

CANTLEY WITH BRANTON PARISH COUNCIL

Minutes of the Monthly Meeting of the Parish Council held on Wednesday 2nd March 2022 at Kilham Hall commencing at 6.30pm.

PRESENT: Councillors: M Sidebottom (Chair), D Chorlton, N Williams, S Ward, Y Butterworth, J Rushby and R Dennis

IN ATTENDANCE: B Walton (Clerk to the Council) 3 members of the public

1) APOLOGIES FOR ABSENCE

RESOLVED (1)
No apologies were received.

2) EXCLUSION OF PUBLIC AND PRESS

RESOLVED (2)
Item 33 are to be excluded from the public and press.

3) DECLARATIONS OF INTEREST

Councillor Sidebottom and Councillor Chorlton declared another interest in item 15 and Councillor Williams declared another interest in Items 17.
RESOLVED (3)

4) MINUTES OF THE PREVIOUS MEETING HELD ON 2nd February 2022

RESOLVED (4)
That the minutes of the Parish Council Meeting be agreed and signed by the Chairman.

5) ITEMS RAISED BY MEMBERS OF THE PUBLIC

Two representatives from Curly's Athletics attended to inform Members of an event that they are hoping to hold that runs through the Parish (Agenda Item No. 17).
A resident requested an additional litter bin on Doncaster Road between McCaulay's roundabout and Valley Drive as there are none on the left hand side of the road when walking in that direction.
The Chairman informed members of an enquiry from a member of the public regarding felling of trees on Poppyfields Way open space.
The Clerk informed members of an email from a member of the public regarding their objection to a planning application for Land at the South of Doncaster Road.
The Clerk informed members of an enquiry from a member of the public regarding their objection to a planning application for Land at Green Lane, Old Cantley.

- RESOLVED (5)
- a) Members thanked the representatives of Curly's Athletics for their update.
 - b) Members confirmed they'd look at the issue of a litter bin, liaise with DMBC and place it on next month's Agenda for consideration.
 - c) DMBC provided the Clerk with information relating to the felling of the trees on Poppyfields Way Open Space and this was shared with the member of the public.
 - d) It was noted about the concern regarding the planning application on Doncaster Road. The resident had sent their reply direct to DMBC's application.
 - e) It was noted about the concern regarding the land at Green Lane. The resident had contacted DMBC direct and the Clerk had suggested contacting the Ward Councillors as there was a DMBC meeting on 1st March 2022 so our input wouldn't be timely.

6) REPORT FROM DMBC WARD COUNCILLORS

Apologies were received from Councillors J & S Cox and Councillor Jones. Councillor S Cox informed the Clerk that they had requested speed monitoring for Doncaster Road as well as Whiphill Top Lane and once he had anything further to update he would do so.
Members discussed Ward Councillors attendance at meetings.
RESOLVED (6)

Signed:.....Dated:.....:

- a) That Councillor S Cox is thanked for the information provided.
- b) That the Clerk asks Ward Councillors if they can attend Parish Council meetings on a rotational basis so that one Ward Councillor is present each month.

7) UPDATE ON MUGA AND STORAGE EXTENSION

An update had been received from DMBC. DMBC had stated that it had always been their understanding that the Parish Council's contribution would be included in the sealing limit up to that amount. When they do approvals they always put the top limit in but if things come in cheaper the Parish Council amount would have been paid back.

For the 2019 costs the architects have used C Hall's building quote dated 25.02.20 (£40,000.00) for the store extension together with the 2019 Wicksteed & 2 HAGS MUGA (20m x 12m, 30m x 16m) quotes.

For better comparison with the current estimates they have added 10% contingency to C Hall's quote and 5% contingency to the 2019 MUGA quotes. One thing to remember is that the C Hall quote does not include any Preliminaries which you would expect to be included. They have applied a 15% Design & Supervision fee to all quotes.

Members were provided with the comparisons and informed that the architects are happy to discuss the above information with the Parish Council to provide any clarifications needed & give advice to inform any decisions going forward.

Discussion took place regarding possible grants to bridge the funding gap.

RESOLVED (7)

- a) The Clerk is to confirm that the Parish Council want to go ahead with the project and to start the storage extension asap.
- b) The Clerk is to look at appropriate grants to secure additional funding to bridge the gap.
- c) The Clerk is to contact DMBC for support in applying for grants.

8) UPDATE ON TRAFFIC CALMING MEASURES

RESOLVED (8)

Still awaiting assessment results from South Yorkshire Police.

9) UPDATE FROM THE RECRUITMENT WORKING GROUP FOR THE SHORTLISTING AND INTERVIEWING OF HANDYMAN

The closing date for the vacancy was 28th February 2022. 2 completed application forms were received by the Clerk and forwarded to the Working Group for consideration. Both applicants are suitable and interviews have been arranged for Tuesday 8th March 2022 at 6pm in Kilham Hall Meeting Rooms.

RESOLVED (9)

The Clerk will write to the successful interview candidates inviting them to interview on 8th March 2022 and update the Recruitment Committee.

10) CLERK'S REPORT ON ACTION ARISING FROM THE PREVIOUS MEETING

Consideration was given to the report provided by the Clerk relating to actions required from the previous meeting that had been circulated and the following updates were considered:

- a) Surface Water/Flooding in Kilham Hall Car Park

Clerk updated members following recent storms the car park flooding has been quite bad on more than one occasion.

RESOLVED (10)

- a) The Clerk is to contact local Groundworks Companies (GNE and Doncaster Groundworks) to request a quote for an assessment and any associated works

11) KILHAM HALL PARK/BUILDINGS//MEETING ROOMS AND GARDEN ISSUES

- a) Installation of the New Benches

RESOLVED (11)

- a) Two quotes were obtained and both came in at £225. The contract was given to a builder who lives in the Parish and the Clerk confirmed that installation will take place the week commencing 7th March 2022.

Signed::.....Dated:.....:

12) CONSIDER THE ROLE OF CHAIRMAN FOR 2022/2023

The Chairman informed Members that she felt she wouldn't be able to continue as Chairman in 2022/23 due to work commitments.

RESOLVED (12)

Noted and Members were requested to consider the role from May 2022.

13) CONSIDER AND APPROVE THE FOLLOWING POLICIES/PROCEDURES

RESOLVED (13)

The following policies and procedures were approved:

- Induction Policy and Procedure
- Site Booking Form

14) CONSIDER AND APPROVE THE FOLLOWING RISK ASSESSMENTS

The Clerk updated Members of the need for the risk assessments.

RESOLVED (14)

The following risk assessments were approved:

- Lone Worker
- Strimmer
- Mower
- Litter picking

The Clerk will put the Litter Picking Guidance on the website and facebook page and provide copies for the Chairman to provide to litter pickers.

15) KILHAM HALL MANAGEMENT COMMITTEE UPDATE REPORT

RESOLVED (15)

The Chairman informed Members that the Management Committee are due to meet on the 14th March so an update will be given at the April meeting.

16) APPROVE THE GROUNDS MAINTENANCE CONTRACT

Streetscene empty the bins once a week in the Summer and once a fortnight in the Winter. Current costs is £469.17 per annum (excluding VAT). This price will be subject to a 3% increase from April 2022.

RESOLVED (16)

Streetscene continue to empty the bins during 2022/23.

17) CONSIDER A REQUEST FROM CURLYS ATHLETICS TO HOST AN EVENT

Curly's Athletics attended the meeting and informed members of an event that they hope to take place in our area – along Bawtry Road.

RESOLVED (17)

The Parish Council thanked the representatives of Curly's Athletics and confirmed they supported the event.

18) APPROVE FINAL DRAFT OF DSA GRANT APPLICATION FOR A NEW DEFIBRILLATOR

RESOLVED (18)

That the Clerk submit the Grant Application in the sum of £1868.

19) NOTE A REQUEST FROM A LOCAL SCOUT FOR A DONATION

The Clerk reported a request from a Scout for a donation towards a Scout Jamboree 2023 in South Korea. Unfortunately the Scout or Scout Group aren't situated within the Parish. The Clerk reminded Members that the Parish Council does not have GPC and have overspent on their donations budget.

RESOLVED (19)

- a) The Clerk respond stating unfortunately the Parish Council cannot donate/support the scout with a monetary donation but wished him well with his fundraising.

20) CONSIDER A LITTER PICK REQUEST FROM BRANTON ST WILFRIDS PRIMARY SCHOOL

Signed::.....Dated:.....:

The Clerk informed Members that the local primary school wanted to get involved in community events and requested to carry out a litter pick around Kilham Hall field in the future. The school will carry out a Risk Assessment and provide the Parish Council with a copy.

RESOLVED (20)

- a) The Parish Council felt that there wasn't sufficient litter in the park to warrant a litter pick however they were happy for the school to carry out one if they wished.
- b) It was felt that school would get more community exposure if they litter picked in the surrounding areas to school.
- c) The Clerk coordinates the schools litter picks so that they can borrow the Parish Council's litter picking equipment.

21) CONSIDER THE PROVISION OF HIGHWAY CAMERAS

The Clerk informed Members that there isn't sufficient funds in the budget for this project and further information has not been forthcoming.

RESOLVED (21)

The Clerk informs Finningley Parish Council that this will not be a project on the Parish Council's agenda for the near future due to budget constraints and lack of information.

22) CONSIDER A REPRESENTATIVE TO ATTEND A LGA CORPORATE PEER REVIEW TEAM

The Clerk informed Members of an email requesting for Councillors to volunteer to attend a peer review group between 16th and 19th May on Teams.

RESOLVED (22)

Members noted the contents of the email.

23) AUTHORISATION OF BANK PAYMENTS

Consideration was given to the schedule of payments for signature.

RESOLVED (23)

That the following payments made are duly authorised:

21/166	South Anston Fire Extinguishers (Fire Marshall Training)	£100.80
21/167	Arrow Publications	£ 70.80
21/168	Clerk (Stationery – Paper)	£ 21.99
21/169	Clerk ((salary)	£583.90
DD02/11	O2 (mobile)	£ 12.00
21/170	Thorne Lions Donation	£100.00
21/171	DMBC (Grounds Maintenance)	£ 86.62
21/172	Dickinson Wood (Deed of Variation)	£144.00
21/173	Clerk (postage)	£ 1.99
21/174	Clerk (ebay – printer ink)	£ 37.70

24) QUEEN'S JUBILEE 2022

Members considered numerous items relating to the Queen's Jubilee – catering arrangements for the Open day at Kilham Hall, time of pipers, contacting a choir, commemorative coins, details for art competition and scarecrow competition posters.

RESOLVED (23)

- a) A budget of upto £200 is provided to the Clerk to be able to purchase drinks and refreshments.
- b) The Clerk is to ask the WI if they would like to donate some baking.
- c) The Clerk is to contact The Local to see how much tray bakes would cost.
- d) The Clerk purchases 20 Commemorative coins at a cost of £3.99 each.
- e) 3 categories for the Art Competition – 1st prize coin and chocolates and 2 runner up prizes of coin
- f) The Posters for the Art Competition and Scarecrow Competition are to be published on the website, facebook page, notice boards asap.
- g) Local Business Ovens2Clean/Carpets2Clean have donated a £50 voucher off their services and the Yorkshire Wildlife Park have offered a day pass for prizes for the Scarecrow Competition which were greatly received.
- h) The Clerk is to contact other local businesses to see if they would donate a voucher for a 3rd prize.

Signed::.....Dated:.....:

25) CHRISTMAS 2022

Members considered numerous items relating to Christmas 2022 – Christmas Card design competition, Pantomime, Carol Singing Event, Christmas Light Switch On Event, Donations for Foodbank, New Christmas Tree at Warning Tongue Lane/Bawtry Road and Finningley Parish Council request for illuminations.

RESOLVED (25)

- a) Christmas Carols around the tree are arranged for Thursday 1st December 2022.
- b) Pantomime is provisionally booked for 2023 due to limited availability on Saturday 2nd December (matinee and evening) and Sunday 3rd December (matinee).
- c) Recommend Branton St Wilfrids School organise a collection point for food for a local foodbank or deliveries to local elderly residents.
- d) Members noted a potential Christmas card design competition, memory tree, Christmas light switch on event and request from Finningley Parish Council re: illuminations but felt they had sufficient events planned already and could not consider the extra cost of illuminations at this time.

26) PLANNING MATTERS

The following new planning applications were considered:

<p>21/036645/FULM Land South of Doncaster Road, Cantley</p>	<p>Residential Development of 182 dwellings including associated access and infrastructure</p>	<p>Neutral status however raised the following concerns: Doncaster Road widened to make safer access and reduce congestion. Additional traffic concerns Street lighting on the bridge to allow pedestrian access into village after dark. Pedestrian access to village improved or a crossing on the road to get to path on the opposite side of the road/bridge.</p> <p>Parking on the estate is a concern – where will overspill cars go – specifically around the affordable housing area to the West of the Estate</p> <p>Allocated parking is 1.75 per property – does this include garages and if so we feel this is inadequate.</p> <p>What improvements to the infrastructure is planned to support the development eg. local amenities, Schools, Dentists, Doctors.</p> <p>There is a Recreation ground within the parish and a current project to install a MUGA. Due to the increase of costs of materials, further funding is required to complete this project. We would hope that the Section 106 would be directed towards the development of the recreation ground as well as road safety for pedestrians for the benefit of everyone who lives within the parish including the new residents at this development.</p>
<p>22/00335/DEM 9 The Close Branton</p>	<p>Demolition of Bungalow and Attached garage</p>	<p>No comments or concerns as approval not required</p>
<p>22/00289/FUL 39 Warnington Drive, Bessacarr</p>	<p>Erection of 5 bedroom detached house with internal garage and widening of existing vehicular access following demolition of</p>	<p>No comments of concerns</p>

Signed:.....Dated:.....

	existing dwelling	
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RESOLVED (26)

Feedback is given to the Planning Department at DMBC on the planning applications received.

27) HIGHWAY MATTERS

Members reported a pothole on New Road, coming from Auckley towards the 3 Horse Shoes Pub and a pothole on Doncaster Road opposite Badgers Holt estate.

RESOLVED (27)

The Clerk will report the above matters to DMBC

28) TO CONSIDER ANY POLICE ISSUES

RESOLVED (28)

The next Police Drop In session will be held on 30th March 2022 at 6.30pm.

29) WEBSITE AND FACEBOOK MATTERS

The Clerk informed members that updates continue to be made regularly. Branton St Wilfrids School have requested the Parish Council promote school activities on the facebook page.

RESOLVED (29)

a) Website and Facebook updates continue to be updated regularly with varying content however the content needs to stay focussed on the work of the Parish Council.

b) The Clerk shares School activities on the Parish Council facebook page if they are relevant to the Community.

30) REPORTS FROM MEETINGS

RESOLVED (30)

The Clerk has now started her FILCA qualification and has passed Module 1 with 95% and module 2 with 85%.

31) ITEMS OF CORRESPONDENCE

Correspondence denoted on the agenda was duly considered including the latest YLCA White Rose Update, YLCA Training Courses, Law and Governance Bulletin, Parkinson Partnership – Procurement Thresholds and Mxing Tax Digital, Banking (FATCA and CRS), Civility & Respect, Community First Funding Update, DMBC Roadworks updates, SLCC February Bulletin, NALC’s Levelling Up White Paper.

RESOLVED (31)

That the items of correspondence denoted on the agenda be received and duly noted.

32) DATE AND TIME OF NEXT MEETING

RESOLVED (32)

That the next meeting be held on Wednesday 6th April 2022 commencing at 6.30 pm.

33) EXCLUDED FROM THE PRESS AND PUBLIC – CLERK’S TIMESHEETS

RESOLVED (33)

The Clerks timesheets were received and the contents noted. The parish council discussed the extra hours worked by the clerk and agreed to review this after the Clerks Annual appraisal held on 2nd March.

Signed:.....Dated:.....: