



## Cantley with Branton Parish Council

**Minutes of the Meeting of the Parish Council held on Wednesday 3<sup>rd</sup> September 2025 at Kilham Hall commencing at 6pm.**

**PRESENT:** Councillors: R. Odell (Chair), S. Adams, J. Sprack and R. Boyd

**IN ATTENDANCE:** B Walton (Clerk) and one member of the public

### **1) APOLOGIES FOR ABSENCE**

#### **1.1 Apologies**

Councillor Neville Williams, Councillor Tony Gibbins and Councillor Yvonne Butterworth.

#### **1.2 Reasons for absence considered**

Holiday and illness.

### **RESOLVED (1)**

**1.2** All Councillors apologies were accepted.

### **2) DECLARATIONS OF INTEREST**

#### **2.1 Declarations of Interest**

None.

#### **2.2 Request Dispensation from Proper Officer**

None.

#### **2.3 Items to which the public and press are excluded**

Items 17.1 to 17.6 on the Agenda are to be excluded under the Public (admissions to meeting) Act 1960.

### **RESOLVED (2)**

### **3) APPROVAL OF MINUTES**

#### **3.1 Minutes of the Parish Council Meeting on 5<sup>th</sup> July 2025**

### **RESOLVED (3)**

**3.1** The minutes of the Parish Council Meeting held on the 5<sup>th</sup> July 2025 be agreed and signed by the Chairman.

### **4) MEMBERS OF THE PUBLIC**

#### **4.1 Items raised by members of the public present at the meeting**

One member of the public were present to raise safety concerns regarding site traffic on Warren Park Estate.

#### **4.2 Items raised by members of the public via email/telephone to the Clerk and/or Councillors**

**4.2.1** A resident had contacted the Clerk complaining about inconsiderate parking down Kilham Lane.

**4.2.2** A resident has informed the Clerk about youth's damaging the MUGA and abusing them when confronted.

**4.2.3** A resident has contacted the Clerk regarding noise nuisance on Quarry Lane.

**4.2.4** A resident had complained regarding overgrown undergrowth on the footpath along the River Torne.

### **RESOLVED (4)**

**4.1** Members confirmed the Parish Council would write to Persimmon, Ward Councillors and the Neighbourhood Team at CDC notifying them of the residents concerns and requesting action.

**4.2.1** The Clerk had responded to the resident and had relayed to the users that where possible, team members car share or walk. If parking issues or complaints are received the Parish Council will review the situation.

Signed::.....Dated:.....:

**4.2.2** The Clerk has reported the damage and abuse to the PCSO's. CDC's Neighbourhood Officer has made enquiries locally regarding any anti-social behaviour and will report the findings back to the Council in due course.

**4.2.3** The Clerk referred the resident to CDC's Environmental Health team and Planning team.

**4.2.4** The Clerk has reported the overgrown footpath to the Environment Agency and copied Auckley Parish Council in too.

## **5) CITY OF DONCASTER COUNCIL**

### **5.1 Ward Councillor's Report**

Apologies were received from the Ward Councillors. The car sales garage on Chapel Lane has been served with enforcement documentation regarding parking and this will be monitored by CDC.

### **5.2 Update on the MUGA**

5.2.1 Landscaper is due to return to complete the groundworks where the compound was the week commencing 6<sup>th</sup> October 2025.

5.2.2 CDC have informed the Clerk that the refund of Parish Council funds cannot be released until payment of the outstanding balance has been received.

### **5.3 Quarterly Inspection Reports**

The Clerk presented Members with CDC's quarterly playground inspection reports for 7<sup>th</sup> January, 17<sup>th</sup> March and 6<sup>th</sup> June 2025 for noting.

### **5.4 Identify any new Highway matters**

5.4.1 The Clerk has requested signs for Gatewood Lane from CDC stating "picking litter up on this road risks lives".

The following issues were raised:

- Pot hole on Gatewood Lane as you turn off Nutwell Lane.
- Speeding on Doncaster Road.
- Road sign on Doncaster Road/New Road on opposite side of road to the pub is coming out.

## **RESOLVED (5)**

**5.1** The Ward Councillors update was noted. Members requested clarity from Ward Councillors regarding timescales and next steps.

**5.2** The Update on the MUGA was noted.

**5.3** Members did not want to pay the outstanding balance until all works are completed.

**5.4** The Clerk will enquire about the new highway matters identified with CDC and inform South Yorkshire Police of the speeding issues.

## **6) CLERK'S REPORT AND ADMINISTRATION ISSUES**

### **6.1 To note actions carried out by the Clerk**

The Clerk's Report on work carried out was noted. The Clerk also provided members with an updated Action List for information.

### **6.2 To consider any amendments/updates/content to the Website and Facebook**

Updates are carried out daily/weekly.

6.2.1 Work is ongoing with the new website.

6.2.2 Members were asked to consider inclusion of their photographs on the Members page of the new website.

6.2.3 Members were asked to consider inclusion of regular payments on the Finance page of the new website.

6.2.4 Members were asked to consider inclusion of grant funding available on the Finance page of the new website.

## **RESOLVED (6)**

**6.1** The Clerk's Report was noted.

**6.2.1** The Clerk will continue to liaise with Aires Networks Ltd relating to the progression of the new website.

**6.2.2** The Clerk will inform Aires Networks Ltd of the inclusion of Councillor photographs.

**6.2.2** Members will provide the Clerk with a suitable photograph for inclusion on the Website.

Signed::.....Dated:.....:

**6.2.3** Members resolved to include regular payments on the finance page of the website.

**6.2.4** Members resolved to include grant funding on the finance page of the website.

**7) KILHAM HALL/PARK/BUILDINGS/GARDEN AREA MATTERS**

**7.1** The Rose Garden

The Clerk informed Members of damaged bushes/trees at The Rose Garden.

**7.2** Quotes for Painting of Playground Equipment

The Clerk requested 3 quotes for the above task. Only one quote has been received in the sum of £1450.

**7.3** Pictorial Sign at the Entrance to Kilham Hall Field

The Clerk asked Members to consider updating the wooden sign at the entrance to Kilham Hall field to include the MUGA, orchard and ball wall.

**7.4** New Bin near the MUGA

Members were asked to consider purchasing a bin for near the MUGA at a cost of £1451.88, which includes a double bin, concrete plinth, installation and weekly emptying for a year). Ongoing emptying costs would then need to be factored into future budgets.

**7.5** E-Scooters Signage

Members were asked to consider placing signage at the entrance to Kilham Hall field stating no e-scooters on site.

**RESOLVED (7)**

**7.1** Members agreed to remove the dead holly bush and ask the Gardener/Handyman to replace with something suitable and for the Gardener/Handyman to try to save the damaged bush before removing and replacing it.

**7.2** Members approved the quote to paint the playground at a cost of £1450. The Clerk will inform Bagnalls Painting and Decorating of then same and agree a date to start the work.

**7.3** Members requested the Clerk obtain quotes for an updated sign for the entrance to Kilham Hall Field.

**7.4** Members approved the purchase of a new bin to be located near the MUGA at a cost of £1451.88. The Clerk will include the additional emptying costs in the 2026/2027 budget.

**7.5** Members approved e-scooter signage provided by South Yorkshire Police to be displayed at the entrance to Kilham Hall field.

**8) PARISH MATTERS**

**8.1** Quarterly Newsletter

The Clerk shared with Members the content of the Autumn Newsletter for ratifying together with it publication in the Today Magazine and the Arrow Magazine.

**8.2** Adopt Land at Warren Park, Bessacarr

The Clerk provided Members with a map of the land that Persimmon Homes have offered to the Parish Council for adoption.

**8.3** Damaged Fence – Valley Drive

The Clerk asked Members to consider the repair of the wooden fence on Valley Drive (opposite the school) during the winter months.

**8.4** Defibrillator at Warren Park

The Clerk informed Members of the difficulties in identifying a suitable location for the installation of a defibrillator on site. Current CDC guidance/policies prohibit mounting the device on a lamppost or electrical column, even if already connected. As there are no public buildings on site to host the unit, alternative solutions will need to be considered to ensure accessibility and compliance.

**8.5** Quotes for Electrical Column for Warren Park

The Clerk informed Members of the process required to install an electrical column at Warren Park and also provided Members with quotes and correspondence for consideration.

**8.6** Consultation Summary by Lee Pitcher MP

Lee Pitcher MP has provided the Parish Council with his response regarding the Bellway Homes Development. The Parish Council were asked to consider the same and determine if they wished to add anything to the letter.

Signed::.....Dated:.....:

## RESOLVED (8)

8.1 Members ratified the content of the Autumn Newsletter and its publication in the Today Magazine and Arrow Magazine.

8.2 Members considered the proposal to adopt the land at Warren Park. Following discussion, it was unanimously resolved not to adopt the land. The Clerk is instructed to formally notify Persimmon Homes of this decision.

8.3 Members approved the repair of the wooden fence on Valley Drive.

8.4 Members resolved that no further action can be taken at present relating to the installation of the defibrillator at Warren Park. The installation will be deferred until a suitable and compliant location becomes available in the future.

8.5 Members approved CDC's quotation of £2,856.07 for the supply and installation of an electrical column, to be connected to the nearby lamppost. It was further resolved that the Clerk should proceed without delay in requesting this work, with the aim of achieving installation prior to Christmas.

8.6 Members considered the consultation summary from Lee Pitcher MP and felt it would be beneficial for the Parish Council to send an email to CDC Planning Department.

## 9) PARISH COUNCIL MATTERS

### 9.1 General Power of Competence

Now the Clerk has obtained the CILCA Qualification and two thirds of members are elected the Parish Council can consider adopting the general power of competence.

### 9.2 Clear Council's Insurance Quote

Members were informed of this years insurance renewal figure in the sum of £2009.70, which is an increase of £307.97 from the previous year.

### 9.3 Inclusion of Young Members of the Community on Local Governance

The Clerk reminded Members that in 2023 the discussed trying to engage with the younger members of the community. Members considered liaising with Doncaster's Youth Engagement team, local schools and clubs and potentially a regular youth slot on the Parish Council agenda.

### 9.4 New Projects for 2026/2027 for Inclusion in the Budget

Members were asked to consider any proposals for new projects, initiatives or expenditures that may require inclusion in the 2026/2027 budget.

## RESOLVED (9)

9.1 Members resolved to adopt the General Power of Competence.

9.2 Members noted the Insurance Premium for 2025/2026 and ratified its payment.

9.3 Members approved trying to engage with the younger members of the community to try and include them in local governance. The Clerk will make contact with the organisations named above, will include a regular agenda item and schedule a Facebook post notifying residents of this initiative.

9.4 Members suggested the following actions relating to new projects/initiatives/expenditures:

- Contingency earmarked for park replacement.
- Future projects to be provided to the Clerk by early October.
- Contact CDC re: new equipment.
- Incorporate an article in the next newsletter asking residents what they want.

## 10) FINANCIAL

### 10.1 July Direct Bank Payments

That the following payments are duly ratified:

Ref No.	To Whom Paid	Net	VAT	Total	Power/Section
		£	£	£	
25/49	Clerk Payroll *	1,213.52	0	1,213.52	GPoC
25/50	Handyman Payroll *	1,000.97	0	1,000.97	GPoC
25/51	HMRC *	351.93	0	351.93	GPoC
DD05/12	NEST – Pension *	100.94	0	100.94	GPoC
25/52	Clear Council - 25/26 Insurance	2,009.70	0	2,009.70	GPoC
25/53	Gary Lee - Bench	310.00	0	310.00	GPoC

Signed::.....Dated:.....:

*Minutes subject to approval at the next meeting*

25/54	Clerk - Snap Outdoor Frame	23.32	4.66	27.98	GPoC
25/55	KHMC - Smart Export	1,100.88	0.00	1,100.88	GPoC
	YLCA - Fire Safety				
25/56	Responsibilities	30	0.00	30.00	GPoC
25/57	Handyman - Nuts/Tape	5.89	1.19	7.08	GPoC
25/58	Handyman - Extendable Lopper	9.17	1.83	11.00	GPoC
25/59	Handyman - Bicarbonate Soda	3.50	0.70	4.20	GPoC
25/60	Handyman - Petrol	8.81	1.76	10.57	GPoC
DD03/13	Unity - Bank Charges	6	0.00	6.00	GPoC
25/61	Clerk - Ink cartridge	14.99	0.00	14.99	GPoC
DD06/03	Plusnet	26.99	0.00	26.99	GPoC
DD02/49	O2 - Mobile	11.50	2.30	13.80	GPoC
	Clerk - PDF Enhanced				
25/62	Programme	29.17	5.83	35.00	GPoC
25/63	Glendale (July Grass Cut)	103.98	20.80	124.78	GPoC
25/64	Clerk - Ebay ID Badges	15.90	0.00	15.90	GPoC

#### 10.2 August Direct Bank Payments

That the following payments are duly authorised:

Ref No.	To Whom Paid	Net	VAT	Total	Power/Section
		£	£	£	
25/65	Clerk Payroll *			tbc	GPoC
25/66	Handyman Payroll *			tbc	GPoC
25/67	HMRC *			tbc	GPoC
DD05/13	NEST Pension *			tbc	GPoC
DD03/14	Unity - Bank Charges	6	0	6	GPoC
DD06/04	Plusnet	26.99	0	26.99	GPoC
DD02/50	O2 - Mobile	11.5	2.3	13.8	GPoC
DD04/02	ICO - Registration Fee	47.00			
25/68	Glendale (August Grass cut)			0	GPoC
25/69	Today Publications	130.00	26	156	GPoC
25/70	Arrow Publications	105	21	126	GPoC
25/71	Trees Away	600.00	0	600	GPoC
	Npower - Glen Rd Xmas				
25/72	Illuminations	63.24	3.16	66.4	GPoC
25/73	Glendale August fees	51.99	10.40	62.39	GPoC

\* The Local Government Transparency Code 2015 states Parish Councils do not have to publish the names or individual pay details of staff earning below £50,000.

#### 10.3 Internal Control Exercise

The Clerk reminded Members of the decision to carry out an internal control exercise in September and March. The Members appointed to check internal controls are being met will carry out this task.

#### 10.4 Bank Statements

The Clerk presented Members with the bank statements for 1st July to 31<sup>st</sup> August 2025 showing a balance of £71,008, for consideration and approval by the Members appointed to check internal controls are being met.

#### 10.5 Introduction to AGAR Assertion 10 Digital & Data Compliance

Signed::.....Dated:.....:

*Minutes subject to approval at the next meeting*



*Minutes subject to approval at the next meeting*

The Clerk informed Members of a new assertion that the Parish Council will need to be compliant with for next year's AGAR. Members were provided with additional information relating to Assertion 10 for consideration.

**RESOLVED (10)**

10.1 The direct payments were duly ratified.

10.2 The direct payments were duly approved.

10.3 That the internal control exercise be carried out on a Friday afternoon during September.

10.4 The bank statements were noted and the Members appointed to check internal controls are being met signed them.

10.5 Members noted the new requirements for the AGAR and the Clerk's update as to the Parish Council's current status.

**11) POLICIES/PROCEDURES**

11.1 The following Risk Assessments were considered:

11.1.1 Carols Around the Tree (reviewed).

11.1.2 Generic Risk Assessment (reviewed)

11.1.2.1 Outside Facilities

11.1.2.2 Management Procedures

11.1.2.3 Financial Procedures

11.1.2.4 Buildings

11.1.2.5 Employee and Volunteer Activities

11.1.3 Village Hall Risk Assessment (new).

11.1.4 Fire Risk Assessment (reviewed).

**RESOLVED (11)**

**11.1.1 to 11.1.2** The above Risk Assessments were all approved.

**11.1.3 and 11.1.4** The above Risk Assessments were approved. However they will need to be taken to the KHMC meeting in September for their approval also.

**12) PLANNING APPLICATIONS**

12.1 Updates on previous planning applications were noted. The following new planning applications were considered:

12.1.1 25/01279/OUT 15 Warrington Drive, Bessacarr	Outline approval with all matters reserved for the erection of a single, self build bungalow with up to 3 bedrooms following the demolition of existing garage and installation of private drive access road to the rear on approx 0.05ha of land	Application Withdrawn
12.1.2 25/01434/FUL 7 Warning Tongue Lane, Cantley	Erection of single storey extension to the front and rear including formation of rooms in roof space and double garage extension to side	Feel that it would be preferred if the central ridge of the extension was lowered ad to reduce the height of the dormers relative to the central roof line.
12.1.3 24/01164/FULM - Land At Cammidge Way, Bessacarr	Erection of 168 dwellings with associated landscaping and drainage (reduction from 184 dwellings to 168 dwellings, amended plans, including revised layout)	While we acknowledge the reduction in the number of proposed dwellings and the revised site layout, we wish to raise several significant concerns regarding the impact of this development:  <b>1. Loss of Community Land</b>

Signed::.....Dated:.....:

*Minutes subject to approval at the next meeting*

		<p>The proposed development will remove land that has been used by local residents for many years for informal recreation and community activities. This loss of valued open space will negatively affect the health, wellbeing, and social cohesion of the local community.</p> <p><b>2. Removal of Established Trees</b></p> <p>Several mature trees on the site are scheduled for removal. These trees form an important part of the local landscape and provide valuable habitats for wildlife. Their loss would have a measurable negative environmental impact and reduce local biodiversity.</p> <p><b>3. Traffic and Access Concerns</b></p> <p>The development will significantly increase traffic levels in the surrounding area. However, no additional entrances or exits to the site are proposed. This raises concerns regarding road safety, congestion, and the ability of the existing road network to accommodate the additional vehicles generated by 168 new dwellings.</p> <p><b>4. Lack of Supporting Infrastructure</b></p> <p>The application does not propose any additional local amenities. Schools, GP surgeries, and dental practices are already under significant pressure in the area. The additional population from this development will place further strain on these essential services.</p> <p>In light of these concerns, we respectfully request that the planning authority consider the cumulative impact of this development on the local community, infrastructure, and environment before making a decision on this application.</p>
12.1.4 25/01405/FUL Land Off Cammidge Way, Manor Farm, Bessacarr	Erection of 2no. retail units and 4no. apartments with associated access, parking, landscaping and drainage	No comments or concerns.

12.2 Members were asked to consider residents concerns relating to their objection of the Honey Homes planning application and consider supporting residents.

**RESOLVED (12)**

Signed::.....Dated:.....:

*Minutes subject to approval at the next meeting*

**12.1.1 to 12.1.4** Feedback is given to the Planning Department at CDC on the planning applications received.

**12.2** The Clerk will reply to residents with a copy of the Parish Council's response to CDC's Planning Department.

### **13) POLICE ISSUES**

#### **13.1 Police Issues**

There was no feedback from the drop in on Tuesday 15th July 2025.

#### **13.2 Future Dates of Police/Councillor Drop In's**

The Clerk informed Members of the future dates set for police/councillor drop in sessions and asked Members to consider which sessions they could attend to represent the Parish Council.

### **RESOLVED (13)**

**13.1** Members noted the police update.

**13.2** The Clerk will draft a schedule of Members attendance at the future drop in sessions and circulate it to Members.

**13.2** The Clerk will advertise the future Police Drop In sessions on social media and the website.

### **14) TRAINING/EXTERNAL MEETINGS**

#### **14.1 Village Hall Webinar**

Councillor Gibbins attended the above webinar.

#### **14.2 CILCA**

The Clerk updated Members of actions following her CILCA qualification.

#### **14.3 Events, Play Parks and Risk Assessment Webinar**

The Clerk previously circulated notes from this webinar to Members.

#### **14.4 Business Fire Safety Responsibilities**

The Clerk, Councillor Gibbins and KH Caretaker attended this webinar. The Clerk provided Members with key actions taken from this webinar. Councillor Gibbins and KH Caretaker will update KHMC on this.

#### **14.5 CDC Public Rights of Way Meeting**

The Clerk previously circulated information to Members relating to and update received from CDC regarding the change in format to this meeting.

#### **14.6 Parish Council Joint Consultative Committee (PCJCC)**

The Clerk had previously circulated the Minutes of the meeting held on the 7<sup>th</sup> August 2025 for information.

#### **14.7 YLCA Joint Annual Meeting**

Members were asked to consider who, if anyone, would attend the above meeting on Saturday 27<sup>th</sup> September at 1pm at Walton Village Hall, Leeds.

#### **14.8 YLCA South Yorkshire Branch Meeting**

Members were asked to consider who would attend the above meeting on Wednesday 8<sup>th</sup> October 2025 via zoom.

### **RESOLVED(14)**

**14.1** Members agreed to defer this item to October's meeting upon Councillor Gibbins return.

**14.2** Members noted the Clerk's update on CILCA and congratulated her on her qualification.

**14.3** Members noted the update on Events, Play Parks and Risk Assessment webinar.

**14.4** Members noted the update on Business Fire Safety Regulations. Councillor Gibbins will provide this update to Kilham Hall Management Committee's next meeting for their attention.

**14.5** Members noted the change in format to the Public Rights of Way meetings.

**14.6** Members noted the minutes of the PCJCC meeting on 7<sup>th</sup> August 2025.

**14.7** Councillors Gibbins and Odell will attend the YLCA Joint Annual Meeting on 27<sup>th</sup> September 2025.

**14.8** Councillors Williams and Gibbins will attend the YLCA South Yorkshire Branch Meeting on 8<sup>th</sup> October 2025.

### **15) ITEMS OF CORRESPONDENCE**

#### **15.1 Correspondence denoted on the agenda**

Signed::.....Dated:.....:

*Minutes subject to approval at the next meeting*



*Minutes subject to approval at the next meeting*

Correspondence was duly considered including the latest YLCA White Rose Update, YLCA Training Courses, Law and Governance Bulletin, Community First Funding Update, CDC Roadworks updates, Funding Opportunities, SLCC Bulletin, NALC CEO Bulletin and training, Letter from Lee Pitcher MP and Emails from Warren Park residents.

**RESOLVED (15)**

**15.1** That the items of correspondence denoted on the agenda be received and duly noted.

**16) DATE OF NEXT MEETING**

**RESOLVED (16)**

That the next meeting be held on Wednesday 1<sup>st</sup> October 2025 commencing at 6pm.

**17) EMPLOYMENT MATTERS – EXCLUDED FROM THE PRESS AND PUBLIC**

**17.1** Clerk's July and August Timesheet

The Clerk's timesheet for July and August timesheets were shared for information.

**17.2** Handyman's July and August Timesheet

Handyman's timesheet for July and August timesheets were shared for information.

**17.3** NALC Pay Award

Members were informed of the NALC pay award for all staff backdated to April 2025.

**17.4** Contractual Pay Increment

Members were asked to consider the contractual pay scale increment for the Clerk following successful completion of the CILCA qualification.

**17.5** Payroll Services

Members were informed of a change at Warrens GBC who currently provides external payroll services. Members were asked to consider alternative options for payroll services.

**17.6** HSE's Management Standards Indicator Tool

Members were provided with the above document which the Clerk and Handyman had completed in line with a recently reviewed policy.

**RESOLVED (17)**

**17.1** The Clerk's timesheets were received and the contents noted.

**17.2** The Handyman's timesheets were noted.

**17.1 & 17.2** The Clerk will forward timesheets to the payroll provider.

**17.3** Members noted the national pay award for staff.

**17.4** Members considered the contractual payscale increment for the Clerk following completion of the CILCA qualification and approved the same.

**17.4** The Clerk will inform the payroll provider of the increment.

**17.5** Members considered the options available to them for payroll services and approved to award the payroll services to Warrens Accountants Ltd at a cost of £90 per quarter.

**17.6** Members considered the completed questionnaires and the Clerk's feedback regarding the Handyman's replies. They resolved to form a Staffing Committee to discuss this item.

The meeting closed at 8.22pm.

Signed::.....Dated:.....:

*Minutes subject to approval at the next meeting*

## CLERK'S REPORT ON MATTERS ARISING/ACTION UPDATE – SEPTEMBER 2025

### **1) CDC**

- a) MUGA - **Confirmed the PC would pay outstanding invoice once snagging complete. Snagging list not complete – contractor to return to reinstate compound area w/c 6th October time. Need to consider payment prior to works being completed to ensure PC can receive funds back from CDC. On Agenda.**
- b) Land at top of Brockholes Lane – **Work will start on this towards Autumn/Winter.**
- c) Christmas Tree for Warren Park – **Clerk has informed CDC that they would like to order a 3m tree with them and the watering contract. Illuminations for the tree will be ordered once know quotes for electrical column and who owns lampposts. Met with two independent contractors and CDC for quotes. On Agenda.**

### **2) Recreation Ground/Garden Areas**

- a) Fence Maintenance - **Handyman will continue to paint fence around KH.**
- b) Paint Playground – **Quotes sought for painting and on Agenda for approval.**
- c) Hedgecutter – **Handyman has taken it to Garden Centre for repair at a cost of £98.83. Still awaiting repair however handyman has new hedgecutter to use.**
- d) Tree Work – **Contractor awarded job, insurance documents/RA/Method statements received and work took place on 22/08/25.**
- e) Bench – **bench removed and relocated to near the MUGA. Cost slightly more than quoted but Clerk approved under delegated authority (£310).**

### **3) Kilham Hall /Meeting Rooms/Store Room/Car Park**

- a) Internet – **A lot better now new provider in place.**

### **4) Parish/Community**

- a) Defibrillator's – **Checked regularly and the Circuit Website updated. KH Defib may be coming close to lifespan and battery isn't charging fully so Clerk to look into this in readiness to purchase new one. Awaiting full response from Persimmon re: Placement of a Defib at Warren Park/Manor Farm. Priced up Defib and Case - £1367.**
- b) Poster for Volunteering to help the Community – **Poster displayed on Website, FB and notice boards.**
- c) Chapel Lane issues – **Ward Councillors have confirmed a letter has been wrote to the car garage informing them of the planning conditions regarding customer parking and giving them time to put this right.**
- d) New Development Consultation – **Many residents expressed their concerns to developer. Lee Pitcher MP held drop in session at KH on 28/07/25. Lee Pitcher's response sent to PC for consideration – on Agenda.**
- e) Fence on Valley Drive – **Reviewed ownership/damage to fence and added to Handyman's tasks to fix it during the Autumn/Winter/Spring months.**

### **5) Parish Council Procedures/Finance**

- a) Website – **Updated regularly. Hopefully new gov.uk website be ready to go live by September 2025.**
- b) Emails – **Website updated with new email addresses provided. New emails now being used.**  
Facebook – **Updated regularly.**
- c) Policies – **None updated this month.**
- d) Risk Assessments – **Generic Risk Assessments reviewed, Carols Around Tree Risk Assessment reviewed, Village Hall Risk Assessment drafted and Fire Risk Assessment reviewed.**
- e) Unity Bank – **Provided Councillor Adams with details to contact Unity to rectify his issue re: logging in.**
- f) AGAR – **All documentation scanned and sent to PKF Littlejohn for auditing. Query received from PKF re Explanation of Variances – Clerk responded and awaiting reply.**
- g) Internal Audit Queries – **Clerk has worked through them and all completed.**
- Honours List – **Nominated Councillor Worthington for the Birthday Honours List and emailed the three supporting letters.**

### **6) Police**

- a) Drop In Session – **Last session held on 15<sup>th</sup> July 2025 – one resident attended requesting details of speed watch so details forwarded to Ward Councillors. Clerk has arranged future**

**sessions with PCSO – next session 17/09/25 – combining with Councillor Drop In so a member to attend each session also – on Agenda.**

**7) Training/Networking**

- a) CILCA qualification – **Clerk has passed.**
- b) Clerks Forum – **Clerk attended Forum with YLCA & other Clerks.**
- c) Events, Play Parks and Risk Assessment Webinar – **Attended and checked we do everything we need to do in such cases (we do) – webinar link shared with all Members incase they wish to watch it.**
- d) Business Fire Safety Responsibilities Webinar – **Attended along with Cllr Gibbins & the Caretaker**

**CANTLEY with BRANTON PARISH COUNCIL - ACTION TACKER 2025**
**Last Updated 31/08/25**

<u>Action Ref</u>	<u>Action</u>	<u>Raised by</u>	<u>Date Raised</u>	<u>Closed by</u>	<u>Date Closed</u>	<u>Priority</u>	<u>Overdue Y or N</u>	<u>Comments</u>
GEN - 021	Donny Road Garden to weed control and bark chippings	SM	19/01/2023			4	N	Carry across to 2026 season
GEN - 022	Donny Road Garden to plant shrubs and perenials	SM	19/01/2023			4	N	Carry across to 2026 season
FAC - 017	Hall boundary fence to repair and repaint	SM	19/01/2023			4	N	Repairs done, painting to complete (ongoing)
FAC - 018	Hall gutters to clean out post Autumn (leaf fall)	SM	19/01/2025	SM		4	N	
GEN - 023	Create bed around fenced playground park and plant Spring bulbs	SM	23/02/2023	SM		4	N	Carry across to 2025 season
FAC - 024	Hall Porch to repaint and reclad	SM	27/05/2023	SM		4		Autumn / Winter 2025
FAC - 026	Kilham Hall offices and meeting room to decorate	SM	03/10/2023	SM		3		Winter 2025 / 2026
GEN - 030	Old Cantley - Village sign to replace	SM	28/11/2023			3		Sign perished and cracked
GEN - 032	Memorial Garden - plant Summer flower bulbs	SM	28/03/24			3		Autumn 2025
FAC - 034	Clean Hall Gutters, Soffitts and Facia's post Winter	SM	28/03/24			3		Spring 2026
FAC - 036	Donny road - plant Summer flowering bulbs	SM	28/03/2024			4		Postponed to 2026
FAC - 043	Play tower roof Felt missing, vandalised, to replace	SM	19/07/2024			3		Postponed to 2026
FAC - 048	Fire door closes and intumescent strips to install in hall	BW	05/09/2024			2		Strip fitted, door to plane
GEN - 034	Memorial Garden - plant Wild flower bulbs / seeds	SM	03/09/2024			3		Spring 2026
ROSPA - P4 & P5	Zip wire maintenance - strip down inspection required of full system including cable wear inspection.	BW	25/09/2024			3	N	Full OEM inspection required, Bev to confirm if done by DMBC
ROSPA - P2	Basket Swing - Chain links worn at 40%, to be replaced	BW	25/09/2024			3	N	Parts here, to do Winter
ROSPA - P6	Zip wire - Renew Finger guards	BW	25/09/2024			3	N	Parts here, to do Winter
ROSPA - P4 & P5	Fenced Play equipment - descale and repaint	BW	25/09/2024			3	N	To be undertaken by Contractors
ROSPA - P7	Play tower - finger entrapment, small holes to plug	BW	25/09/2024			3	N	
ROSPA - P7	Play tower - Chamfer tread edges	BW	25/09/2024			3	N	
FAC - 050	Build and install Compost enclosure for green waste	BW	05/12/2024			3	N	
FAC - 051	Playground grid to remove, as slip and trip hazard	BW	31/08/2025			3	N	
GEN - 035	Play surface under basket swing is worn	SM	31/08/2025			4	N	requires repair
FAC - 052	Rail fencing in parish to repair and renew	BW	31/08/2025			4	N	Winter 2025 / 2026
FAC - 053	Park benches to repaint	SM	31/08/2025			4	N	Spring 2026
FAC - 053	Park Sign frames to repaint	SM	31/08/2025			4	N	Spring 2026
FAC - 054	Memorial statue to revarnish	SM	31/08/2025			4	N	Spring 2026
FAC - 055	Memorial statue sign to secure	SM	31/08/2025			3	N	
FAC - 056	Car park bollards to paint signal yellow	SM	31/08/2025			4	N	
GEN - 036	Log roll and chippings to install around new park trees	SM	31/08/2025			4	N	
GEN - 037	Cut back boundary tree line to 3m limit	SM	31/08/2025			3	N	Winter 2025 / 2026



[www.cantleywithbrantonparish.co.uk](http://www.cantleywithbrantonparish.co.uk)

### Christmas Celebrations in the Parish

Residents are warmly invited to join us for this year's festive events:

🎄 **Carols Around the Tree** – Gather at the Glen Road Christmas Tree (next to the Three Horse Shoes pub) on **Friday, 5th December 2025** for our traditional carol service. A lovely way to start the festive season!

🎭 **Pantomimes at Kilham Hall** – Enjoy some family fun on **Saturday, 6th December 2025**, with two performances of this year's pantomime at Kilham Hall.

For times and further details, please keep an eye on the Parish Council Facebook page.

### 2026/2027 Budget Planning – Have Your Say

The Clerk is currently preparing the draft Budget for 2026/2027. As part of this process, the Parish Council is considering potential new projects and initiatives for inclusion. The Council would also like to invite residents to share their ideas on projects or improvements they would like to see within the Parish. If you have any suggestions, please submit them by email to the Clerk no later than **12:00 noon on Friday, 12th December 2025**.

### Warren Park

We're hoping that by the time this goes to publication, the installation of a **Christmas tree and festive lights** near the Parish Council notice board will be completed. We still remain committed to ensure a defibrillator siting will happen.

### Armistice Day Displays

The Parish Council would like to express their thanks to the local residents who knitted and crocheted poppies to enable further displays to be installed around the Parish. Appreciation also goes out to the ladies who attached the poppies to the displays. As always, a wreath was purchased from the Royal British Legion and donated to the Branton St Wilfrid's Primary School and one laid on the remembrance bench at Kilham Hall for quiet reflection.

### Litter Picking

A huge thank you to everyone who took part in the community litter pick on **1st November 2025**. The next event will be announced soon — follow us on Facebook to stay updated.

### Police and Councillor Drop-In Sessions

We're expanding our community drop-in sessions! Come meet your local police officers and a Parish Councillor or the Clerk to ask questions or raise any concerns – all residents welcome:

📅 **Wednesday 19th November**, 6:00 PM – Kilham Hall

📅 **Wednesday 17th December**, 10:00 AM – The Secret Garden Café, Branton Garden Centre

📅 **Wednesday 21<sup>st</sup> December**, 6:00 PM – Kilham Hall

### MUGA (Multi-Use Games Area)

The MUGA continues to prove to be a great asset to the community. However, we're disappointed to report that some teenagers are ignoring the rules by riding bikes and e-scooters on the court, despite the clear signage and nearby bike racks. This causes surface damage that could impact everyone's enjoyment in the long term. We have also had damage to the tennis nets.

In October, landscapers returned to restore areas affected by construction. Here's how the facility will be used:

**Tennis:** Available from May to September **Basketball:** Nets available year-round **Netball:** Available upon request.

### New Parish Council Website

We're excited to announce that the Parish Council has launched a **new and improved website**

🌐 [www.cantleywithbrantonparish.gov.uk](http://www.cantleywithbrantonparish.gov.uk)

The new site offers easier access to meeting agendas, minutes, news, events, and local information. As part of this update, the **Clerk and all Parish Councillors have also got new email addresses**, which will be listed on the website under the Members section. Please update your bookmarks!

### Stay Connected

Follow the Parish Council Facebook page for updates 🔍 Search "Cantley with Branton Parish Council" and give us a like.

**Thank you for your continued support. For any queries or suggestions,**  
please contact the Parish Clerk on [cwbpc@outlook.com](mailto:cwbpc@outlook.com) or [clerk@cantleywithbrantonparish.gov.uk](mailto:clerk@cantleywithbrantonparish.gov.uk)





# Civility & Respect

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IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

## **Councillor's Statement of Assurance**

I confirm that I have read the council's Code of Conduct, including the principles of public life, and understand my obligations and the behaviour expected of me whenever I am acting as a councillor.

Understanding my duties as a councillor, I will adopt the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership. I will also:

- Behave respectfully towards others, including those I disagree with.
- Uphold the values identified in my council's Code of Conduct.
- Attend training required by the council as part of my role as a councillor.

Signed \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

### Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of **Cantley with Branton Parish Council – SY0021**

#### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

#### 2 External auditor’s limited assurance opinion 2024/25

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

- The smaller authority has not restated the prior year figure when revaluing assets in Section 2, Box 9. Please note that the Practitioners’ Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

#### 3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature

*PKF Littlejohn LLP*

Date

**17/09/2025**

# Cantley with Branton Parish Council



## Notice of conclusion of audit

### Annual Governance & Accountability Return for the year ended 31 March 2025

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)

<p>1. The audit of accounts for <b>Cantley with Branton Parish Council</b> for the year ended 31 March 2025 has been completed and the accounts have been published.</p> <p>2. The Annual Governance &amp; Accountability Return including the auditor's certificate and opinion is available for inspection and copying by any local government elector of the area of <b>Cantley with Branton Parish Council</b> on application to:</p> <p>(a) <u>BEV WALTON, CLERK/RFO</u>  <u>KILHAM HALL, KILHAM LANE.</u>  <u>BRANTON, DONCASTER, DN3 3PF</u></p> <p>(b) <u>MONDAY - THURSDAY 4PM - 6PM</u>  <u>FRIDAY - 2PM - 4PM</u></p> <p>3. Copies will be provided to any local government elector of the area on payment of £1-00(c) for each copy of the Annual Governance &amp; Accountability Return.</p>	<p>Notes</p> <p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p> <p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p> <p>(b) Insert the hours during which inspection rights may be exercised</p> <p>(c) Insert a reasonable sum for copying costs</p> <p>(d) Insert the name and position of person placing the notice</p> <p>(e) Insert the date of placing of the notice</p>
<p>Announcement made by: (d) <u>BEV WALTON, CLERK/RFO</u></p> <p>Date of announcement: (e) <u>20<sup>TH</sup> SEPTEMBER 2025</u></p>	

CANTLEY WITH BRANTON PARISH COUNCIL	INIT	INIT
<b>INTERNAL CONTROL CHECKLIST</b>	PRO	US
<b>CHECKS</b>		
<b>Accounting records, ie income/expenditure spreadsheets:</b>		
Are the income/expenditure spreadsheets being kept up to date?	PRO	✓
Cross reference them with minutes/bank statements		
<b>Payments:</b>		
Have they all been properly authorised?	PRO	✓
Are all payments listed in the minutes?	PRO	✓
Do payments made correspond with the invoiced amounts?		
Check legitimacy of Direct Debits and Standing Orders		
<b>Cheques:</b>		
Are they properly and fully completed before being signed?		N/A
Are cheque counterfoils always initialled by the signatories?		N/A
Paid cheques correspond with bank statements? – also check outstanding payments		N/A
<b>Receipts:</b>		
Is income due to the council being collected promptly and in full?	PRO	✓
Are receipts being given?	PRO	✓
Is income properly controlled pending being paid into the bank? ie in accordance with the council's Financial Regulations?		
<b>Allotment rents:</b>		
Rent letter sent out and rents received in a timely matter?		N/A
Tenancy agreements issued?		N/A
<b>Cemetery fees and charges:</b>		
Correctly calculated and collected?		N/A
<b>Surplus balances:</b>		
Are surplus deposits placed in a suitable interest-earning bank account?	PRO	✓
<b>Bank reconciliation:</b>		
Is the council provided with this information regularly? (monthly)	PRO	✓
The monthly reconciliation is checked against bank statements?		
<b>VAT paid:</b>		
Is it properly recorded in the expenditure spreadsheets?	PRO	✓
Claim for refund of VAT made and paid to the council?		
Claim properly submitted in a timely manner?		
<b>Ordering of stationary and supplies:</b>		
Commensurate with the usage requirements of the council?	PRO	✓
<b>Internet banking:</b>		
Checks implemented by the council being adhered to?	PRO	✓
<b>Petty Cash:</b>		
Properly controlled and recorded		N/A
<b>Tax and NI liabilities:</b>		
HMRC liabilities met? P32s checked on the council's HMRC Gateway?	PRO	✓
Real Time Information reporting done on time? (so as not to incur financial penalties for the council).		
<b>Independent Internal audit reports</b> – presented to full council (or committee as directed) and recommendations acted upon?	PRO	✓
<b>External auditor's report</b> – presented to full council and directives acted upon?	PRO	✓
Names of persons carrying out the check:		
CW: R. D. ODELL		US BOTTLEWORK
Signatures:		
		
Date check undertaken:		
20/09		20.9.2025

2025.





# Cantley with Branton Parish Council

## Corporate Credit Card Policy

It is the Parish Council's policy to facilitate the Clerk in the conduct of their business on behalf of the Parish Council through the issue of a corporate credit card ("the Card").

To ensure good financial management and sound governance, a Card will only be issued to the Clerk.

Processes have been developed to enable the use of this card for purchases within the Clerk's area of responsibilities.

The card will be subject to strict terms and conditions of use as well as controls which are set out in the procedures below.

The Clerk will be required to sign a declaration to confirm that they will adhere to this Corporate Credit Card Policy and Procedures.

## Procedures

1. The Clerk is the Authorised Cardholder
2. The Clerk may only use the Card after they have signed the Declaration of Acceptance and Undertaking agreeing to abide by the Terms and Conditions of Use as detailed in this Policy and Procedures.
3. The Clerk is responsible for ensuring the security and safekeeping of the Card issued together with the related PIN number and other security details.
4. If a Card is lost or a PIN number forgotten or compromised the Clerk must inform the card provider immediately.
5. It is the Authorised Cardholder's responsibility to ensure appropriate use of their Card.
6. Any Authorised Cardholder who leaves the employment of the Parish Council or otherwise ceases to be authorised as a cardholder will contact the card provider to cancel the Card.
7. The Clerk will ensure the safe storage of all confidential information associated with the Parish Council Credit Cards, including application forms and Declarations.
8. The Card is intended to be used to purchase goods where immediate payment is required and the normal payment process cannot be utilised. The Card must not be used to procure goods/services where the normal ordering/payment systems can be utilised, nor should it be used to circumvent the Parish Council's Financial Regulations.
9. Payments must be authorised in the normal way by the full council or if this is not possible, by two councillors via email and then reported to full council at the next meeting as per financial regulations.
10. Any non-business use of the Card or failure to comply with these Instructions may result in action being taken under the Parish Council's Disciplinary Procedure and the withdrawal of the Card.
11. The Card may only be used to meet permitted expenditure.
12. All credit card balances must be paid in full on or before the 15th day of each month or by the credit card due date.



13. The Authorised Cardholder is responsible for the safekeeping of their physical Parish Council Credit Card.

14. In the event of any suspected fraudulent use of the Parish Council Credit Card the Authorised Cardholder must advise the Card provider as soon as they are aware of any possible fraudulent use.

15. When transacting online it is important to be aware of internet security precautions that can be taken and make sure that the website being used can be trusted.

16. There is an overall credit limit of £1000.

17. Authorised Cardholders are responsible for ensuring that appropriate record keeping is maintained for their Council Credit Card.

18. It is essential that evidence for each transaction is collected and stored safely to meet accounting, VAT recovery and internal control requirements.



# Cantley with Branton Parish Council

## **Authorised Cardholder Declaration of Acceptance and Understanding**

Name: \_\_\_\_\_

Post Title: \_\_\_\_\_

I confirm that I have read and understood Cantley with Branton Parish Council's Corporate Credit Card Policy and Procedures and confirm that I will adhere to these in my use of the corporate credit card provided.

I confirm that I will, as soon as is practicable, report lost or stolen corporate credit cards to the card provider.

I understand that should I fail to comply with any of the terms and conditions of the Corporate Credit Card Policy and Procedures then the corporate credit card may be withdrawn and that I may be subject to action in terms of the Parish Council's Disciplinary Procedure.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



# Cantley with Branton Parish Council

## **PENSION AND RETIREMENT POLICY**

### **1. Introductions Legislation**

- As an employer, Cantley with Branton Parish Council must comply with its obligations under the Pensions Act 2008 (Chapter 30).
- The council must automatically enrol eligible jobholders into a qualifying pension scheme and must provide information to the Pensions Regulator about how they are meeting their obligations.

### **2. Eligibility**

- An employee is entitled to be auto-enrolled in a qualifying pension scheme if their annual earnings are over £10,000 per annum.
- Employees earning between £6,240 and £10,000 per annum have the right to opt-in to a pension scheme. The council must facilitate this if requested.
- Employees earning below £6,240 per annum have the right to join a pension scheme, but the council is not obliged to make contributions.
- If an employee opts into or joins a pension scheme, the council must maintain their membership and make relevant contributions.

### **3. Qualifying Pension**

- Cantley with Branton Parish Council is currently a member of the NEST Pension Scheme (National Employment Savings Trust).
- Cantley with Branton Parish Council may also seek another provider of a qualifying pension for future job roles; for example, South Yorkshire Pensions (Pensions Authority).
- The council contributes to the employee's pension fund, in accordance with the scheme in which the employee is enrolled.

### **4. Retirement Policy**

- Cantley with Branton Parish Council values having a "Planned Retirement Date" for both the council and its employees, aiding in retirement preparation and succession planning.

- There is no set retirement age; employees can work as long as they wish. The council considers an employee's "Planned Retirement Age" as the date they reach "State Pension Age."
- Employees wishing to retire before their "Planned Retirement Date" should give the council as much notice as possible, but no less than required in their employment contract.
- Employees can request to work beyond their planned retirement date. The council is open to such requests when there is a clear benefit.

## **5. Process for Requests to Work Beyond "Planned Retirement Date"**

- **Stage 1:** Six months before the planned retirement age, the council will notify the employee of their right to request to work beyond this date.
- **Stage 2:** At least three months before the planned retirement date, employees can submit a written request to continue working, stating their reasons and desired period.
- **Stage 3:** The council will meet with the employee to discuss the request, typically within two weeks of receiving it.
- **Stage 4:** The council will respond to the request within two weeks of the meeting, either accepting it for the requested period, offering an alternative period, or refusing it. The employee has the right to appeal the decision.
- If a request is accepted, it will be confirmed in writing, and the employee will continue under the same terms and conditions unless otherwise stated. If the retirement date is revised, the procedure will repeat six months before the new date.
- Employees have the right to appeal a decision within two weeks of receiving it. Appeals should be addressed to the Chair of the Parish Council and submitted in writing, detailing the grounds for the appeal.
- The council will arrange a meeting to discuss the appeal, usually within two weeks of receiving it. The outcome will be communicated within two weeks of the appeal meeting, confirming whether the appeal is successful or not, with reasons provided.

**Dated:** 23<sup>rd</sup> September 2025

**Approved:** 1<sup>st</sup> October 2025

**Review:** September 2026

**CANTLEY WITH BRANTON PARISH COUNCIL**  
**PLANNING MATTERS SUMMARY OCTOBER 2025**

July/August 2023 (reported to September 2023 meeting)		
23/01229/FULM Yorkshire Wildlife Park	Creation of new animal house and enclosure at Yorkshire Wildlife Park (to be referred to as the 'Golf' reserve) (re-submission of 21/02108/REMM)	Pending
March 2024		
21/03196/REMM Land At Manor Farm, Bawtry Road, Bessacarr	Details of Appearance, Landscaping, Layout, and Scale for the erection of 280 dwellings, access, associated infrastructure, parking and public open space (being matters reserved in outline application previously granted permission under ref: 14/00124/WCC on 16.11.2018) - amended application	Pending
August 2024		
24/01164/FULM Land At Cammidge Way, Bessacarr	Erection of 184 dwellings with associated landscaping and drainage	Pending
February 2025		
24/02276/MAT Manor Farm, Bessacarr	Outline application for mixed use development of housing, retirement village employment, education and retail uses, ancillary amenities and public open spaces including associated landscaping and means of access on approx. 70.07ha of land (Without compliance with conditions 13 (No development to take place until roundabout to Bawtry Road constructed), condition 14 (No development until implementation of junction works), condition 3 (Phasing plan) and condition 23 (Code level 3 requirements) of planning application 01/1201/P, allowed on appeal on 09/11/09 - being a non-material amendment to the delivery of decentralised and renewable or low carbon energy sources.	Pending
March 2025		
25/00382/TCON 24 Warnington Drive, Bessacarr	Notice of intention to fell 2 x groups of cypress to the front and rear of the property, remove to ground level.	Pending
April 2025		
25/00918/FUL Home Lea, Doncaster Road, Branton	Erection of 3 dormer properties including access and a private drive.	Pending
June 2025		
25/01198/COND Land East Of Warning Tongue Lane Cantley	Consent, agreement or approval required by conditions 9 (EV charging point), 19 (POS play equipment), 21 (highways), 22 (highways - vehicular crossing), 32 (drainage maintenance) of application 21/03645/FULM.	Pending
25/01290/FUL Manor Farm, Bessacarr Lane, Bessacarr	Section 73 application to vary condition 12 (150 dwelling occupied before Stoops Lane) of planning application 14/00124/WCC under Outline application for mixed use development of housing, retirement village employment, education and retail uses, ancillary amenities and public open spaces including associated landscaping and	Pending



	means of access on approx. 70.07ha of land (Without compliance with conditions 13 (No development to take place until roundabout to Bawtry Road constructed), condition 14 (No development until implementation of junction works), condition 3 (Phasing plan) and condition 23 (Code level 3 requirements) of planning application 01/1201/P, allowed on appeal on 09/11/09.	
August 2025		
25/01434/FUL 7 Warning Tongue Lane, Cantley	Erection of single storey extension to the front and rear including formation of rooms in roof space and double garage extension to side	Pending
24/01164/FULM Land At Cammidge Way, Bessacarr	Erection of 168 dwellings with associated landscaping and drainage (reduction from 184 dwellings to 168 dwellings, amended plans, including revised layout)	Pending
25/01405/FUL Land Off Cammidge Way, Manor Farm, Bessacarr	Erection of 2no. retail units and 4no. apartments with associated access, parking, landscaping and drainage	Pending
September 2025		
25/01881/TCON The Farm, Main Street, Old Cantley	Notice of intention to undertake various pruning on a Cherry tree, within Old Cantley Conservation Area	Pending

#### **APPEALS**

25/00008/REF Hillcrest, Doncaster Road, Branton	Outline application for the erection of 4 two storey dwellings, 1 detached double garage & the formation of a new private drive (approval being sought for access and layout all other matters reserved).	Appeal Against Refusal
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