018

RESOLVED (3)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

6) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated and the following updates were considered:

a) Update on a supplier of support poles for trailing plants at the butterfly trail

It was hoped to provide information for the next meeting.

b) Drainage issues at Kilham Hall/Car Park

Consideration was given to the information received from DMBC which supported the findings of GNE as did a response from the architect regarding the functioning of the soakaway. The contractor for the community hall had indicated that there were other options at a reduced cost to address the situation but had not provided any written information but had given the name of the subcontractor who had designed the soakaway.

c) Update on provision of new fencing at Kilham Hall entrance and car park

The contractor had stated that the new fencing was still being manufactured but should be supplied and fitted in January 2019.

d) DMBC update on Section 106 monies/consultation on Multi Use Games Area (MUGA)

DMBC's Communities Co-ordinator had provided information suggesting the cost of a MUGA would be in the region of £80k and that there was a sum of around £5k remaining from the previous Section 106 allocation and so around £50k would be available for further enhancements.

e) Update on CCTV enhancements

The contractor had denoted that work could commence anytime from 10 January 2019 and confirmation was awaited.

f) Storage of playgroup equipment

The playgroup managers had responded that there were concerns regarding external storage as items may become damp and the current equipment was being reviewed and any surplus items donated to

Signed:.....Dated:.....:

charity. Storage in the hall was also being reviewed in the hope that some additional space could be created. In addition sources of funding were being explored.

g) Purchase of replacement Christmas tree

The DMBC Tree Officer responded that tree the size requested would need to be sourced and ordered in time for next year but were in short supply and there may be a requirement to pay when placing the order.

h) Maintenance of open space at Poppyfields

DMBC had agreed to undertake some maintenance work and to provide a quotation for re-seeding some areas in the spring which may needed to be funded by the parish council.

i) Costs for outdoor illuminated Christmas decorations

Catalogues and price lists from the supplier contracted by neighbouring parish councils was circulated and discussion took place on the total costs involved. The clerk reported that the expected balance at the end of the 2018/19 financial year would be broadly in line with that of the previous year and approximately £8k in excess of one year's precept and therefore an amount of up to £6k could be expended from reserves subject to no substantial expenditure arising from the final building survey for Kilham Hall or the replacement of the soakaway.

Other Issues

The entrance gate key had been returned from the fitness instructor who had undertook classes on the recreation field during the summer months.

No security issues had arisen from the monitoring visits to the recreation ground.

The reflective strips that had recently been fitted was felt to only marginally improved the lighting to the entrance of the recreation ground.

RESOLVED (4)

- a) That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.
- b) That the designer of the soakaway is contacted to ascertain any further information but no further action be taken at the present time other than to ask the handyman to remove any surface water when possible.
- c) That the DMBC Ward Councillors are contacted to ascertain if any further Section 106 monies are/will be available arising out of the Manor Farm and any other new developments in the parish.
- d) That the Misson Gates are approached for a quotation to fit additional reflective strips to both sides of the gate posts and a cost of up to £50 be agreed.
- e) That a site survey is arranged with the festive lighting company in conjunction with Auckley Parish Council if the council chooses to initiate new festive lighting in Auckley and DMBC are advised of this.
- f) That the members security visits cease for the present time unless any reports of damage or vandalism are received and the situation be monitored at each meeting.

7) ITEMS RAISED BY MEMBERS OF THE PUBLIC

No members of the public were in attendance.

8) KILHAM HALL MANAGEMENT COMMITTEE REPORT

Representatives reported that no meeting had taken place since the last parish council meeting and the next meeting was scheduled for 14 January 2019. There had been an issue with the lock of the external door but this had now been rectified. Presentations of cards and gifts had been given to the two retiring members of the committee and an advertisement had been placed seeking new members and one enquiry had been received.

RESOLVED (5)

That the information be received and duly noted.

9) RECREATION GROUND/MEETING ROOMS AND GARDEN ISSUES

a) Building certificate completion for Kilham Hall

Following the request to DMBC for advice about the soakaway DMBC had confirmed that the issuing of a Building Regulation Certificate for Kilham Hall was still outstanding. The Clerk reported that the contractor had been contacted and the site manager had stated that all the necessary documentation had been completed and the company did not undertake any work without the required completion certificates.

b) Car parking provision for Handyman's vehicle

The handyman had requested that a parking space be allocated for his vehicle directly outside the storeroom for ease of loading and unloading equipment as on occasions the car park was full.

Signed:.....Dated:.....:

c) Approval of cost of £65 for new light sensor in toilet area

The work had been completed and the sensor was now working correctly.

RESOLVED (6)

- a) That arrangements are made with DMBC carry out a final inspection in order to issue the required certificate.
- b) That the handyman is advised that on days when the car park is full to place a traffic cone in front of the storeroom so that access for loading and unloading is not impeded.
- c) That the cost of £65 for a replacement sensor is duly authorised.

10) GARDEN AND COMMUNITY AREAS MATTERS

There were no other community garden issues raised.

11) APPROVAL OF 2019/20 BUDGET ALLOCATION

Consideration was given to the final budget that had been prepared from the decisions reached at the previous meeting. The Clerk reported that the revised salary scales for 2019/20 had been received and provided for a 5.87% increase for the handyman and a 2% increase for the Clerk which had been included in the salaries budget.

RESOLVED (7)

That the budget be agreed with a total funding requirement of £33,500.

12) DETERMINATION OF 2019/20 PARISH PRECEPT

Consideration was given to the information provided by DMBC which denoted a reduction of 0.17% in the council tax base which had been queried by the Clerk. DMBC had provided further information on how the figure had been calculated but were looking into the number of properties pertaining to the Manor Farm development with any necessary adjustments being undertaken in the 2020/21 year. It was noted that the grant element provided by DMBC had reduced from £816 in the current year to £408 for 2019/20.

RESOLVED (8)

That the 2019/20 parish precept be agreed at £33,092 with the grant of £408 providing the required funding as determined by the budget. This represented a 2.97% increase for band D properties to take into account the reduction in grant from DMBC.

13) PLANNING MATTERS

The following new/revised planning applications were considered:

18/02892/FUL Grasmere, Whiphill Top Lane	Demolition of existing conservatory and the erection of a garage to the front/ single storey side and rear extension	No comments
18/02992/FUL 2 Old Mill Court	Erection of detached double garage	Comments
18/02946/FULM Manor Farm	Removal of conditions relating to 10% energy from renewable sources	No comments

RESOLVED (9)

- a) That the applications and decisions reached are received and duly noted including notification that application 18/01912 relating to 4 Plantation Avenue was to be submitted to the Planning Committee on 8 January 2019 for a decision.
- b) That the following comments are submitted in respect of the planning application 18/02992/FUL:
The parish council supports the previous comments of the DMBC Senior Planning Officer regarding the overdevelopment of the site subject to this being confirmed as factually correct and does not support a reduction in parking spaces as it may lead to safety issues on the public highway.
- c) That in the event that comments are required in respect of application 18/03131FUL prior to the next meeting the decision on comments be delegated to the Clerk in consultation with members.

14) HIGHWAY MATTERS

No new highway matters were raised.

15) REVIEW OF CHRISTMAS CAROL SINGING EVENT

Signed:.....Dated:.....

Councillor Sidebottom reported that the event had as usual been well received although it was thought that the overall attendance was slightly less than the previous year due to less younger children attending. There had been minor amendments to the programme which had worked well and the new organist had provided excellent accompaniment. Father Howard had again attended. Discussion took place as to whether reverting to a brass band playing outside of the hall would give a more festive appeal and it was felt that a replacement Father Christmas suit was needed. A total of £120 had been raised for the two charities.

RESOLVED (9)

That further consideration be given to the ideas proposed when planning the 2019 event.

16) DONATION TO A DRAMA GROUP SUPPORTING CHILDREN WITH SPECIAL NEEDS.

RESOLVED (10)

That consideration be deferred until the next meeting pending further information being made available.

17) POLICE MATTERS

The Clerk circulated details of crimes that had been included on the police crime map for the parish for the month of October 2018 with thirteen crimes reported in Branton, two in Old Cantley and three in the Bessacarr part of the parish. The weekly updates for December 2018 denoted that visits had been made to St Wilfrid's School and other schools in the area to monitor parking situations. The receipt of the latest newsletter from the SYPCC was noted. The theft of two generators from the Yorkshire Wildlife Park in December 2018 was reported.

18) WEBSITE MATTERS

There were no new matters identified.

19) TO RECEIVE A REPORT FROM THE DSA NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 6 DECEMBER 2018

Councillor Worthington reported that a report of the meeting would be circulated for information.

20) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (11)

That the following payments made are duly authorised:

18/86	Clerk	December Salary/travel	£ 657.58
18/87	Clerk	Postage/stationery	£ 8.02
18/88	Branton Farm Nursery	Servicing gardening equipment	£ 173.30
18/89	Arrow Publications	December newsletter/leaflets	£ 156.00
18/90	Glendale	Grass cut 9/11	£ 41.15
18/91	YLCA	Planning course for Cllr D Chorlton	£ 115.00
18/92	South Anston Fire	Servicing fire extinguishers	£ 42.00
18/93	YHN Ltd	Website domain	£ 54.95
18/94	D C Print	Consultation leaflets	£ 140.00
18/95	Handyman	3 rd quarter salary	£ 817.98
18/96	Clerk	Stationery	£ 9.65
18/97	Bawtry Electrical	Installation of Christmas lights	£ 160.00
18/98	AJH Electrical	New external light and toilet sensor	£ 156.00
18/99	HMRC	3 rd quarter return	£ 759.03

21) ITEMS OF CORRESPONDENCE

Correspondence denoted on the agenda was duly considered and noted including the latest YLCA White Rose Update, NJC salary scales for 2019/20 and details of the next YLCA South Yorkshire branch meeting on Saturday February 2019 at Askern Town Council offices commencing at 2.00 pm.

22) DATE AND TIME OF NEXT MEETING

That in accordance with the agreed schedule the next meeting be held on Wednesday 6 February 2019 commencing at 6.30 pm.

Signed:.....Dated:.....