



Cantley with Branton Parish Council

www.cantleywithbrantonparish.co.uk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 6th March 2024 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies (1 minute)**
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest (3 minutes)**
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes (5 minutes)**
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 7th February 2024 (enclosed).
- 4) Members of the Public (30 minutes)**
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
 - 4.2.1 To note a residents concerns regarding street signage.
- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive an Update on the MUGA and Consider and Agree any action needed
 - 5.3 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters (2 minutes per item)**
 - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
 - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.
 - 6.2.1 To Consider a request from Trainline to add a link to their website on our Useful Information Page
- 7) Kilham Hall/Park/Buildings/Garden Area Matters (3 minutes per item)**
 - 7.1 To Consider a request from Children's Air Ambulance Service to hold their open day at Kilham Hall field this year between 11am and 4pm, date to be determined.

- 7.2 To Consider a mobile fish and chip van (Time and Plaice) using Kilham Hall Car Park every other Thursday evening from 4pm to 7.30pm (serving 5pm to 7pm).
- 7.3 To Consider a request for Edenthorpe Under 10's Football Team to train on Kilham Hall Field on a Monday evening during the Summer months between 6.30pm and 7.30pm.
- 7.4 To Consider the invoice for opening and closing Kilham Hall Gates for 2023/2024 and Approve payment in the sum of £150.
- 7.5 To Note the quote from Branton Farm Nurseries regarding the servicing and repairs to the Parish Council lawnmower, strimmer and hedgetrimmer at a cost of £425.98 and Approve the works.
- 7.6 To Note the Handyman's Tracker, the works undertaken to date and to Prioritise and Approve works outstanding.
- 7.7 Receive and Note Kilham Hall Management Committee's Update Report.

8) Parish Council Matters

- 8.1 To Consider and Appoint a member to become the Parish Council's Internal Auditor following the resignation of Councillor Chorlton.
- 8.2 To Receive, Note and Approve Dickinson Wood's charge of £350 plus VAT to draft a Deed of Variation between the Parish Council and Kilham Hall Management Committee.

9) Parish Matters

(5 minutes per item)

- 9.1 To Consider the Update regarding the access gate to the river bank on the Branton side of the River Torne.
- 9.2 To Consider applying for the match funding scheme for a new Defibrillator and consider the siting of the same following a business' offer for placement.
- 9.3 To Consider hosting an event for "the Big Lunch" on the 1st and 2nd June 2024.

10) Financial

(5 minutes per item)

- 10.1 To Approve Direct Bank Payments (enclosed).
- 10.2 To Receive an Update on the Council's Banking arrangements.
- 10.3 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

11) Policies/Procedures/Risk Assessments

(2 minutes per item)

- 11.1 Consider and Approve the reviewed Terms of Use (enclosed).
- 11.2 Consider and Approve the reviewed Code of Conduct for Handling Complaints (enclosed).
- 11.3 Consider and Approve the reviewed Pay Policy (enclosed).
- 11.4 Consider and Approve the reviewed Risk Management Policy (enclosed).
- 11.5 Consider and Approve the reviewed Training and Development Policy (enclosed).
- 11.6 Consider and Approve the reviewed Usage and Hire of Recreation Ground and Meeting Rooms Policy (enclosed).
- 11.7 Consider and Approve the Scheme of Delegation Policy (enclosed).

12) Planning Applications

(2 minutes per item)

12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

12.1.1 24/00161/FUL - 5 St Vincents Avenue, Branton - Erection of two-storey side extension

URL: [Documents for reference 24/00161/FUL: Public Access \(doncaster.gov.uk\)](https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/00161/FUL)

12,1,2 21/01904/FUL - Land Adj 29 Warning Tongue Lane, Cantley - Erection of two storey detached dwelling house with attached garage and associated external works **(Amended)**

URL:

https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=21/01904/FUL

12.1.3 24/00247/FUL - Nevara Doncaster Road Branton - Erection of single storey extensions to the front and rear, following demolition of the existing conservatory and utility room

URL: [Documents for reference 24/00247/FUL: Public Access \(doncaster.gov.uk\)](https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/00247/FUL)

12.1.4 23/01950/FUL - 285 Bawtry Road, Bessacarr - Erection of detached dwelling and garage, creation of new vehicular access and associated landscaping **Amended**

URL:

https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=23/01950/FUL

13) Police Matters

(2 minutes)

13.1 To Consider/Note any police issues and reports received.

14) Training/External Meetings

14.1 To Receive Feedback from the YLCA South Yorkshire Branch Meeting held on the 21st February 2024.

14.2 To Receive Feedback from Councillor Rushby on vccccc the Martyn's Law Webinar on the 28th February 2024.

14.3 To Approve the Clerk's registration on the Introduction to CiLCA Webinar on 13th March 2024 at a cost of £50 - [SLCC | Introduction to CiLCA \(13 March\)](#)

15) Items of Correspondence

(2 minutes)

14.1 For Consideration, Information and Noting: (previously circulated)

14.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for January to March, CEO Bulletin.

14.1.2 Community First Yorkshire Update - Funding News.

14.1.3 DMBC – Roadworks Reports, Funding Opportunities, Environmental Pride – Round 4,

14.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

14.1.5 NALC - CEO Bulletin, Training.

15) Date of Next Meeting

15.1 To Confirm the Date of the Next Meeting on Wednesday 3rd April 2024 at 6pm.

16) Employment Matters

(2 minutes per item)

16.1 **Excluded from the Public and Press** - To Receive the Clerk's February Timesheet form (to be circulated)

16.2 **Excluded from the Public and Press** - To Consider the Handyman/Gardener's February Timesheet (to be circulated).