



Cantley with Branton Parish Council

www.cantleywithbrantonparish.co.uk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 1st November 2023 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies (1 minute)**
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest (3 minutes)**
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes (5 minutes)**
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 4th October 2023 ([enclosed](#)).
- 4) Members of the Public (30 minutes in total / 5 minutes per resident per topic)**
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
 - 4.2.1 To Consider purchasing CCTV cameras for entry/exit points of the village due to increased level of crime.
 - 4.2.2 To Consider residents placing Neighbourhood Watch signs on lamp posts.
- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive an Update on the MUGA and Storage Extension and Consider and Agree any action needed
 - 5.2.1 Update on snagging list of storage extension.
 - 5.2.2 Update on the MUGA.
 - 5.3 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters (2 minutes per item)**
 - 6.1 To Note the [Clerks Report](#) and [actions](#) carried out by the Clerk since the last meeting. (enclosed)
 - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

7) Kilham Hall/Park/Buildings/Garden Area Matters

(3 minutes per item)

- 7.1 Review ROSPA Playground Annual Inspection Reports carried out September 2023 and any actions arising out of it. ([actions to be taken enclosed](#), full report available at meeting)
- 7.2 To Consider and Approve the Parish Council selling electricity back to the grid as owners of the building/solar panels.
- 7.3 Receive and Note Kilham Hall Management Committee's Update Report.

8) Parish Council Matters

(5 minutes per item)

- 8.1 To Consider applying for Foundation Award of the Local Council Award Scheme. ([criteria attached](#))
- 8.2 To Identify any priorities for the Parish for the forthcoming year to enable the Clerk to incorporate these into next year's budget (see enclosed [Draft Action Plan](#)).
- 8.3 To Consider the Council's Insurers and South Yorkshire Police's advice on the shutters at Kilham Hall and determine and Approve what action to undertake as a result of this.

9) Financial

(5 minutes per item)

- 9.1 To Approve Direct Bank Payments. ([enclosed](#))
- 9.2 To Receive an Update on the Council's Banking arrangements
- 9.2.1 Approve opening a current account with a £6pm fee and transfer sufficient funds to cover budgeted costs
- 9.2.2 Approve opening an instant savings account with no fee and transfer the balance of the Council's bank account reserves.
- 9.3 To Note the Bank Statements and for the Council's Internal Auditor's to sign them. (to be circulated)

10) Parish Matters

(5 minutes per item)

- 10.1 Consider the Response to the Biodiversity Duty, Note what action in respect of biodiversity is already taking place locally and Agree what further steps to take at this stage. ([enclosed](#))

11) Policies/Procedures/Risk Assessments

(2 minutes per item)

- 11.1 Consider and Approve the Biodiversity Policy. (enclosed at Agenda Item 10.1)
- 11.2 Consider and Approve the Data/Information Audit. ([enclosed](#))
- 11.3 Consider and Approve the Asset Register and Disposal Policy. ([enclosed](#))
- 11.4 Consider and Approve the Reserves Policy. ([enclosed](#))
- 11.5 Consider and Approve the Compassionate Leave Policy. ([enclosed](#))

12) Planning Applications

(2 minutes per item)

- 12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications ([enclosed](#)).

12.1.1 - 23/01950/FUL - 285 Bawtry Road, Bessacarr - Erection of detached dwelling and garage, creation of new vehicular access and associated landscaping
[URL:https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=23/01950/FUL](https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=23/01950/FUL)

12.1.2 - 23/01154/OUT - 3 Hallside Court Old Cantley - Outline application for the erection of a detached dwelling and garage including demolition of the existing building within the site (all matters reserved)

URL:

https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=23/01154/OUT

12.1.3 - 23/01995/FUL - Yorkshire Wildlife Park - Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) (without compliance with condition 1 of planning application 22/01960/FUL; current temporary permission to change to permanent)

URL: [Documents for reference 23/01995/FUL: Public Access \(doncaster.gov.uk\)](https://documents.doncaster.gov.uk/Document/23/01995/FUL)

12.2 To Consider planning delegation to the Clerk.

13) Police Matters

(2 minutes)

13.1 To Consider/Note any police issues and reports received.

14) Christmas Arrangements

14.1 To Consider purchasing two tubs of sweets for the Carols Around the Tree event.

15) External Meetings/Training

(2 minutes per item)

15.1 To Note the update from the PROW Meeting held on 19th October 2023.

15.2 To Note the update from the YLCA South Yorkshire Branch Meeting held on the 25th October 2023.

16) Items of Correspondence

(2 minutes)

16.1 For Consideration, Information and Noting: (previously circulated)

16.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for October to December, CEO Bulletin.

16.1.2 Community First Yorkshire Update - Funding News.

16.1.3 CDC – Roadworks Reports, Funding Opportunities, Parish Council Joint Consultative Committee Minutes from 20th July 2023.

16.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

16.1.5 NALC - CEO Bulletin, Training.

16.1.6 YWP – Quarterly Newsletter

17) Date of Next Meeting

17.1 To Confirm the Date of the Next Meeting on Wednesday 6th December 2023 at 6pm.

18) Employment Matters

(2 minutes per item)

18.1 **Excluded from the Public and Press** - To Receive the Clerk's October Timesheet (to be circulated).

18.2 **Excluded from the Public and Press** - To Consider the Handyman/Gardener's October Timesheet (to be circulated).

18.3 **Excluded from the Public and Press** – To Consider and Approve compassionate/unpaid leave for the Handyman