



Cantley with Branton Parish Council

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(27/11/25)

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 3rd December 2025 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies** (1 minute)
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest** (3 minutes)
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes** (5 minutes)
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 5th November 2025 (enclosed).
- 4) Members of the Public** (30 minutes)
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
- 5) City of Doncaster Council (CDC) Matters** (5 minutes per item)
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Receive and Note an Update on the MUGA refund.
 - 5.3 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters** (2 minutes per item)
 - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
 - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.
 - 6.2.1 To Receive and Note an update from the Clerk regarding the new gov.uk website.
- 7) Kilham Hall/Park/Buildings/Garden Area Matters** (3 minutes per item)
 - 7.1 To Consider expressions of interest and Approve necessary actions relating to the Gatekeeper for Kilham Hall (enclosed).

7.2 To Note the Update from Branton Farm Nurseries regarding the repair to the Parish Council's Hedgetrimmer and Approve a replacement.

7.3 To Note Kilham Hall Management Committee's Update following their meeting on 10th November 2025.

8) Parish Matters

8.1 To Consider writing a further letter to Bellway Homes/Johnson Mowat relating to the proposed development.

8.2 To Consider continuing and improving the poppy displays for 2026 and request volunteers.

8.3 To Consider designs from local children and to Approve one to incorporate onto the ball wall at Kilham Hall playing field to cover the graffiti.

9) Parish Council Matters

(3 minutes per item)

9.1 To Consider the Appointment of the Internal Auditor for the 2024//25 Accounts.

10) Financial

(5 minutes per item)

10.1 To Approve Direct Bank Payments (to be circulated).

10.2 To Receive and Approve November's Bank Reconciliation. (to be circulated)

10.3 To Consider a donation to Thorne Rural Lions in the sum of £100 towards the village Santa visit.

10.4 To Receive and Consider the First Draft of the 2026/27 Budget for amending/updating and then Approval in January 2026 (to be circulated).

10.5 To Note the Bank Statements and for the Councillors appointed to check internal controls are being met to sign them (to be circulated).

11) Policies/Procedures

11.1 To Receive and Approve the following Policies (enclosed):-

11.1.1 IT Policy (reviewed)

12) Planning Applications

(2 minutes per item)

12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

12.1.1 25/02138/OUT - Land To The Rear Of 38 - 40 St Vincents Avenue, Branton - Outline application for erection of self / custom-build dormer bungalow and detached garage on approx. 0.4ha of land (approval being sought for access)

URL: [Documents for reference 25/02138/OUT: Public Access](#)

12.1.2 25/02274/FUL - 57 Chapel Lane, Branton - Erection of a single storey rear extension

URL: [Documents for reference 25/02274/FUL: Public Access](#)

13) Police Matters

(2 minutes)

13.1 To Consider/Note any police issues and reports received.

14) Training/External Meetings

14.1 To Note the feedback circulated previously by the Chairman on the Parish Council Joint Consultative Committee meeting held on 6th November 2025.

14.2 To Receive feedback from the Clerk on the YLCA CCTV and Data Protection: A Practical Guide for Local Councils Webinar - Tuesday, 2 December.

15) Items of Correspondence

For Consideration, Information and Noting: (previously circulated)

- 15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, CEO Bulletin.
- 15.1.2 Community First Yorkshire Update - Funding News.
- 15.1.3 CDC – Roadworks Reports, Funding Opportunities
- 15.1.4 SLCC – News Bulletin.
- 15.1.5 NALC CEO Bulletin.

16) Date of Next Meeting

16.1 To Confirm the Date of the Next Meeting on Wednesday 7th January 2026 starting at 6pm.

17) Employment Matters

(2 minutes per item)

17.1 **Excluded from the Public and Press** - To Receive the Clerk's November Timesheet (to be circulated).

17.2 **Excluded from the Public and Press** – To Consider the Handyman/Gardener's November Timesheet form (to be circulated).