



# Cantley with Branton Parish Council

[www.cantleywithbrantonparish.co.uk](http://www.cantleywithbrantonparish.co.uk)

## **Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 6<sup>th</sup> November 2024 commencing at 6 p.m.**

**Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation**

- 1) Apologies (1 minute)**
  - 1.1 To Receive Apologies for Absence in advance of the meeting.
  - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest (3 minutes)**
  - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
  - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
  - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes (5 minutes)**
  - 3.1 To Approve the Minutes of the Parish Council Meeting held on 2<sup>nd</sup> October 2024 (enclosed).
- 4) Members of the Public (30 minutes)**
  - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
  - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Noting/Immediate Action/Future Consideration.
- 5) City of Doncaster Council (CDC) Matters (5 minutes per item)**
  - 5.1 To Receive Updates from CDC Ward Councillors.
  - 5.2 To Receive an Update on the MUGA and Consider and Agree any action needed.
  - 5.3 To Receive an Update on CCTV cameras.
  - 5.4 To Receive an Update on the Capital Grant Application and Approve any action required.
  - 5.5 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters (2 minutes per item)**
  - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
  - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.
    - 6.2.1 WCAG 2.2 AA Standard for website accessibility.

- 7) Kilham Hall/Park/Buildings/Garden Area Matters (3 minutes per item)**
- 7.1 To Note the ROSPA Annual Playground Inspection Report (previously circulated) and Approve any work required listed in the enclosed Action Plan.
- 7.2 To Consider CDC's quote for the Aerial Runway Annual Maintenance in the sum of £165.
- 7.3 To Consider and Approve the arrangements for the annual servicing of gardening equipment.
- 7.4 Receive and Note Kilham Hall Management Committee's Update Report.
- 8) Parish Matters (5 minutes per item)**
- 8.1 To Consider the Parish Council Action Plan for 2025/2026 to enable the Clerk to obtain quotes for inclusion in the 2025/2026 budget (enclosed).
- 8.2 To Consider the South Yorkshire Bus Franchising Consultation (previously circulated).
- 9) Financial (5 minutes per item)**
- 9.1 To Approve Direct Bank Payments (to be circulated).
- 9.2 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).
- 10) Policies/Procedures**
- 10.1 To Consider and Approve the following policies (enclosed):-
- 10.2.1 Internet Banking Policy (reviewed)
  - 10.2.2 Business Continuity Policy (reviewed)
- 11) Planning Applications (2 minutes per item)**
- 11.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).
- 11.1.1 24/01725/FUL - 3 New Road, Branton - Erection of a two storey rear extension with Juliette balcony –  
**Granted**  
URL:  
[https://iawpad.doncaster.gov.uk/PublicAccess\\_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1\\_REF=24/01725/FUL](https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/01725/FUL)
- 11.1.2 24/01780/FUL – Wood View, Glen Road, Branton - Erection of a single storey front extension with first floor dormer window addition and general reconfiguration of internal space.  
URL:  
[https://iawpad.doncaster.gov.uk/PublicAccess\\_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1\\_REF=24/01780/FUL](https://iawpad.doncaster.gov.uk/PublicAccess_LIVE/SearchResult/RunThirdPartySearch?FileSystemId=DP&FOLDER1_REF=24/01780/FUL)
- 12) Police Matters (2 minutes)**
- 12.1 To Consider/Note any police issues and reports received.
- 13) Christmas Arrangements**
- 13.1 To Consider purchasing two tubs of sweets for the Carols Around the Tree event.
- 13.2 To Consider writing to the WI regarding a donation of mince pies for the Carols Around the Tree event.
- 14) Training/External Meetings**
- 14.1 To Receive feedback from Councillor Sprack following attendance at the YLCA Webinar on gov.uk email addresses on Wednesday 9<sup>th</sup> October 2024 at 2pm.
- 14.2 To Receive feedback from Councillor Gibbins following the CDC PROW Meeting held on the 16<sup>th</sup> October 2024.

14.3 To Receive feedback from the Chairman following attendance at the South Yorkshire YLCA Branch Meeting held on 23<sup>rd</sup> October 2024.

**15) Items of Correspondence**

**(2 minutes)**

15.1 For Consideration, Information and Noting: (previously circulated)

15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, Training Programme for April to September, CEO Bulletin.

15.1.2 Community First Yorkshire Update - Funding News.

15.1.3 CDC – Roadworks Reports, Funding Opportunities,

15.1.4 SLCC – News Bulletin, Civility & Respect Newsletter.

15.1.5 NALC - CEO Bulletin, Training.

**16) Date of Next Meeting**

16.1 To Confirm the Date of the Next Meeting on Wednesday 4<sup>th</sup> December 2024 starting at 6pm.

**17) Employment Matters**

**(2 minutes per item)**

17.1 **Excluded from the Public and Press** - To Receive the Clerk's October Timesheet (to be circulated).

17.2 **Excluded from the Public and Press** – To Consider the Handyman/Gardener's October Timesheet (to be circulated).

17.3 **Excluded from the Public and Press** – To Note the NALC Pay Award for all staff backdated to April 2024 and Approve payment of the same to the Clerk and Handyman (enclosed).