

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 3 July 2019 at Kilham Hall Meeting Rooms commencing at 6.30 p.m.

PRESENT: Councillors: M Sidebottom, (Chairman), D Chorlton, M Caygill, M Turner, N Williams and J Worthington.

IN ATTENDANCE: J Staniforth (Clerk to the Council) and one member of the public.

A member of the public expressed concern that incidents of anti social behaviour were still being witnessed at Kilham Hall Park which included abusive language and what appeared to be a minor assault on a teenage girl on 26 June 2019 by mainly the same group of young people. Whilst it was possible to contact the police using the 101 telephone number the resident felt that the time taken to receive a response was too long for the police to visit the site. The Chairman explained that the police had spoken to members of a group following the issuing of CCTV images and it was hoped to establish a 'Friends of Kilham Park' group in order to increase the presence of adults on site in the hope that this would deter more serious inappropriate behaviour. The resident explained that on one occasion when the local football team was training and a number of adults were present when requesting the group of young people not to use abusive language the request had been ignored. In view of the current issues concerns were raised that the provision of a Multi Use Games Area (MUGA) may lead to more incidents of anti social behaviour and would reduce the amount of open space available for informal usage. The Chairman replied that it was hoped that additional facilities would reduce the incidents of inappropriate behaviour due to increased usage by all age groups and that many people would benefit from the increased sporting opportunities that would be provided. The resident was encouraged to attend the police 'Drop In' session the first of which was to be held on Tuesday 16 July 2019 at 11.00 am and if this was not possible to submit questions for consideration by the PCSOs.

1) APOLOGIES FOR ABSENCE

Apologies were received from Councillor Butterworth.

RESOLVED (1)

That the apologies of Councillor Butterworth be accepted and duly recorded.

2) EXCLUSION OF PUBLIC AND PRESS

RESOLVED (2)

That no items are excluded from the public and press.

3) DECLARATIONS OF INTEREST

Councillors Chorlton, Sidebottom and Turner declared an other interest in Item 8).

4) REPORT FROM DMBC WARD COUNCILLORS/OFFICERS

No Ward Councillors or DMBC Officers were in attendance.

5) MINUTES OF THE MEETINGS HELD ON 5 JUNE 2019

RESOLVED (3)

That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

6) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated and the following updates were considered:

a) New outdoor illuminated Christmas decorations

DMBC would undertake an inspection of the lampposts selected by the parish council to host the decorations however the officer had advised that it was believed the lampposts would not meet the requirements of the latest electrical regulations. No charge was indicated for the inspection.

b) Hire of Kilham Hall park by Branton Juniors FC

Signed:.....Dated:.....

Notification had been received that the football club wished to continue with the use of the park field during July 2019 but an updated public liability insurance certificate was still awaited.

c) Multi Use Games Area (MUGA) specification

A meeting on 17 July 2019 had been arranged with a supplier and there were two well known local other suppliers that were included on the recommend list who could be contacted.

d) New litter bin for New Road/Whiphill Top Lane

DMBC were willing to relocate the litterbin from Poppyfields to the requested location at a cost of £266 and would meet the cost of emptying.

e) Site visit to Old Cantley and Bessacarr areas of the parish

No visits had taken place and discussion took place as to whether a written article in the local Bessacarr magazines would be the most appropriate.

f) Provision of a mobile telephone for the Clerk

It was not possible to obtain any 'Pay as You Go' type contracts for a 'non residential' telephone but a contract was available at £12 per month + vat subject to a requirement to produce a utility bill and a bank card. It was hoped that the rates account for the building and grounds would satisfy the utility bill requirement but a bank card could only be issued if the account was a 'one to sign'.

Other matters

The grass verges at School Lane and Gatewood Lane had been cut back and the weeds removed from kerb edgings at Poppyfields. DMBC had stated that the overhanging vegetation to the rear of properties on Springwood Close was the responsibility of residents and it was not part of the public highway. It was noted that one section had been removed and made a noticeable improvement.

The Secretary of the Kilham Hall Management Committee explained that the variation to the Trust Deed needed to be revisited in view of the changes to the committee that had taken place recently.

RESOLVED (4)

- a) That the information relating to actions undertaken by the Clerk since the last meeting be duly noted.
- b) That the outcome of the inspection of the lampposts identified for the provision of Christmas lighting be agreed and a fee of up to £250 be agreed if this was required.
- c) That two further suppliers of MUGAs be contacted to progress the determination of the specification.
- d) That the relocating of the litter bin from Poppyfields to the junction of Whiphill Top Lane and New Road (nearest to Milton Road) be agreed at a cost of £226.
- e) That the Chairman seeks information from local magazine suppliers for the Bessacarr area for the cost of an article and this be considered at the September meeting.
- f) That the Clerk contacts YLCA to ascertain how other councils provided a mobile telephone for the Clerk's use.
- g) That letters are sent to the residents of the properties on Springwood Close to request the cutting back possible removal of the overhanging vegetation to the rear of their properties.

7) ITEMS RAISED BY MEMBERS OF THE PUBLIC

The items raised were considered under item 10.

8) KILHAM HALL MANAGEMENT COMMITTEE REPORT

Councillor Sidebottom reported that the next meeting would take place on 9 July 2019, the accounts were now up to date and a minor issue with the new online booking system had been resolved. The fire alarm in the lobby was still awaiting restoration. The Monday morning class had ceased but a new booking had been received for a Thursday morning with a possible second session being established.

9) INSURANCE RENEWAL

The three year deal with BHIB insurance was due to expire on 31 August 2019 and the renewal policy was not yet available. The premiums paid for the past three years had been very competitive and a neighbouring parish council was known to have recently transferred to a three year deal as it was better value than other parish council insurers.

RESOLVED (5)

That the present insurance is renewed subject to there being no substantial increase in the annual premium and all the necessary cover requirements being included.

10) KILHAM HALL PARK/MEETING ROOMS AND GARDEN ISSUES

- a) Security arrangements for the summer period/establishment of a community group

Signed:.....Dated:.....

An article had been placed in the latest area magazine seeking volunteers to form a group to carry out visits to the park area to collect litter and provide an adult presence but there had been no response to date. CCTV footage had been provided to the police in respect of the damage to the wooden poles on the butterfly rail and there had been no further incidents of inappropriate behaviour reported other than one identified by the member of the public in attendance.

b) Kilham Hall storage extension project

A copy of the first draft plans for the extension was considered.

c) Collection of information to support the proposal for a MUGA

The involvement of the local football team was discussed as a means of obtaining additional support and assistance with the specification.

RESOLVED (6)

a) That security issues at Kilham Hall Park be monitored and discussed further at the next meeting.

b) That the plans for the storage extension be revised to incorporate the external door to the side, nearest the Meeting Rooms building, the internal dividing line moved immediately to the right of the hall entrance and no windows were required.

c) That a member of the local junior football team be invited to attend the meeting on 17 July 2019 to prepare the MUGA specification and the football club is asked to provide a letter of support for the MUGA facilities outlining that their usage will be unaffected by the MUGA as the field area would still provide sufficient open space for training facilities as and when required.

11) PLANNING MATTERS

The following new planning application was considered:

19/01306/FUL 17 Springwood Close	Two storey side extension/one storey rear extension with raised roof height to form additional living space	No comments
19/00014/REF Stone Cross Manor	Appeal against refusal to erect a dwelling and conversion of stable block to a garage	No further comments

RESOLVED (7)

That the information including decision reached since the last meeting is received and duly noted.

12) PURCHASE OF LITTER PICKING EQUIPMENT FOR COMMUNITY GROUP

The Chairman reported that the community litter pick group were considering submitting a funding application for the provision of a community storage facility and litter picking equipment however the quotation for the storage facility was equal to the maximum amount of grant available.

RESOLVED (8)

a) That the parish council agree to provide storage for the litter picking equipment in the short term pending a more permanent storage facility being made available.

b) That the parish council fund the cost of plastic sacks for future litter picks and the cost of refreshments for the litter pick scheduled to take place on Saturday 6 July 2019.

13) HIGHWAY MATTERS

The following matters were raised:

- A restricted access to Old Bawtry Road in Finningley that had provided public access to view the airport runway.

RESOLVED (9)

That the matter is raised at the next DMBC Public Rights of Way meeting.

14) CONTENT AND PUBLICATION DATE FOR LATEST NEWSLETTER

RESOLVED (10)

That the production of the next newsletter be deferred until the September meeting.

15) TO CONSIDER THE FOLLOWING POLICE ISSUES

Request for usage of Kilham Hall Meeting Rooms for 'Drop In' sessions

The new PCSO had enquired whether the Meeting Rooms could be used for a monthly drop in session of around one hour with the first one being held on Tuesday 16 July 2019 between 11.00 am and 12.00 pm. The Kilham Hall Booking Clerk had confirmed the meeting rooms were not in use and she was available to open and close the building.

April 2019 Crime Report

Signed:.....Dated:.....

The crime report denoted 17 crimes in Branton a substantial increase but eleven related to either anti social behaviour or violence and sexual offences types of incidents , with five burglaries and one vehicle crime. Four crimes had taken place in Old Cantley and five in the Bessacarr part of the parish.

Weekly bulletin and general information

The bulletins denoted that a speed check had been carried out on Whiphill Top Lane with three vehicles out of 100 found speeding and on Doncaster Road with two vehicles speeding out of 103 checked. School parking patrols had been conducted and two vehicles issued with an advisory notice and the patrols were continuing and fixed penalty notices would be issued in respect of vehicles parked on yellow lines or causing an obstruction.

The Central Neighbourhood Inspector was leaving to take up a post of Chief Inspector in Sheffield and had been replaced by Inspector Mark Payling.

SYPPCC's May/June Newsletter

A copy had been circulated electronically and made available at the meeting.

RESOLVED (11)

a) That the information is received and noted.

b) That Kilham Hall Meeting Rooms be made available free of charge for police 'Drop in' sessions and the Clerk arranges with the Booking Clerk the opening and closing of the building.

16) WEBSITE MATTERS

Consideration was given to the Public Sector Bodies (Websites and Mobile Applications) (No 2) Accessibility Regulations 2018 relating to the requirement to make the content of council websites as accessible as possible to members of the public. YLCA had advised that the regulations be forwarded to the webmaster for consideration. The Clerk reported that a meeting was being arranged with the webmaster in August to undertake some general maintenance of the site and the issue could be discussed. It was felt however that the information displayed on the website was in large font and easily readable but the webmaster could advise on any improvements.

RESOLVED (12)

That the receipt of the regulations be duly noted and the Clerk contacts the webmaster to determine if any changes or amendments are required to the website.

17) REQUEST FOR SPONSORSHIP/DONATION TO DIAL DONCASTER

A letter had been received requesting financial assistance due to the withdrawal of Big Lottery Funding to the organisation.

RESOLVED (13)

That a donation of £100 be made.

18) NOTTINGHAMSHIRE COUNTY COUNCIL'S DRAFT MINERALS PLAN ASSESSMENT

Consideration was given to information provided by Finningley Parish Council which denoted that the Strategic Transport Assessment included in the above plan contained details of a significant amount of movement in and out of Hanson's Quarry on Hurst Lane, Auckley which may impact on the B1396 in Branton.

RESOLVED (14)

That the Clerk notifies Finningley Parish Council that Councillors Williams and Worthington were willing to attend a meeting together with members from neighbouring parishes to formulate a response to the consultation.

19 REPORTS FROM MEETINGS ATTENDED

a) Yorkshire Wildlife Park Consultative Committee – 18 June 2019

Councillor Chorlton had forwarded a written report after the meeting which provided information on the work to create the new entrance off Hurst Lane in Auckley and that road closures on Hurst Lane would be in place during the school summer holiday period. Alterations to the junction of Hurst Lane and Mosham Road would be undertaken prior to the usage of the new entrance.

b) YLCA South Yorkshire Branch Meeting – 19 June 2019

No parish council representatives were able to attend but the Clerk had attended as an Auckley Parish Councillor and had circulated a written report for information. The next meeting was scheduled for Wednesday 9 October 2019 which coincided with an Auckley Parish Council Meeting.

c) DSA Noise Monitoring and Environmental Sub- Committee – 20 June 2019

Signed:.....Dated:.....

Councillor Caygill reported that plans to increase airspace were progressing and should be implemented by the end of 2019 thereby reducing noise levels. Less complaints had been received in respect of training flights that now only operated on two days per week. A review of liquids and laptops that could be taken into the hold by passengers was being undertaken.

Councillor Worthington had circulated information relating to a Green Paper on the expected increase in air travel and the environmental impact that this would have and that comments could be submitted. The paper highlighted the provision of services to passengers with limited mobility and that a review of the availability of alcohol in airports and usage of mobile devices was being undertaken.

Discussions were continuing regarding the criteria for eligibility of the community fund as some members of the committee felt it should support only the local community and not a wider area.

d) SLCC South Yorkshire Branch Meeting – 2 July 2019

The meeting had been well attended by Clerks in South Yorkshire with four Doncaster Clerk's in attendance and two sending late apologies. Chris Pilkington (former YLCA Deputy Chief Officer) had been elected as the new Chairman and Hatfield Town Council's Clerk as secretary and it was hoped to provide quarterly meetings with speakers and training to provide a network for Clerks. The vat training had clarified a number of issues including that vat could be reclaimed with receipts not specifically addressed to the parish council if less than £250 providing the vat number was given.

RESOLVED (15)

That the reports are received and the information duly noted.

20) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (16)

That the following payments made are duly authorised:

19/20	Clerk's (June salary)	£674.16
19/21	Clerk (stationery)	£ 11.45
19/22	Branton Garden Centre (plants/trimmer wire)	£ 13.99
19/23	Auckley Show (donation)	£500.00
19/24	Glendale (grass cutting 3/5,17/5 &31/5)	£127.15
19/25	YLCA (Clerk's training course)	£115.00
19/26	Branton Juniors FC (donation for tournament)	£100.00
19/27	Arrow Publications (March and June newsletters)	£228.00
19/28	Beacon Signs (cctv signage)	£115.20
19/29	Handyman (1 st quarter salary)	£918.19
19/30	Handyman (petrol for mower/bolts for signs)	£ 8.77
19/31	HMRC (1 st quarter return)	£791.36

21) ITEMS OF CORRESPONDENCE

Correspondence denoted on the agenda was duly considered including the latest YLCA White Rose Update, the latest training programme, advice on Councillors' rights to time off work to attend meetings and powers of councils to incur expenditure. The Clerk reported that a resident had enquired as to the provision of a new wooden locked gate between the recently constructed Gospel Hall and the first property on Sandhills Way and whether this was restricting a public right of way. On checking the footpaths map there was no public footpath denoted and members commented that it was believed that there was no access between the properties but it was not known who the landowner was and why such a small piece of land would be owned separately to either of the adjacent properties.

RESOLVED (17)

That the items of correspondence denoted on the agenda be received and duly noted.

22) DATE AND TIME OF NEXT MEETING

RESOLVED (18)

That the next meeting be held in accordance with the agreed schedule on Wednesday 4 September 2019 commencing at 6.30 pm.

Signed:.....Dated:.....