

**CANTLEY WITH BRANTON PARISH COUNCIL**

**Minutes of the Monthly Meeting of the Parish Council held on Wednesday 20<sup>th</sup> March 2024 at Kilham Hall commencing at 6pm.**

**PRESENT:** Councillors: N Williams (Chair), J Rushby, A. Thorpe, A. Gibbins and Y. Butterworth  
**IN ATTENDANCE:** B Walton (Clerk)

**1) RESIGNATION OF ACTING CHAIRMAN**

- 1.1 Resignation  
The Clerk informed Members of Councillor Innes' resignation.
- 1.2 Nominate a Chairman  
Members were asked to consider the role of Chairman.

RESOLVED (1)

- a) Members noted Councillor Innes' resignation and wished to thank him for his involvement in the Parish Council.
- b) Councillor Williams offered to become Chairman. All Members thanked Councillor Williams and approved his appointment.

**2) APOLOGIES**

- 2.1 Apologies received  
Councillor Butterworth
- 2.2 Reasons for absence considered  
Councillor Butterworth may be late arriving to the meeting due to family commitments

RESOLVED (2)

Members approved Councillor Butterworth's late arrival.

**3) DECLARATIONS OF INTEREST**

- 3.1 Declarations of Interest  
None.
- 3.2 Request Dispensation from Proper Officer  
None
- 3.3 Items to which the public and press are excluded  
None

RESOLVED (3)

**4) APPROVAL OF MINUTES**

- 4.1 Minutes of 6<sup>th</sup> March 2024

RESOLVED (4)

- a) The minutes of the previous Parish Council Meeting held on the 6<sup>th</sup> March 2024 be agreed and signed by the Chairman.

**5) MEMBERS OF THE PUBLIC**

- 5.1 Items raised by members of the public present at the meeting  
No members of the public were present.

RESOLVED (5)

**6) DONCASTER METROPOLITAN BOROUGH COUNCIL**

- 6.1 Donation of 2 CCTV Camerast  
The Clerk informed Members of an email received last week offering to install 2 cameras in Branton. A plan showing placement showed one (3 way) camera on New Road/Whiphill Top Lane junction (near the Christmas Tree) and one on Doncaster Road/Whiphill Top Lane junction (near the 3 Horse Shoes Public House).
- 6.2 Ongoing Maintenance Costs for CCTV  
The Clerk had provided members with the quotations for ongoing maintenance and 4G coverage relating to the cameras. 4G would cost £50 per month per location or £3,600 + VAT for a 3-year term or £6,000 + VAT for a 60 month term for both locations. If annual contracts are required the

Signed:.....Dated:.....:

cost would be £65 + VAT per month per location payable either monthly, quarterly or annually in advance.

Maintenance includes:

- Two Scheduled Preventative Maintenance Visits per annum
- Cleaning and Alignment Check of all components of the system
- Dedicated Online Helpdesk for Faults and Queries
- 16 Hour on site Response to call outs (Mon-Fri Excluding Bank Holidays)
- All Replacement Parts & Materials Included (Excluding Vandalism / Neglect or Power Surges)
- On Site Labour Included
- Travelling Time Included
- Software Updates and Fixes included
- Call Out Charges Included
- Access Equipment / Cherry Picker hire included

The cost for the Service and Maintenance for both locations would be:

- Annual Charges for the above based on a TEN Year Agreement £ 795.00 + VAT
- Total for TEN year plan £7,950.00 + VAT

The Clerk has informed CDC that the Parish Council has no budget for this year or next year for these additional costs (£2,000 per year) but has asked whether CDC would allow the Parish Council to pay these costs towards the end of 2024/2025 or in 2025/2026. The Clerk is awaiting a reply.

**RESOLVED (6)**

- a) The Parish Council agreed in principle for the CCTV cameras to be installed.
- b) Members want 4G and maintenance costs however there is no budget for these currently.
- c) Members questioned the siting of the cameras and felt there was overlap with them being so close together. They also felt there was a blind spot for cars coming into the village from Armthorpe who could turn right into Chapel Lane and join the majority of the village without being picked up on cameras. The Clerk is to feed this back to CDC and seek clarification as to why those positions were chosen.
- d) Members felt the second camera would be better placed near the motorway bridge/garden centre on Doncaster Road rather than near the public house. The Clerk is to feed this back to CDC.
- e) The Clerk is to monitor the 2024/2025 budget and if funds allow the Parish Council could pay the maintenance fees.
- f) The Clerk is to ensure maintenance of CCTV cameras is placed in the 2025/2026 budget in the sum of £2000.

**Post Meeting Note:** Ward Councillor S Cox telephoned the Clerk on 21<sup>st</sup> March 2024 to discuss the CCTV cameras placement and maintenance fees. Ward Councillor S Cox explained that the placement was chosen due to crime figures, communication needs etc and it was felt that these two spots would cover most areas of access/exit to village and also marrying up with other villages cameras. In the future, it is planned to place another camera near Old Cantley roundabout to be able to monitor the far end of the village and Old Cantley. With regards to maintenance and 4G fees, Ward Councillor S Cox spoke to the FABB Group to approve to funding the Parish Councils first year FABB approved the funding if the Parish Council could place provision for 2025/2026 onwards.

## **7) PARISH MATTERS**

### **7.1 Defibrillator in Old Cantley**

The Clerk updated Members on the progress with the match funding and obtaining a venue to house a defibrillator in Old Cantley.

**RESOLVED (7)**

- a) Members noted the Clerk's update.

6.20pm - Councillor Butterworth arrived and was given an update by the Clerk on matters discussed and agreed.

## **8) DATE OF NEXT MEETING**

**RESOLVED (8)**

That the next meeting be held on Wednesday 3<sup>rd</sup> April 2024 commencing at 6pm.

The meeting closed at 6.25pm

Signed:.....Dated:.....: